



FINANCE COMMITTEE

WEDNESDAY, MAY 28, 2024 AT 2:00 P.M.

OKANAGAN LAKE ROOM (COUNCIL CHAMBER)

A G E N D A

a) **ORDER**

b) **LAND ACKNOWLEDGEMENT**

As Councillor of the City of Vernon, and in the spirit of this gathering, I recognize the City of Vernon is located in the traditional territory of the Syilx people of the Okanagan nation.

c) **ADOPTION OF AGENDA**

d) **ADOPTION OF MINUTES**

April 24, 2023 Regular (Attached) (P. 3)

e) **UNFINISHED BUSINESS**

a) Council Discretionary Grant – Recipient Reporting (attached) (P. 5)

f) **NEW BUSINESS**

a) Council Discretionary Grant Applications – April 2024 Intake

- Application Overview (P. 27)
- Council Discretionary Policy (P. 33)
- Applications

	APPLICANT	AMOUNT REQUESTED	PAGE #
1.	Archway Society for Domestic Peace	\$10,000	P. 38
2.	Caetani Cultural Centre Society	\$12,500	P. 68
3.	Family Resource Centre for North Okanagan	\$3,800	P. 94
4.	Kalamalka Starfish Society	\$12,000	P. 116
5.	North Okanagan Pipes and Drums	\$5,000	P. 132
6.	North Okanagan Valley Gleaners Society	\$6,750	P. 150

7.	North Okanagan Valley Orchestra Society	\$1,000	P. 169
8.	Okanagan Screen Arts Society	\$2,715	P. 181
9.	School District No.22	\$10,000	P. 197
10.	The Good Food Box Society of the North Okanagan	\$13,200	P. 254
11.	Turning Points Collaborative Society	\$15,000	P. 263
12.	Vernon Community Band Society	\$400	P. 333
13.	Vernon Kokanee Swim Club	\$1,635	P. 345
14.	Vernon Paddling Centre Society	\$9,500	P. 355
15.	WL Seaton Secondary "Sonics" Football	\$20,000	P. 369

g) **INFORMATION ITEMS**

h) **DATE OF NEXT MEETING**

The next meeting is tentatively scheduled for November 2024; location, time and date to be determined.

i) **ADJOURNMENT**



THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF THE
FINANCE COMMITTEE**

HELD APRIL 24, 2024 AT 1:30 PM

OKANAGAN LAKE ROOM (COUNCIL CHAMBERS)

PRESENT: Councillor Gares
Councillor Quiring
Councillor Mund, Chair

ABSENT: Councillor Fehr

STAFF: Rena Crosson, Manager, Financial Operations
Elma Hamming, Director, Financial Services
Laura Medcalf, Revenue Supervisor
Jennifer Pounder, Records/Committee Clerk

ORDER The meeting was called to order at 1:37 p.m.

**LAND
ACKNOWLEDGEMENT** *As Councillor of the City of Vernon, and in the spirit of this gathering, I recognize the City of Vernon is located in the traditional territory of the Syilx people of the Okanagan Nation.*

**ADOPTION OF THE
AGENDA** Moved by Councillor Fares, seconded by Councillor Quiring:

THAT the agenda of the April 24, 2024 Finance Committee meeting be adopted:

CARRIED

**ADOPTION OF THE
MINUTES** Moved by Councillor Gares, seconded by Councillor Mund:

THAT the minutes of the November 16, 2023 Finance Committee meeting be adopted:

CARRIED

UNFINISHED BUSINESS:

NEW BUSINESS:

PERMISSIVE TAX EXEMPTION POLICY CHANGE

The Manager, Financial Operations presented the Committee with the draft Permissive Tax Exemption Policy and the following was noted:

- Standardized wording used to remove the specific dates of each bylaw period and advertising period.
- Places of worship, private schools and hospital ancillary properties will be administered on a five-year bylaw cycle.
- The phase-in period has been removed from the policy.
- Two separate application forms will be available, but are not necessary for Policy inclusion.

Moved by Councillor Gares, seconded by Councillor Quiring:

THAT the Finance Committee recommends that Council rescind the current “Tax Exemption – Permissive” policy,

AND FURTHER, the Finance Committee recommends that Council adopt the new “Permissive Tax Exemption Policy”.

CARRIED.

INFORMATION ITEMS:

NEXT MEETING

The next meeting for the Finance Committee is set for May 28, 2024 at 2:00 p.m.

MOTION TO ADJOURN

Moved by Councillor Gares, seconded by Councillor Quiring:

THAT the meeting of the Finance Committee be adjourned.

CARRIED

ADJOURNMENT

The meeting of the Finance Committee adjourned at 1:45 p.m.

CERTIFIED CORRECT:

_____ Chair



THE CORPORATION OF THE CITY OF VERNON

MEMORANDUM

TO: Finance Committee **FILE:** 1850-01
PC: Elma Hamming, Director, Financial Services **DATE:** May 22, 2024
FROM: Rena Crosson, Manager, Financial Operations
SUBJECT: COUNCIL DISCRETIONARY GRANT – RECIPIENT REPORTING

The Council Discretionary Grant Policy states organizations that have received a discretionary grant must submit a report to the City within two years of receipt disclosing details on how the grant funds were spent.

From the April 2022 grants issued, we have received reporting for the following:

- Archway Society for Domestic Peace - \$10,000
- Family Resource Centre - \$4,000
- Kalamalka Highlander Pipe Band - \$5,000
- North Valley Gymnastics - \$10,000
- Sovereign Lake Nordic Club - \$6,250
- Vernon & District Funtastic Sports Society - \$15,000
- Vernon Community Band Society - \$800
- Vernon Community Music School - \$1,200

RECOMMENDATION:

THAT Finance Committee receive the recipient reports as provided in the memorandum dated May 22, 2024 from the Manager, Financial Operations.

Respectfully submitted,

Rena Crosson, CPA, CGA
Manager, Financial Operations

Enclosed:
April 2022 Grant Recipient List
Archway Society for Domestic Peace letter
Family Resource Centre letter

Kalamalka Highlander Pipe Band letter
North Valley Gymnastics letter
Sovereign Lake Nordic Club letter
Vernon & District Funtastic Sports Society letter
Vernon Community Band Society email
Vernon Community Music School letter

Grant Recipient Tracking								
Organization	Organization Overview	Type of Request	Purpose of Grant	Amount Requested	Amount Approved	Contact Info	Recipient Report Received	Follow Up Action
Council Discretionary Grant Applications - April 2022 Intake								
Archway Society for Domestic Peace	They provide a wide range of supportive services for survivors of domestic and sexual violence through safe shelter, counselling, child and youth advocacy, outreach service etc.	Project Funding	The current office space is cramped and not optimally functional. Request to renovate the space to create one additional office that will more effectively utilize the existing space.	\$ 10,000	\$ 10,000	[REDACTED]	2023-12-06	
Family Resource Centre	They provide affordable mental health care to families, individuals, children and couple. Including trauma care for those who are victims of abuse or assault.	Program Funding	Request to expand the Refugee and Immigrant Outreach program to allow us to provide service to additional refugees we expect to see from the Ukraine. Specifically, adding a second weekly newcomer women's group and providing extra support hours.	\$ 4,000	\$ 4,000	[REDACTED]	2024-04-04	
Kalamalka Highlander Pipe Band (KHPB)	Encourage highland bagpipe and its music and promote the Local Scottish Culture.	Project Funding	To replace the sporans, sporan chains, kilt pins, cap badges, hose and glens for all 20 members and assist in outfitting new members.	\$ 5,000	\$ 5,000	kalpipeband@hotmail.com	2024-04-24	
North Valley Gymnastics	They provide Artistic Gymnastics that help children develop their mental focus, balance, coordination, upper body strength, flexibility and endurance.	Capital Expenditure	Main area of need is for equipment. Secondary need is for costs associated with moving into a new space. Our content insurance from Oct 2021 fire is over \$100,000 short of actual inventory list.	\$ 10,000	\$ 10,000	info@nvgym.com	2024-02-22	
Sovereign Lake Nordic Club (SLNC)	SLNC operates a cross-country ski venue for recreation, social and economic benefit. The services include ski lesson, programs, low-cost program for local schools, racing, a ski academy etc.	Project Funding	To fund an economic impact study to determine the benefits of SLNC current operations including hosting of events, new lodge construction project, the added benefit that the new lodge will provide for the club.	\$ 6,250	\$ 6,250	[REDACTED]	2024-02-22	
Vernon & District Funtastic Sports Society	They host an annual slo pitch and music festival on Canada day long weekend every year. The event and tournament is held at DND Army Camp.	Project Funding	Encountered substantial increases in services and products (fencing, security, field rentals). Event is showing an almost \$50,000 loss. Grant funds towards operations of the event by purchasing items such as fencing to eliminate the need to rent in the future.	\$ 15,000	\$ 15,000	office@funtastic.org	2024-04-15	
Vernon Community Band Society	They provide music for all ages and perform at events such as Remembrance Day ceremonies, Winter Carnival and for fundraisers etc.	Program Funding	To cover some operating expenses that allow the band to practice and perform.	\$ 800	\$ 800	[REDACTED]	2024-02-09	
Vernon Community Music School	Music school that offer wide variety of private and group instruction that teaches musical instruments like violin, cello, piano, guitar, harp, voice and more.	Project Funding	To purchase a PA system complete with two speaker stands, to be used for all indoor student performances, scholarship recital and outdoor concerts.	\$ 1,200	\$ 1,200	vcms@shaw.ca	2024-02-08	
					\$ 52,250			

**City of Vernon
Council Discretionary Grant
Recipient Reporting**

**\$10,000 Renovation Grant
Received June 10, 2022**

December 6, 2023

With gratitude we submit our report on the City of Vernon Council Discretionary Grant funds received by Archway Society for Domestic Peace.

Archway Society provides wrap around support to women, children and youth survivors of domestic violence and sexual assault in the North Okanagan. Archway currently has 17 programs, in 6 locations. The funds were used for the Community Based Victim Services (CBVS) Program. This program is located in office space that was in poor condition, cramped and not optimally functional.

With the Council Discretionary funds we renovated the office space. This included:

- New carpeting as the old carpet was +20 years old, had several areas that were lifting and posed a tripping hazard and was very dirty
- Painted the offices
- Replaced the baseboards
- Bought used furniture that was in great condition
- Added some artwork from local First Nations artist David Wilson
- Installed a wall mounted rack system for our printed materials and resources for clients
- Created one additional office using privacy panels that help use the space more effectively

This renovation was particularly important since in 2023 we were the successful applicant for a Sexual Assault Services Program, funded by The Ministry of Public Safety and Solicitor General. This increased our need for space so having the additional office was invaluable.

Community Based Victim Services and the Sexual Assault Services Program provide support to people who are going through what is likely one of the most difficult times in their lives. It fills us with gratitude that they can now provide that support in surroundings that are comfortable, secure, confidential and professional.

Sincerely,




Co-Executive Director



Vernon City Council Discretionary Grant Awarded April 2022 Report on Grant Usage and Outcomes

Grant Description (from Application)

The grant would be used to expand our Refugee and Immigrant Outreach (RIO) Program to allow us to provide service to additional refugees we expect to see from the Ukraine over the coming year. Specifically, we will be adding a second weekly Newcomer Women's Group and providing extra support worker hours on-site at VDICSS to meet with refugees and direct refugees suffering trauma to appropriate mental health services in Vernon.

Use of Funding

We added a second Newcomer Women's Group as planned. This allowed us to better meet the increased number of women we were seeing from Ukraine. At the high point of immigration from Ukraine one third to one half of the weekly participants in our two women's groups were from the Ukraine.

Community Benefits

Our program saw approximately 18 – 20 immigrant and refugee women a week over the course of the year funded. Our extra group allowed us to see serve more newcomer women, to provide more options to meet their schedules, and to provide a lower participant-to-facilitator ratio to the women we saw. This had the additional benefit of establishing connections that led to support work with women from Ukraine and ability to connect them to mental health services in Vernon where appropriate.

Date: April 4, 2024
Prepared by: [REDACTED]
Executive Director
Family Resource Centre Society for the North Okanagan
[REDACTED]

Kalamalka Highlanders Pipe Band
116 – 5100 Anderson Way
Unit 256
Vernon, BC V1T 0C4

Rajvir Randhawa BBA (she/her)
Coordinator, Financial Services
City Hall, 3400 - 30 ST, Vernon, BC V1T 5E6
Office: 250.550.3560 | Email:rrandhawa@vernon.ca | www.vernon.ca

April 24, 2024

Dear Rajvir

Thank-you very much for the Grant to purchase sporrans for our pipe band. Enclosed are the invoices for the sporrans and chainstraps. Also is a picture of one of our members wearing her new sporran, waiting in the wings to play at the Okanagan Military Tattoo in Vernon.

Our band has proudly represented Vernon at various events for the last forty years.

Yours truly



██████████
Pipe Major



INVOICE

Kalamalka Highlanders
Attention: Scott Usher
398 Desert Cove Estates
1109 - 11th Ave
VERNON BC V1H 1Z1
CANADA

Invoice Date
18 Oct 2022

Invoice Number
INV-0701

GST 101441079
5%

Tartantown Ltd.
555 Clarke Road, Units 3-5
Coquitlam, BC V3J 3X4
Canada

Description	Quantity	Unit Price	Tax	Amount CAD
Dress Black Celtic Sporrans - Chainstrap Included (Reg \$149)	30.00	125.00	12%	3,750.00
Shipping & Handling	1.00	55.00	5%	55.00
			Subtotal	3,805.00
			TOTAL BC PST @7% 7%	262.50
			TOTAL BC GST @5% 5%	187.50
			TOTAL GST @5% 5%	2.75
			TOTAL CAD	4,257.75

Handwritten calculations:
187.50
2.75

189.25
94.63

Due Date: 17 Nov 2022
Net 30 Days

Pa by cheque
703
Dated Oct 20, 2022



INVOICE

Kalamalka Highlanders
Attention: Scott Usher
398 Desert Cove Estates
1109 - 11th Ave
VERNON BC V1H 1Z1
CANADA

Invoice Date
14 Nov 2022

Invoice Number
INV-0704

GST 101441079
5%

Tartantown Ltd.
555 Clarke Road, Units 3-5
Coquitlam, BC V3J 3X4
Canada

Description	Quantity	Unit Price	Tax	Amount CAD
Deluxe Sporrans Chainstrap (Celtic) - Medium (Reg \$85)	8.00	75.00	12%	600.00
Deluxe Sporrans Chainstrap (Celtic) - Large (Reg \$85)	10.00	75.00	12%	750.00
Deluxe Sporrans Chainstrap (Celtic) - X-Large (Reg \$85)	10.00	75.00	12%	750.00
Deluxe Sporrans Chainstrap (Celtic) - XX-Large (Reg \$85)	2.00	75.00	12%	150.00
Shipping & Handling	1.00	60.00	5%	60.00
			Subtotal	2,310.00
			TOTAL BC PST @7% 7%	157.50
			TOTAL BC GST @5% 5%	112.50
			TOTAL GST @5% 5%	3.00
			TOTAL CAD	2,583.00

115.50
57.75

Due Date: 14 Dec 2022
Net 30 Days

PA by cheque # 706
Dated 29 Nov 2022





Tumbl Trak
Train Smart

TUMBL TRAK
5747 ISABELLA ROAD
MOUNT PLEASANT, MI 48858

PHONE 800-331-4362
INTL +1 989-773-4362
FAX 989-772-5121
EMAIL sales@tumltrak.com

**ORDER
ACKNOWLEDGEMENT**

BILL TO

NORTH VALLEY GYMNASTICS SOCIETY
4700 31 STREET
VERNON, BC V1T 5J9
CANADA

SHIP TO

NORTH VALLEY GYMNASTICS SOCIETY
423 WHITEVALE RD
LUMBY, BC V0E 2G7
CANADA

ORDER #	
ONLINE #	
DATE	6/29/2022
PAGE	1 of 1
CUST #	
SHIP #	

CUSTOMER PO#	TAX EXEMPT #	TERMS	PAYMENT TYPE	SALES REP

SKU	DESCRIPTION	ORDER QTY	UNIT MSRP	% SAVINGS	NET UNIT PRICE	EXTENDED NET PRICE	EXPECTED SHIP DATE
AFP-6BLUE	6M AIR FLOOR PRO W/ELECTRIC PUMP	1	2,199.99	10.00	1,979.99	1,979.99	7/5/2022
PL-BLUE	POWER LAUNCH 4FT X 6FT- BLUE	1	949.99	10.00	854.99	854.99	7/5/2022
PP-7296V	72IN X 96IN X 12IN PIT PILLOW	1	1,079.00	10.00	971.10	971.10	7/5/2022
PP-4872V	48IN X 72IN X 8IN PIT PILLOW	2	489.00	10.00	440.10	880.20	7/5/2022
TTOP-3648A	36IN X 48IN X 15IN TABLE TOP VAULT BLOCK	1	849.00	10.00	764.10	764.10	7/5/2022
JBP-1	JR BAR PRO, BLUE	1	624.00	10.00	561.60	561.60	7/5/2022
RUNARMS	Free Item - RUNNING ARMS(TM)	1	0.00	0.00	0.00	0.00	7/5/2022
TBASE-364815	15IN HIGH BASE BLOCK	2	699.00	10.00	629.10	1,258.20	7/5/2022

SUBTOTAL (USD)	7,270.18
SHIPPING (USD)	2,305.55
GST/HST (USD)	481.04
BROKERAGE (USD)	45.00

TOTAL (USD) 10,101.77

Due to the quick ship times required to satisfy customer demand, we may be unable to make changes to orders as early as 1 hour after the order has been received.
If you have a change to an order, please contact your sales representative as soon as possible.
Tumbl Trak is required by law to collect Canadian GST/HST and Customs Brokerage fees for all shipments into Canada



INVOICE

Tumbl
 Stacy Finn
 bookkeeping@tumltrak.

Invoice No#: [REDACTED]
 Invoice Date: Jun 29, 2022
 Due date: Jun 29, 2022



PAID
\$0.0
 AMOUNT DUE

BILL TO
 info@nvgym.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	Amount
1	Order for North Valley Gymnastics Society	1	\$10,101.77	\$10,101
Subtotal				\$10,101
TOTAL				\$10,101.77
Amount paid				\$10,101
AMOUNT DUE				\$0.00 U



The foreign exchange transaction amount was determined on the date when the transaction was posted to the account.

Amount

\$13,360.17

USD 10101.77 Converted at 0.75611

Transaction Date

Jun 30, 2022

Posted Date

Jul 4, 2022

Card #





February 22, 2024

Financial Services
City of Vernon
City Hall, 3400 - 30 ST
Vernon, BC V1T 5E6

Re: 2022 Council Discretionary Grant to Sovereign Lake Nordic Club

To Whom It May Concern:

This report is provided on behalf of the Sovereign Lake Nordic Club (SLNC), in regard to a Council Discretionary Grant of \$6,250.00 awarded to SLNC on May 30, 2022.


In June, 2022, SLNC entered into a contract with Lions Gate Consulting Inc. to develop a "Complete Economic Assessment of SLNC's Operations and the Planned New Lodge Project." The total cost of the project was \$6,300.00 plus GST. A draft report was provided to SLNC in August, 2022, following which some revisions and additions were made to the report, and a final report was received on September 14, 2022. On the same day Lions Gate Consulting invoiced SLNC for \$6,615.00, being the full amount of the original quote. SLNC was fully satisfied with this report, which clearly described the economic impact the Club has on the local community.

In May, 2023 the SLNC Lodge Renewal Committee asked Lions Gate Consulting to expand and update the report with additional data we were able to provide. An updated report was developed and received by SLNC in November, 2023. This update cost \$2,929.50 and was paid entirely by SLNC.

A copy of the final report from Lions Gate Consulting is attached, and all documentation regarding price quotations and invoices are available upon request.

Once again, we would like to thank the City of Vernon for its support of the Sovereign Lake Lodge Renewal Project.

Sincerely,


Sovereign Lake Nordic Club
Lodge Renewal Program

Box 1231
Vernon, BC V1T 6N6

Rajvir Randhawa

From: office@funtastic.org
Sent: Monday, April 15, 2024 2:16 PM
To: Rajvir Randhawa
Subject: RE: City of Vernon Council Discretionary Grant
Attachments: fence 1.JPG; fence 2.JPG

Use Caution - External Email

Rajvir,

Thanks to the City of Vernon Council Discretionary grant, the Funtastic Sports Society was able to purchase 4' and 6' fencing to assist in required layout of the Funtastic Slo Pitch and Music Festival. This saves Funtastic an average of \$3,500 per year due to not having to rent.

Funtastic has the ability to help other non profit organizations by way of lending out the fencing. To date, the IPE have utilized the fencing, as well the Esso Cup will be utilizing it, plus we have had numerous inquiries from other sports groups as well.

The Funtastic Sports Society is appreciative to the City of Vernon Council for selecting us to be a recipient of the grant.


Executive Manager
Funtastic Sports Society



From: Rajvir Randhawa <RRandhawa@vernon.ca>
Sent: March 25, 2024 9:41 AM
To: office@funtastic.org
Subject: RE: City of Vernon Council Discretionary Grant

Hello Diana,

I am following up to my previous email. We require a letter/report to be compliant with the grant. If possible, please send your letter by April with details on the grant.

Thank you,

Rajvir Randhawa BBA (she/her)
Coordinator, Financial Services
City Hall, 3400 - 30 ST, Vernon, BC V1T 5E6
Office: 250.550.3560 | Email: r randhawa@vernon.ca | www.vernon.ca



From: Rajvir Randhawa
Sent: Thursday, February 8, 2024 10:13 AM
To: 'office@funtastic.org' <office@funtastic.org>
Subject: City of Vernon Council Discretionary Grant

Hello,

In reference to the City of Vernon Council Discretionary Grant your organization received in April, 2022, this letter is a reminder the reporting requirements associated with the grant award. (\$15,000)

As per the [Discretionary Grant Policy](#), grant recipients must submit a report to the City within two years of receipt disclosing details on how the grant funds were spent.

If none of the grant funds were spent, the grant must be returned to the City of Vernon within two years of receipt. If the report requirement is not followed by an organization receiving a discretionary grant, subsequent applications from that organization will not be approved.

Please email with details on how the grant funds were spent by email to Financial Services at cfo@vernon.ca or deliver to City Hall, 3500 30 Street, Vernon, BC, V1T 5E6.

If you have any questions, please contact Financial Services at 250-550-3560. We hope to receive responses in a timely manner.

Kind regards,

Rajvir Randhawa BBA (she/her)
 Coordinator, Financial Services
 City Hall, 3400 - 30 ST, Vernon, BC V1T 5E6
 Office: 250.550.3560 | Email: rrandhawa@vernon.ca | www.vernon.ca



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Rajvir Randhawa

From: [REDACTED]
Sent: Friday, February 9, 2024 12:17 PM
To: CFO
Subject: Re: City of Vernon Council Discretionary Grant

Use Caution - External Email

Good afternoon Deborah,

I'm writing on behalf of the Vernon Concert Band Society - we received a Council Discretionary Grant in 2022 (I believe).

I wanted to report back that the funding was spent in full on the following items:

- Insurance (total cost was \$2587.00)
- Conductor honorarium (total cost was \$2963.00)

Does this suffice? Is there a reporting form?

Thanks very much!

[REDACTED]
VCB President

----- Forwarded message -----

From: Rajvir Randhawa <RRandhawa@vernon.ca>
Date: Thu, Feb 8, 2024 at 10:12 AM
Subject: City of Vernon Council Discretionary Grant
To: [REDACTED] >

Hello,

In reference to the City of Vernon Council Discretionary Grant your organization received in April, 2022, this letter is a reminder the reporting requirements associated with the grant award. (\$800)

As per the [Discretionary Grant Policy](#), grant recipients must submit a report to the City within two years of receipt disclosing details on how the grant funds were spent.

If none of the grant funds were spent, the grant must be returned to the City of Vernon within two years of receipt. If the report requirement is not followed by an organization receiving a discretionary grant, subsequent applications from that organization will not be approved.

Please email with details on how the grant funds were spent by email to Financial Services at cfo@vernon.ca or deliver to City Hall, 3500 30 Street, Vernon, BC, V1T 5E6.

If you have any questions, please contact Financial Services at 250-550-3560. We hope to receive responses

Kind regards,

Rajvir Randhawa BBA (she/her)

Coordinator, Financial Services

City Hall, 3400 - 30 ST, Vernon, BC V1T 5E6

Office: 250.550.3560 | Email:rrandhawa@vernon.ca | www.vernon.ca



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Music School Grant Report

Upgraded PA System | June 30, 2022

In 2022, the Vernon Community Music School was granted \$1,200 from the City of Vernon Discretionary Grant

to go towards the purchase of a new sound system complete with two speaker stands, to be used for all indoor student performances, the scholarship recital, the end of year outdoor Country Fair, as well as outdoor concerts. The original system we had was purchased in the 1990s, was outdated, and worked intermittently. Thanks to the generous grant donation from the City of Vernon, the Vernon Community Music School was able to purchase a new sound system that covers 1800 sq feet of space, is user friendly for all of our faculty members, and is more adequate for our outdoor spaces.

The new sound system is a great success for our students. They work hard on their pieces for a chance to perform in front of an audience, and as people connect with each other again through music, the audience levels are growing. We are so grateful to the City of Vernon for their generous contribution, as our music levels increase for all members of our community to enjoy.

Below are photos of events that have used the new equipment, and have been widely successful because of the accessibility to sound. The equipment has also been used for our new project, the Swan Lake Market student gigs, in collaboration with the Swan Lake Market and Garden Centre.





Part of our responsibility as the Community Music School is to provide students the opportunity and equipment necessary to perform their musical pieces at live events. This gives them the experience of performing in front of an audience, which is necessary for those wanting to continue their studies as professional artists. Part of our responsibility to the community of Vernon is to purchase products locally, to contribute to the local economy. We have completed both responsibilities, as our new sound system was purchased from locally owned and operated Wentworth Music, keeping money in our community and our students have the equipment necessary to be successful.

Thank you, once again, to the City of Vernon for supporting the arts and culture in our community. You are all invited to attend our annual year-end Country Fair, happening on Friday, June 7th, 2024. Immerse yourselves in our music community and enjoy the sights and sounds of our students performing pieces they have been working on for much of the school year, as well as the renowned Cake Walk, Pie Tent, and family games. Join us!

www.vernoncommunitymusicschool.com | 250-545-4977 | vcms@shaw.ca

Council Discretionary Grant Applications - April 2024 Intake

Count	Organization	Organization Overview	Type of Request	Purpose of Grant	Financials	Minutes	Amount Requested	Comments	Tax Exemption for 2024	Approved 2023 Grants
1	Archway Society for Domestic Peace	To support women, children, and families to live a life with dignity and respect, free from domestic and sexual violence or abuse. They provide wide range of services like shelters, counseling, child and youth advocacy, outreach services and collaborative community projects	Program funding	new equipment for recording and sound equipment for forensic interviews and Multi-Disciplinary team (MDT) during investigations. Their current recording is almost 10 years old and needs to be replaced.	Yes	Yes	\$10,000			\$6,000
2	Caetani Cultural Centre Society	They are a culture facility centered around a regionally designated heritage home, artist studios, gallery and exhibition spaces all located on a 1.3 acre property in Vernon. They offer culture programming, events and festivals. Its rooted and inspired by legacy of Sveva Caetani and her family history to inspire people and ignite the power of art.	Program funding	to help fund expenses of: Heritage assessment - \$2,655 Statement of Significance - \$1,875 Heritage Conservation Plan - \$12,900 Project management - \$3,500 Total = \$20,930	Yes	No	\$12,500			
3	Family Resource Centre for North Okanagan	Their purpose is to empower individual, children, and families. They are dedicated to provide affordable counselling and support programs. They provide one-on-one counselling, psycho-educational workshops, support groups, peer drop-in groups and outreach programs to the community.	Program funding	To fund and attend local events. Table, tent, chairs, retractable banner, staff t-shirts - \$1,500 Upgrade materials to hand out - \$300 Wages for staffing tables - \$2,000	Yes	Yes	\$3,800			\$4,200
4	Kalamalka Starfish Society	A program that helps support student and families by providing food during the week and weekends. The program helps relieve food insecurity for children and the stress.	Program funding	To buy groceries. There are roughly 250 students and it cost \$6k to cover one week of groceries and \$12k for two weeks. Food costs are 92% of the Program cost.	Yes	Yes	\$12,000	11 of the 20 schools supported are in the City of Vernon (76% of the bags provided each week)		
5	North Okanagan Pipes and Drums	Pipe Band that wants to pass their passion on to younger generation of the Scottish culture. They provide music and entertainment for large number of organizations throughout the year in the community. Those communities are the senior residences, Winter Carnival, etc.	Program funding	New uniforms to build confidence and look good when representing the City.	2024 Transactional activity provided only. No balance sheet or income statement	Yes	\$5,000			
6	North Okanagan Valley Gleaners Society	Volunteer based charity operating in Vernon to assist those in need locally and around the word. They sell donated furniture at discount prices to local residents and work with local social service agencies to provide furniture free of charge to those in need in the community. This reduces waste and creates affordable furniture to residents.	Project funding	to purchase a professional quality commercial grade upholstery cleaner/steamer/vacuum.	Yes	Yes	\$6,750		20% Permissive Tax Exemption	

Count	Organization	Organization Overview	Type of Request	Purpose of Grant	Financials	Minutes	Amount Requested	Comments	Tax Exemption for 2024	Approved 2023 Grants
7	North Okanagan Valley Orchestra Society	Newly formed orchestra based in Vernon that put on public concerts and to seniors in care homes at no cost (donations accepted).	Program funding	to rent rehearsal space and contribute to the honorarium to the conductor.	Yes	Yes	\$1,000			
8	Okanagan Screen Arts Society	They operate the Vernon Towne Theatre and host and curate daily arts and culture events at The Towne Theatre. Their goal is to diversify the theatre.	Program funding	to pay staff members 3 hrs per week to operate weekly daytime matinee programming for seniors and adults.	Yes	Yes	\$2,715			
9	School District No.22	SD22 serves over 9k students and the mission is to inspire and nurture students to thrive in their learning, relationship, and community. With new Provincial of K-12 Anti-Action Plan, SD22 collaborated with local organization to produce "Voices of Vernon Cafe" as an approach to create dialogue about racism, discrimination, and prejudice. This will provide students to listen, learn and share in stories and encourage intercultural understanding.	Project funding	To fund Voices of Vernon World Café: -Honorarium for facilitators \$1200 -Refreshments and Lunch \$1000 -Bussing for Students \$1000 -Art and project supplies/phot printing \$1000 -Volunteer coordination \$1050 -Venue rental (ORL) \$850 -Art project development (Vernon Public Art Gallery) \$1000	Yes	Yes	\$10,000	No evidence of financial need	Provincially Exempt	
10	The Good Food Box Society of the North Okanagan	They provide affordable produce from the region through community partnerships. They are a volunteer-run community program that promotes healthy eating with locally grown food to all members of the community in an economical and accessible way, regardless of income. Members purchase a box a month (at reduced cost).	Program funding	to support 40 families in Prenatal Program for 3 months - \$2,400 to support 15 young families in the First Nations Friendship centre for 12 months - \$3,600 to support 15 seniors for 12 months - \$3,600 to support 15 families by social agencies for 12 months - \$3,600	Income statement provided. No balance sheet.	Yes	\$13,200			
11	Turning Points Collaborative Society	The mission is to achieve safe and sustainable housing in the community and to provide a continuum of housing, addiction recovery, employment services, outreach and to promote overall health. They offer over 10 programs and manage 29 sites.	Program funding	Admin system - \$1714.93 Subscription fee (for year and current fiscal year) - \$10,331.94 25 additional hours for Support (ShareVision) until July 31, 2026 for after consultants are no longer with them - \$2953.13	Yes	Yes	\$15,000			
12	Vernon Community Band Society	They are Vernon's only community concert band. They welcomes all ages and perform at numerous Vernon events for the enjoyment of the entire city. The music is an opportunity to socialize and boost health, emotionally and physically.	Program funding	Use towards operation expenses to be able to practice and perform. This includes rental fee at WL Seaton School, liability insurance, transportation costs, and Honorarium to the conductor.	Yes	Yes	\$400			
13	Vernon Kokanee Swim Club (VKSC)	Competitive swim club that fosters skill, endurance, self-esteem and respect for competition to reach simmers "personal best".	Project funding	the use of Creekside Conference Centre and the Dogwood Gym for three days, June 21-23, for 2024 Summer Divisionals. (Amount requested depends on the fee for 3 days as they are requesting the City only for the free use or technically however much it would cost to get that access, not an exact amount to be awarded).	Yes	Yes	\$1,635			

Count	Organization	Organization Overview	Type of Request	Purpose of Grant	Financials	Minutes	Amount Requested	Comments	Tax Exemption for 2024	Approved 2023 Grants
14	Vernon Paddling Centre Society	Their mission if to promote safe and inclusive paddling program to Vernon and surrounding areas. The Society educates the community about safety on the water and proper stroke technique to reduce injury and increase enjoyment. They offer various levels of paddling activities.	Program funding	Replacing existing VPC signage at the entrance of Paddlewheel Park - \$1500 Vernon Paddling Centre and Vernon Adaptive Paddling Signage on the existing structure at the paddling compound - \$1500 Porta Potty Rental (Apr-Sep) that's wheel chair accessible - \$1500 Funds to Support Coaching for Vernon Adaptive Paddling - \$5000	Yes	Yes	\$9,500			
15	WL Seaton Secondary "Sonics" Football	Brand new program start of April 2024. They are a Junior Varsity Highschool Football program that focus on development of healthy athletes who strive for success with integrity and determination. The program prioritizes character building and leadership and the values team work, discipline and respect to be role models in the community. Currently 23 students registered from Seaton and another 16 from Kalamalka.	Program funding	To purchase protective and training equipment for the program: -Helmet that have 5-star safety rating with TPU cushioning -shoulder, high, thigh, and knee pads -field equipment; tackling bag/dummies, blocking shields/sleds and tackling wheels -footballs, kicking tees, uniforms, training aids like cones, ladders and medicine balls (quote attached also)	No	No (they are new)	\$20,000	New organization so a budget and list of directors is what was provided (as per our policy). The student registration covers both Seaton and Kalamalka high schools.		
		TOTAL REQUESTED		15			\$ 123,500			
				TOTAL APPROVED						
				TOTAL FUNDING AVAILABLE			\$ 100,000			

Council Discretionary Grant Applications - April 2024 Intake

Count	Organization	Organization Overview	Type of Request	Purpose of Grant	Financials	Minutes	Amount Requested	Comments	Tax Exemption for 2024	Approved 2023 Grants
1	Archway Society for Domestic Peace	To support women, children, and families to live a life with dignity and respect, free from domestic and sexual violence or abuse. They provide wide range of services like shelters, counseling, child and youth advocacy, outreach services and collaborative community projects	Program funding	new equipment for recording and sound equipment for forensic interviews and Multi-Disciplinary team (MDT) during investigations. Their current recording is almost 10 years old and needs to be replaced.	Yes	Yes	\$10,000			\$6,000
2	Caetani Cultural Centre Society	They are a culture facility centered around a regionally designated heritage home, artist studios, gallery and exhibition spaces all located on a 1.3 acre property in Vernon. They offer culture programming, events and festivals. Its rooted and inspired by legacy of Sveva Caetani and her family history to inspire people and ignite the power of art.	Program funding	to help fund expenses of: Heritage assessment - \$2,655 Statement of Significance - \$1,875 Heritage Conservation Plan - \$12,900 Project management - \$3,500 Total = \$20,930	Yes	No	\$12,500			
3	Family Resource Centre for North Okanagan	Their purpose is to empower individual, children, and families. They are dedicated to provide affordable counselling and support programs. They provide one-on-one counselling, psycho-educational workshops, support groups, peer drop-in groups and outreach programs to the community.	Program funding	To fund and attend local events. Table, tent, chairs, retractable banner, staff t-shirts - \$1,500 Upgrade materials to hand out - \$300 Wages for staffing tables - \$2,000	Yes	Yes	\$3,800			\$4,200
4	Kalamalka Starfish Society	A program that helps support student and families by providing food during the week and weekends. The program helps relieve food insecurity for children and the stress.	Program funding	To buy groceries. There are roughly 250 students and it cost \$6k to cover one week of groceries and \$12k for two weeks. Food costs are 92% of the Program cost.	Yes	Yes	\$12,000	11 of the 20 schools supported are in the City of Vernon (76% of the bags provided each week)		
5	North Okanagan Pipes and Drums	Pipe Band that wants to pass their passion on to younger generation of the Scottish culture. They provide music and entertainment for large number of organizations throughout the year in the community. Those communities are the senior residences, Winter Carnival, etc.	Program funding	New uniforms to build confidence and look good when representing the City.	2024 Transactional activity provided only. No balance sheet or income statement	Yes	\$5,000			
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		TOTAL REQUESTED		15			\$ 123,500			
				TOTAL APPROVED						
				TOTAL FUNDING AVAILABLE			\$ 100,000			



THE CORPORATION OF THE CITY OF VERNON
 3400 – 30th Street, Vernon, B.C. V1T 5E6
 Telephone: (250) 545-1361 FAX: (250) 545-4048
 website: www.vernon.ca

Corporate Policy


Section:	Finance	
Sub-Section:		
Title:	Council Discretionary Grant Policy	

RELATED POLICIES

Number	Title

APPROVALS

POLICY APPROVAL:	AMENDMENT APPROVAL:	SECTION AMENDED
Approved by: <i>"Wayne Lippert"</i> Mayor Date: November 13, 2007	Amendment Approved by: <i>"Wayne Lippert"</i> Mayor Date: June 9, 2008	Updated Sec. 1.3© to include "excluding tax exemptions."
	Amendment Approved by: <i>"Rob Sawatzky"</i> Mayor Date: November 26, 2012	"Remove clause noting that unspent funds in one fiscal year are rolled over to the next year."
	Amendment Approved by: <i>"Rob Sawatzky"</i> Mayor	"Amend intake periods, remove application form, and perform various housekeeping"

	Date: July 15, 2013	updates and changes."
	Amendment Approved by: "Akbal Mund" Mayor Date: March 12, 2018	"Amended paragraph under Policy. Amended Capital Expenditures, Intake Period, Project under Definitions and added Program. Amended 1.2 (d) and (e) and 2.2, 2.2.1 and 3.1 (e) Removed last sentence"
	Amendment Approved by: "Victor Cumming" Mayor Date: June 8, 2020	"Section 4.0 (Recipient Reporting) was added."
	Amendment Approved by:  "Victor Cumming" Mayor Date: May 28, 2021	"Section 2.1 (b) amended to remove the words set of and change to completed fiscal year and and add within the last 2 years "

POLICY

The City supports the enhancement and preservation of a positive quality of life for all its residents. One means of achieving this goal is through the provision of grants to organizations that contribute to the general interest and advantage of the City.

The awarding of grants is solely within Council's discretion; Council may deny any and all grant requests.

This policy is in effect subject to the continuance of ongoing annual funding.

Organizations requesting \$25,000 in a single year must submit, at their expense, audited financial statements to the City.

DEFINITIONS

Application means the documents listed in Section 2.1

Application Deadline means the 30th day of April and the 31st day of October.

Capital Expenditure means providing an asset in the City of Vernon that is significant and is of lasting benefit.

Community Based means a non-restricted membership group or organization:

- (a) whose practices are consistent with the City's Strategic Directions; and
- (b) who provide program(s), project(s) or capital expenditure(s) which positively and directly impact the City or its residents.

Intake Period means that applications will be accepted April 1 to April 30 up to 4:00pm and October 1 to October 31 up to 4:00pm, or if City Hall is closed on the due date, the next working day that City Hall is open up to 4:00 pm.

Project means a one-time event.

Program means an ongoing initiative by an organization. Funding preference will be given to startup programs.

Regional Funding means a funding source from surrounding communities or the regional district.

Resident means an individual who resides in the City.

PROCEDURES

1.0 *Eligibility for Grants*

- 1.1 An organization wishing to be considered for a discretionary grant will have to submit an application.
- 1.2 Each year, the City may award discretionary grants to organizations for the purpose of providing funding for a program, project or capital expenditure. An organization must meet the following criteria in order to qualify for a grant:
 - (a) The organization must be a non-profit organization or registered society;
 - (b) The organization must be Community Based;
 - (c) The organization is providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and is used by Residents.

- (d) The organization may only submit one application per calendar year.
- 1.3 An organization is not eligible for a grant and the request will be denied if the grant:
 - (a) Is for retroactive funding or to cover a deficit.
- 1.4 Preference will be given to organizations who are not receiving local government funding such as:
 - (a) Regional funding
 - (b) Grants or other assistance from the City of Vernon, excluding tax exemptions.

2.0 Application Process

- 2.1 The organization must submit the following documents which form the application to apply for a grant:
 - (a) A signed, completed application form;
 - (b) The most recent completed fiscal year financial statements within the last 2 years;
 - (c) The minutes of the most recent annual general meeting;
 - (d) A list of the members of the executive (including positions held, address and contact numbers);
 - (e) Confirmation of registered society status.
 - (f) A profile and history of the organization and its accomplishments.
- 2.1.1 Incomplete applications will not be considered.
- 2.2 The organization must submit the application to the Director of Financial Services, at Vernon City Hall no later than 4:00 pm on the application date(s), or if City Hall is closed on that day, no later than 4:00pm on the next working day that City Hall is open.
 - 2.2.1 Applications for funding will be made on a semi-annual basis for those applications received between the intake periods of April 1 to April 30 4:00pm and October 1 to October 31, 4:00 pm each year, or if City Hall is closed on the 30th of April or the 31st of October, no later than 4:00 pm on the next working day that City Hall is open.

An application received before or after the application deadline will be returned to the applicant.
- 2.3 The Finance Division will:
 - (a) Review all applications to ensure policy compliance; and
 - (b) Forward the applications to the Finance Committee for consideration and recommendation to City Council.

- (c) Where funds have been exhausted for the current fiscal year the Director of Financial Services will advise the applicant by letter, and forward a copy of the notification to Mayor and Council.

3.0 Council Consideration

- 3.1 The Finance Committee will consider the following factors when making recommendations to Council as to which organizations it will support or deny a grant:
 - (a) The extent to which an application demonstrates that there is need in the community;
 - (b) The extent to which the profile and history of the organization and its accomplishments and organization's goals and objectives are supportive of, or align with the City's Strategic Directions;
 - (c) The degree to which the grant will support the enhancement of a positive quality of life for all City Residents;
 - (d) The extent to which the organization has obtained other sources of funding (e.g. Federal or Provincial Government funding, corporate sponsorships, fundraising campaigns, etc.);
 - (e) The availability of funds budgeted for discretionary grants;
 - (f) The need(s) of the organization requesting funding;
 - (g) The degree of demonstrated economic development, environmental stewardship or social benefit that may be generated by the award of a Council Discretionary Grant.

4.0 Recipient Reporting

- 4.1 The Finance Committee will correspond with organizations that have received a discretionary grant within twelve months of receipt to ensure that the awarded grant funds will be spent.
- 4.2 Organizations that have received a discretionary grant must submit a report to the City within two years of receipt disclosing details on how the grant funds were spent. If none of the grant was spent, the grant must be returned to the City within two years of receipt.
- 4.3 If the above requirement is not followed by an organization receiving a discretionary grant, subsequent applications from that organization will not be approved.



April 22, 2024

The Corporation of the City of Vernon
Attn: Director of Financial Services
3400 30th Street
Vernon, BC V1T 5E6

Dear Finance Committee,

Please find enclosed an application for a Council Discretionary Grant for \$10,000. This application is for the purchase of new recording equipment used at the Oak Child and Youth Advocacy Centre when RCMP interviews children and youth about their abuse disclosure. These disclosures are an essential part of the judiciary process.

If you have any questions, I can be reached at 250-540-7528.

Thank you for considering our application.

Sincerely,

[Redacted]

Community Programs Manager
Archway Society for Domestic Peace



Reset

The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: *The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.*

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Archway Society for Domestic Peace
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	2400 - 46 Avenue, Vernon BC
BUSINESS PHONE:	250-540-7528
EMAIL ADDRESS:	brooke@oakcentreverson.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	108 170 853 RR0001

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Our mission is to support women, children, and families to live a life with dignity and respect, free from domestic and sexual violence and abuse. Archway Society for Domestic Peace provides a wide range of supportive services for survivors of domestic and sexual violence through safe shelter, counseling, child and youth advocacy, outreach services, and collaborative community projects.

Previously known as Vernon Women's Transition House Society, Archway Society has deep roots in the North Okanagan.

SERVICE PROVIDED TO THE COMMUNITY:

The Oak Child and Youth Advocacy Centre (CYAC) is a partnership between Archway Society, RCMP, Ministry of Children and Family Development, Okanagan Indian Band, Family Resource Centre, North Okanagan Youth and Family Services, and School District 22. It is a child-friendly facility in Vernon that brings together law enforcement, child protection, medical and mental health professionals, and victim advocates to provide a personalized response for children and youth in the North Okanagan who have experienced child abuse or neglect. The aim of this collaboration is to create a safe and supportive environment for the affected children and their families, and to help alleviate fear and anxiety and promote their involvement and comfort in the judicial process.

Archway Society facilitates the service including providing a safe environment for the Oak Centre to operate, its human resources, financial management, and coordination of daily operations.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Archway Society for Domestic Peace was founded in 1975 to serve survivors of domestic violence, sexual assault, and other power-based crimes. Today, with 17 programs across six locations, our team is dedicated to providing essential services to those in need.

Since 2015, Oak Child and Youth Advocacy Centre has served abused children and youth in Vernon, providing them with immediate and intensive case management services and caregiver support. We work tirelessly to ensure that every child, youth, and their families receive the information, support, and protection they need throughout the justice process and beyond. To date, Oak Centre has served 1,166 children and youth.

At Archway Society, we are committed to creating a world free from violence. We believe that everyone deserves to live a life free from abuse, and we are dedicated to empowering survivors to rebuild their lives with compassion, respect, and unwavering support.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Child and youth advocacy centres are not currently eligible for any ongoing federal or provincial government funding. Oak Centre is a part of the BC Network of Child and Youth Advocacy Centres and is working to obtain provincial operational contracts to continue their crucial work.

Since its establishment in 2015, Oak Centre has received grants from both federal and provincial sources (Civil Forfeiture Office), which have been instrumental in sustaining their activities so far. However, the demand for Oak Centre services has risen in recent years, and it is now seeking assistance from the City in coordinating this vital service.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$10,000</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>Archway provides the financial and operational administration for Oak Child and Youth Advocacy Centre. Being under the Archway umbrella means that Oak Centre benefits from Archway's resources, such as:</p> <ul style="list-style-type: none"> - Volunteer Program, 7 hours of volunteer time, per month \$2,000 - Meeting Space, monthly case management and leadership meetings: \$3,000 - Backfill for staff vacancies, covered by other programs: \$4,000 - Each of our partners provides their own staffing and resources, in-kind, to Oak Centre. This is a difficult number to calculate, but conservatively, four full-time professionals working on Oak Centre files would be more than \$500,000 per year.
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>Oak Child and Youth Advocacy Centre needs updated recording and sound equipment for forensic interviews conducted by RCMP and the Multi-Disciplinary (MDT) team during child abuse investigations. The new equipment will help obtain high-quality recordings of culturally sensitive, developmentally appropriate, trauma-informed, unbiased, and fact-finding interviews.</p> <p>Video-recorded evidence is used to capture the child's original account of events when details are most vivid. The current recording equipment in the centre is almost 10 years old and needs to be replaced before it is at end-of-life and compromises recorded police evidence.</p> <p>This grant would support the various government and community services that respond to child abuse in our community. It takes dedicated coordination time to run the programming and ensure collaboration by multi-disciplinary team professionals that make up the Oak CYAC service. Funding for required equipment will allow Archway Society to use existing funds to continue to coordinate this service, while ensuring that the partnership is able to provide quality recorded interviews to the court so that children do not have to testify in a courtroom in front of their offender.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>By ensuring the use of up-to-date recording and sound equipment at Oak Centre, it allows us to offer quality recordings of children's statements of disclosure for court proceedings. Testifying in court is very stressful for children, especially when faced with their offender. When a quality recorded interview is provided to the court, the child's evidence is given through that recording, meaning they do not have to recount their abuse in open court. This makes the process far more trauma-informed and leads to more successful prosecutions of these offenders.</p> <p>Ensuring we can provide these quality recorded statements is a key part of the Oak Centre service model and this funding will allow us to ensure this service remains in place for the children of Vernon.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>Our community is known for its generosity, and Archway Society benefits greatly from individual and corporate donations. Apart from this specific funding request, we also need to raise funds to cover the general operations of Oak Centre. We are counting on the support of our local citizens to help us achieve this goal.</p> <p>We are submitting this funding request to the City to ensure that we can continue to provide a gold-standard response to child abuse in our community.</p>

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

Child abuse and violence have severe negative consequences for children and young people, affecting everyone in our community and increasing health and social costs. Investing in a response and prevention model can prevent these negative outcomes and save communities the high costs of addressing resulting social and health issues. The CYAC model leads to positive outcomes such as improved quality of life for children and their families, enhanced quality of work, and greater efficiencies with BC's systems of care.

Oak Centre participated in a provincial Social Return on Investment (SROI) study in 2022 that found that the CYAC model is shown to result in significant positive outcomes, including:

- o Wellbeing and quality of life changes for children and their families;
- o Improved quality of work for CYAC management and staff, MDT members, and partner agencies; and,
- o Efficiencies with British Columbia's systems of care, which span healthcare, education, justice, child protection, and policing.

The CYAC model makes the response to abuse and violence of children and youth more supportive, culturally safer, clearer, and more streamlined for children, their siblings, family members/caregivers, and service providers. And the impact of the CYAC model is extensive, with significant social and economic benefits.

The Social Return on Investment report (noted above) showed a very conservative return estimate of 1:5.54. This means that for a \$10,000 investment, there would be a \$55,400 return on investment over the next 10 years. This return is based on reduction of costs such as policing, examples being the response to future crimes against children, time savings as efficiencies in the child abuse response system are made, and other savings linked to negative outcomes of child abuse such as responding to mental ill health, addiction and other social issues. Find the full report at SafeChildBC.ca.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 22, 2024

Date

B.M. Landy

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca

**Archway Society for Domestic Peace
Financial Statements
For the Year Ended March 31, 2023**

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Tel: 250 545 2136
Fax: 250 545 3364
www.bdo.ca

BDO Canada LLP
2706 30th Avenue, Suite 202
Vernon, BC V1T 2B6

Independent Auditor's Report

To the board of directors of Archway Society for Domestic Peace

Qualified Opinion

We have audited the financial statements of Archway Society for Domestic Peace (the Society), which comprise the statement of financial position as at March 31, 2023, the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matters described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2023, and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Society derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising revenues, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2023 and 2022, and current assets as at March 31, 2023 and 2022, and net assets as at April 1 and March 31 for both the 2023 and 2022 years. Our audit opinion on the financial statements for the year ended March 31, 2023 was modified accordingly because of the effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied, on a basis consistent with that of the preceding year.

BDO Canada LLP

Chartered Professional Accountants

Vernon, British Columbia
June 26, 2023

**Archway Society for Domestic Peace
Statement of Financial Position**

March 31	2023	2022
Assets		
Current		
Cash (Note 2)	\$ -	\$ 9,805
Investments (Note 4)	393,163	479,963
Accounts receivable	123,466	38,695
Prepaid expenses	30,818	29,566
	547,447	558,029
Restricted cash and investments (Note 3)	619,546	642,914
Investments (Note 4)	239,186	34,758
Property, plant and equipment (Note 5)	1,571,965	1,569,237
	\$ 2,978,144	\$ 2,804,938

Liabilities and Net Assets

Current		
Accounts payable and accrued liabilities (Note 6)	\$ 490,596	\$ 271,318
Unearned revenue	-	2,800
Current portion of long term debt (Note 7)	36,940	35,868
	527,536	309,986
Long-term debt (Note 7)	551,600	587,405
Deferred contributions for expenses of future periods (Note 8)	619,546	642,914
Deferred contributions for property, plant and equipment (Note 9)	437,581	431,068
	2,136,263	1,971,373
Net Assets		
Invested in property, plant and equipment	545,944	514,900
Internally restricted (Note 10)	304,629	319,280
Unrestricted	(8,692)	(615)
	841,881	833,565
	\$ 2,978,144	\$ 2,804,938

On behalf of the Board:

_____ Director

_____ Director

The accompanying notes are an integral part of these financial statements.

**Archway Society for Domestic Peace
Statement of Changes in Net Assets**

	Invested in Property, Plant & Equipment	Internally Restricted	Unrestricted	2023 Total	2022 Total
For the year ended March 31					
Balance, beginning of the year	\$ 514,900	\$ 319,280	\$ (615)	\$ 833,565	\$ 784,173
Excess (deficiency) of revenues over expenses	(48,261)	4,349	52,228	8,316	49,392
Purchase of property, plant and equipment	94,300	-	(94,300)	-	-
Contributions received	(49,727)	-	49,727	-	-
Long term debt principal repayments	34,732	-	(34,732)	-	-
Unrestricted assets during the year	-	(19,000)	19,000	-	-
Balance, end of the year	\$ 545,944	\$ 304,629	\$ (8,692)	\$ 841,881	\$ 833,565

The accompanying notes are an integral part of these financial statements.

Archway Society for Domestic Peace Statement of Operations

For the year ended March 31	2023	2022
Revenue		
BC Housing	\$ 1,200,420	\$ 1,152,588
Minister of Justice	835,828	754,766
Donations	192,150	248,732
Ministry of Children and Family Development	225,596	197,789
Federal Government	328,622	308,785
Other grants	466,796	157,766
Regional District of the North Okanagan	125,150	-
Gaming	43,515	43,000
Amortization of deferred capital contributions (Note 9)	37,053	29,764
Legal Aid BC	17,251	15,124
Fundraising	12,924	46,501
Miscellaneous	2,741	480
Interest	1,915	2,229
Summer student grant	-	9,418
Gain on disposal of property, plant and equipment Casimir Court, net (Note 14)	-	300
	(4,434)	(2,159)
	<u>3,485,527</u>	<u>2,965,083</u>
Expenses		
Advertising and promotion	14,003	31,910
Amortization	80,163	70,850
Client support	156,871	154,729
Food and supplies	40,661	32,078
Fundraising	6,799	5,241
Insurance	28,228	18,054
Interest and bank charges	24,155	12,087
Office and information technology	115,170	105,174
Professional development	53,433	28,540
Professional fees	117,757	164,771
Program materials	16,565	3,277
Rent	11,464	34,271
Repairs and maintenance	26,078	17,398
Telephone and utilities	78,048	62,780
Travel	22,129	6,298
Volunteer	474	1,201
Wages and benefits	2,685,213	2,167,032
	<u>3,477,211</u>	<u>2,915,691</u>
Excess of revenues over expenses	<u>\$ 8,316</u>	<u>\$ 49,392</u>

The accompanying notes are an integral part of these financial statements.

**Archway Society for Domestic Peace
Statement of Cash Flows**

For the year ended March 31	2023	2022
Cash flows from operating activities		
Cash receipts from customers	\$ 3,345,331	\$ 3,064,181
Cash paid to suppliers and employees	(3,187,935)	(2,755,605)
Interest received	6,264	2,733
	<u>163,660</u>	<u>311,309</u>
Cash flows from investing activities		
Purchase of investments	(643,482)	(514,721)
Proceeds on disposal of investments	514,721	514,881
Acquisition of property and equipment	(94,199)	(900,537)
Contributions received	49,727	22,252
	<u>(173,233)</u>	<u>(878,125)</u>
Cash flows from financing activities		
Proceeds from long-term debt	-	637,500
Repayment of long-term debt	(34,733)	(14,227)
	<u>(34,733)</u>	<u>623,273</u>
Net (decrease) increase in cash	(44,306)	56,457
Cash, beginning of the year	652,719	596,262
Cash, end of the year	\$ 608,413	\$ 652,719
Represented by:		
Cash	\$ -	\$ 9,805
Restricted cash (Note 3)	608,413	642,914
	<u>\$ 608,413</u>	<u>\$ 652,719</u>

The accompanying notes are an integral part of these financial statements.

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2023

1. Significant Accounting Policies

Nature of Operation	The Archway Society for Domestic Peace (the "Society") is incorporated under the laws of the British Columbia Societies Act and is a registered charity under the Income Tax Act. The Society is engaged to provide support and refuge for women and children in Vernon and surrounding area in times of crisis and to act as advocates when required. The Society also operates Casimir Court Apartments where counselling and accommodation is provided for young mothers.
Basis of Accounting	The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.
Use of Estimates	The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available.
Financial Instruments	Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported either at cost or amortized cost less impairment. If applicable, financial instruments are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are charged to the financial instruments.
Cash	Cash consists of cash on hand and bank balances.

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2023

1. Significant Accounting Policies (continued)

Property, Plant and Equipment

Property, plant and equipment are stated at cost less accumulated amortization. Contributed tangible capital assets are recorded at fair value at the date of contribution and are amortized, unless fair value is not determinable in which case contributed property, plant and equipment are recorded at nominal value at the date of contribution. Expenditures for repairs and maintenance are expensed as incurred. Betterments that extend the useful life of property, plant and equipment are capitalized.

Amortization based on the estimated useful life of the asset is calculated as follows:

	Method	Rate
Building	Straight-line	30 years
Automotive	Straight-line	5 years
Furniture and fixtures	Straight-line	5 years
Computer equipment	Straight-line	3 years

Leased Assets

Leases are classified as capital or operating leases. Leases entered into that transfer substantially all the benefits and risks associated with ownership are recorded as the acquisition of a capital asset and the incurrence of an obligation. The asset is amortized in a manner consistent with assets owned by the Society, and the obligation, including interest thereon, is liquidated over the term of the lease. All other leases are accounted for as operating leases, and the rental costs are expensed as incurred.

Revenue Recognition

The Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Donation and fundraising revenues are recognized as revenue in the year in which the related expenses are incurred. Unrestricted donation and fundraising revenues are recognized as revenue when earned.

Rental revenue is recognized as revenue when the period in which the rent was received is complete.

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2023

1. Significant Accounting Policies (continued)

Contributed Materials Contributed materials which are used in the normal course of the Society's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.

Contributed Services Volunteers contribute many hours per year to assist the Society in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2023

2. Cash

The Society has available to it, through VantageOne Credit Union, a \$35,000 line of credit to assist with operations. If drawn on, the line of credit bears interest at prime plus 1.0%. The outstanding balance at March 31, 2023 was \$Nil (2022 - \$Nil).

3. Restricted Cash and Investments

	2023	2022
Externally restricted		
Child Advocacy Centre	\$ 19,686	\$ 197,657
Administration	44,071	105,134
Sexual Assault Service	-	15,000
Community Based Victim Services	51,789	4,416
Stopping the Violence	-	13,388
Casimir Court	9,500	9,500
Risk Assessment Program	19,049	19,049
Prevention and Awareness	83,022	58,853
Equine Therapy	21,400	6,870
Support to Young Parents	40,675	16,980
Transition House	123,647	89,125
Family Therapy	49,000	5,000
Homeless Prevention	-	23,295
Pleasant Valley	6,452	62,482
Peace	33,727	10,000
Legal Services Outreach	-	3,500
Police Based Victim Services	24,850	2,665
Women's Outreach	3,838	-
Pacific Elizabeth Fry Societies	88,840	\$ -
	\$ 619,546	\$ 642,914
 Consisting of:		
Restricted cash	\$ 608,413	\$ 642,914
Restricted investments	11,133	-
	\$ 619,546	\$ 642,914

Externally restricted cash and investments consists of unspent contributions which are restricted for their use and can only be used for the specified programs.

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2023

4. Investments

The carrying amounts of investments are comprised of the following:

	2023	2022
At amortized cost:		
Guaranteed investment certificates, bearing interest at 1.75% to 4.85%, maturing between April 2023 and February 2027	\$ 612,419	\$ 268,224
At cost:		
Investment savings accounts	1	100,374
At fair value:		
Mutual funds	31,062	146,123
	\$ 643,482	\$ 514,721
Investments are allocated as follows:		
Current	\$ 393,163	\$ 479,963
Long term	239,186	34,758
Restricted (Note 3)	11,133	
	\$ 643,482	\$ 514,721

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2023

5. Property, Plant and Equipment

	2023		2022	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Transition House				
Automotive	\$ 21,506	\$ 10,753	\$ 29,506	\$ 14,452
Buildings	829,067	498,033	826,935	470,433
Computer equipment	123,220	87,535	118,386	103,800
Furniture and fixture	72,493	60,532	134,661	121,218
Land	36,400	-	36,400	-
Leasehold improvements	-	-	9,907	9,907
	1,082,686	656,853	1,155,795	719,810
Casimir Court				
Building	\$ 332,016	\$ 232,773	\$ 324,762	\$ 221,827
Furniture and fixtures	3,658	366	18,793	18,793
Land	88,200	-	88,200	-
	423,874	233,139	431,755	240,620
Administration				
Building	\$ 734,351	\$ 61,472	\$ 713,468	\$ 37,400
Furniture and fixtures	28,064	4,793	7,990	1,188
Land	259,247	-	259,247	-
	1,021,662	66,265	980,705	38,588
Net book value		\$ 1,571,965		\$ 1,569,237

6. Accounts Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities are government remittances payable of \$16,084 (2022 - \$5,630).

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2023

7. Long Term Debt

	2023	2022
Vantage One mortgage, with blended monthly payments of \$4,880, with an interest rate of 2.95%, maturing October 2026, secured by specific property.	\$ 588,540	\$ 623,273
Current portion	(36,940)	(35,868)
Long-term portion of debt	\$ 551,600	\$ 587,405

Principal repayments on long term debt over the next five years are as follows:

2024	\$	36,940
2025		38,045
2026		39,183
2027		474,372
	\$	588,540

8. Deferred Contributions for Expenses of Future Periods

Deferred contributions represent unspent resources externally restricted for various purpose. Changes in the deferred contributions balance are as follows:

	2023	2022
Beginning balance	\$ 642,914	\$ 540,141
Less: amounts recognized as revenue in the year	(1,746,602)	(1,293,737)
Add: amounts received related to expenses of a subsequent period	1,723,234	1,396,510
Ending balance	\$ 619,546	\$ 642,914

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2023

9. Deferred Contributions for Property, Plant and Equipment

Transition House

In December 2016, BC Housing provided a mortgage forgivable over a ten year period beginning in the first year of the mortgage. Monies were advanced in March 31, 2017, 2018, 2019 and 2020 fiscal years totaling \$140,300. At March 31, 2023, \$52,613 (2022 - \$66,643) of the total \$140,300 in funding received is to be forgiven in future years.

Contributions were received relating to capital improvements to the Transition Housing building. These contributions have been deferred and are being amortized with the building additions over 30 years.

The amount amortized to revenue in the general operating statement in the current year is \$37,053 (2022 - \$29,764).

Casimir Court

Contributions were received relating to capital improvements to the Casimir Court building. These contributions have been deferred and are being amortized with the building additions over 30 years.

The changes for the year in the deferred revenue in the Casimir Court operating statement in the current year is \$- (2022 - \$6,740).

The changes for the year in the deferred contributions related for property, plant and equipment are as follows:

	2023	2022
Beginning balance	\$ 431,068	\$ 445,320
Add: contributions	49,727	22,252
Less: amounts amortized to revenue	(43,214)	(36,504)
Ending balance	\$ 437,581	\$ 431,068

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2023

10. Internally Restricted Net Assets

Building Trust Fund

All funds received in the Project Haven Fund after June 30, 1994 are being held in trust for future expenditures for the buildings owned by the Society. All interest earned on the building trust fund investments are allocated back to the fund unless otherwise specified by the Board.

Future Expenditures

During a prior year the Board of Directors passed a resolution to internally restrict funds of \$20,000 for specific expenditures of various programs in future years. No amounts were utilized in the current year.

Oak Centre

During a prior year the Board of Directors passed a resolution to internally restrict funds specifically for future expenditures related to the operation of the Oak Centre, which provides advocacy and support services for children youth that have experienced abuse, sexual assault, or witnessed violent crime.

A breakdown of the internally restricted funds are as follows:

	<u>2023</u>	<u>2022</u>
Building trust fund	\$ 174,220	\$ 169,871
Future expenditure	122,500	122,500
Oak Centre	7,909	26,909
	<u>\$ 304,629</u>	<u>\$ 319,280</u>

In order to utilize the internally restricted funds a Board resolution is required.

11. Economic Dependence

The Society receives 68% (2022 - 72%) of its funding from the Province of British Columbia through the Ministries of Children and Family Development, Finance, Justice and the Crown Corporation of BC Housing. The ability of the Society to continue operations is dependent upon continued funding from these sources.

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2023

12. Financial Instruments

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society is exposed to credit risk resulting from the possibility that a customer or counterparty to a financial instrument defaults on their financial obligations; if there is a concentration of transactions carried out with the same counterparty; or of financial obligations which have similar economic characteristics such that they could be similarly affected by changes in economic conditions. The Society's financial instruments that are exposed to concentrations of credit risk relate primarily to its accounts receivable. The majority of the Society's receivables are from government sources and the Society works to ensure it meets all eligibility criteria in order to qualify to receive the funding.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income denominated investments

13. Commitments

The Society has operating leases for photocopiers. The minimum annual lease payments are as follows:

2024	\$	1,855
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Subsequent to year end, the Society has entered into a lease agreement on June 15, 2023 for new office space in Armstrong. The lease is for July 1, 2023 to June 30, 2028 with monthly payments of \$1,408.

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2023

14. Casimir Court, net

	2023	2022
Revenue		
Suite rental	\$ 38,215	\$ 38,740
Office rental	10,800	10,800
Amortization of deferred contributions (Note 9)	6,161	6,740
Interest revenue	4,349	504
Other grants	-	1,500
Donations	14,806	2,400
Realized Exchange Gain	\$ 400	\$ -
	74,731	60,684
 Expenses		
Administration	7,133	7,128
Amortization	11,312	10,587
Insurance	1,723	933
Office	1,692	427
Repairs and maintenance	9,630	5,189
Telephone and utilities	22,936	15,060
Wages and benefits	21,072	19,847
	75,498	59,171
 Excess (deficiency) of revenues over expenses, before internal adjustments	(767)	1,513
Reversal of internal adjustments:		
Office rental revenue	(10,800)	(10,800)
Administration expense	7,133	7,128
	\$ (4,434)	\$ (2,159)

Internal adjustments on the Casimir Court operations statement are for revenues and expenses charged between the Transition House and Casimir Court. These amounts are netted to zero upon consolidating operations, but are included on the Casimir Court operations statement to provide more information to the users of the financial statements.

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2023

15. Employee Pension Plan

The Association and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of trustees, representing plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2021, the Plan has about 227,000 active members and approximately 118,000 retired members.

The most recent actuarial valuation as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits. The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The Society paid \$134,739 (2022 - \$111,442) for employer contributions to the Plan in fiscal 2023.

16. Comparative Information

Certain comparative figures have been reclassified to conform with the current year's financial statements presentation.

17. Salaries, Honoraria and Benefits

During the year, the Society paid seven employees in excess of \$75,000. Total salaries, honoraria and benefits paid was \$568,939. The Society does not provide remuneration to its Board of Directors.



2400-46 Avenue
Vernon BC V1T 9N5
(250) 558-3850

archwaysociety.ca

Annual General Meeting

June 28, 2022

Okanagan Regional Library, Main Meeting Room

MEETING MINUTES

Directors Present: Colleen Dix (Chair), Jan Shumay (Director), Claire Finch (Vice-Chair), Melanie Ramos (Treasurer), Jane Whyte (Secretary), Jonathan Jones (Director), Kyla MacAulay (Director)

Guests Present: Markus Schrott (BDO)

Number of Society Members Present: 9

Number of Non-Society Members Present (including Staff): 17

1. Territory Acknowledgement

2. Declaration of Quorum & Call to Order

A quorum was confirmed and the Annual General Board Meeting was called to order at 6:00 PM

3. Introduction of Board Members

4. Adoption of Agenda – June 28, 2022

“To adopt the June 23, 2020 Annual General Meeting Agenda as presented.”
Motion carried

Motion by Melanie Ramos

All In Favour - 0 Opposed

5. Adoption of Previous Annual General Meeting Minutes – June 22, 2021

“To adopt the June 25, 2019 Annual General Meeting Minutes as presented.”
Motion carried

Motion by Kyla MacAulay

All In Favour - 0 Opposed

6. Keynote Speaker Presentation

7. Annual Audit Report (BDO Canada)

“To adopt the Auditor’s Report and the 2019/2020 Fiscal Year’s Audited Financial Statements as presented.”
Motion carried

Motion by Melanie Ramos

All in Favour – 0 Opposed

TRANSITIONING TO A FUTURE FREE FROM VIOLENCE

8. Appointment of Auditors for 2022/2023 Fiscal Year

Motion by Melanie Ramos

"To appoint BDO Canada LLP as the Archway Society's Auditors for the 2022/2023 Fiscal Year."

Motion carried

All In Favour - 0 Opposed

9. Board Chair's Report

"To adopt the Board Chair's Report as presented."

Motion carried

Motion by Jan Shumay

All in Favour – 0 Opposed

10. Co-Executive Directors' Report

"To adopt the Co-Executive Directors' Report as presented."

Motion carried

Motion by Jane Whyte

All in Favour – 0 Opposed

11. Revision of Bylaws

a) Revise Bylaw 10.1:

Motion by Claire Finch

~~10.1 Powers of Directors~~

~~In order to carry out the purposes of the Society, the Board may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in any manner it decides, including the granting of guarantees, and in particular, but without limiting the foregoing, by the issue of debentures.~~

10.1 Powers of Directors

In order to carry out the purposes of the Society, the Board may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in any manner it decides, including, but not limited to, the granting of guarantees and the issuance of debentures.

Motion carried

All In Favour - 0 Opposed

b) Delete Bylaw 10.2:

Motion by Kyla MacAulay

~~10.2 Issuance of Debentures~~

~~No debenture will be issued without the authorization of a special Resolution.~~

Motion carried

All In Favour - 0 Opposed

c) Revise Bylaw 10.3:

Motion by Claire Finch

~~10.3 Restrictions on Borrowing Powers~~

~~The members may by Ordinary Resolution restrict the borrowing powers of the Board.~~

10.3 Restrictions on Borrowing Powers

The members may, by Special Resolution, restrict the borrowing powers of the Board, but a restriction so imposed expires at the next annual general meeting.

Motion carried

All In Favour - 0 Opposed

TRANSITIONING TO A FUTURE FREE FROM VIOLENCE



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(250) 558-3850

archwaysociety.ca

12. Election of Directors

- a. Directors for re-election: Jane Whyte, Kyla MacAulay

Motion to re-elect Jane Whyte, Kyla MacAulay

Motion by Colleen Dix

- b. Directors standing without re-election:
Colleen Dix, Melanie Ramos, Claire Finch, Jonathan Jones

- c. Directors resigned: Glenda Louis and Jan Shumay
Motion carried

All in Favour – 0 Opposed

13. Notification of Next Regular Board Meeting – September 26, 2022

**14. Adjournment to Special Board meeting – Election of Officers and Committees/Task Forces Review
Meeting adjourned at 6:49 PM**

Minutes Adopted – next AGM Meeting
Signed: <u>Colleen Dix</u>
Name: <u>Colleen Dix</u>
Position: <u>CHAIR</u>

TRANSITIONING TO A FUTURE FREE FROM VIOLENCE



STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

CERTIFIED COPY
Of a document filed with the
Province of British Columbia
Registrar of Companies

T.K. SPARKS

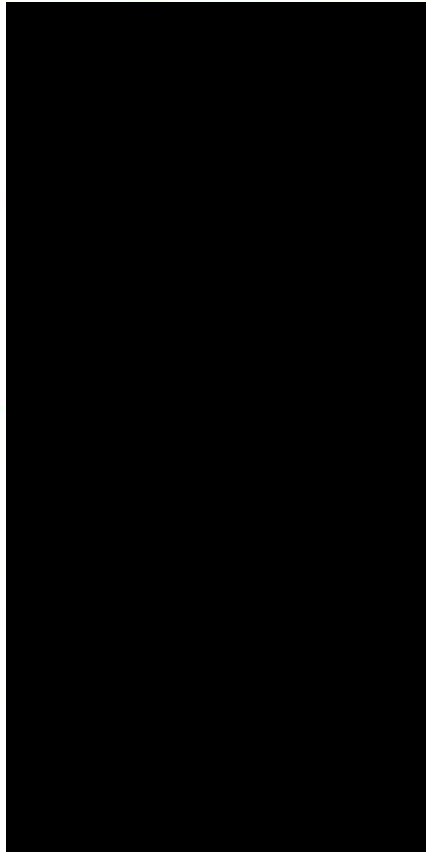
NAME OF SOCIETY: ARCHWAY SOCIETY FOR DOMESTIC PEACE

Incorporation Number: S0015695
Business Number: 10817 0853 BC0001
Filed Date and Time: January 29, 2024 01:42 PM Pacific Time

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address: 2400 46 AVE VERNON BC V1T 9N5
Mailing Address: 2400 46 AVE VERNON BC V1T 9N5

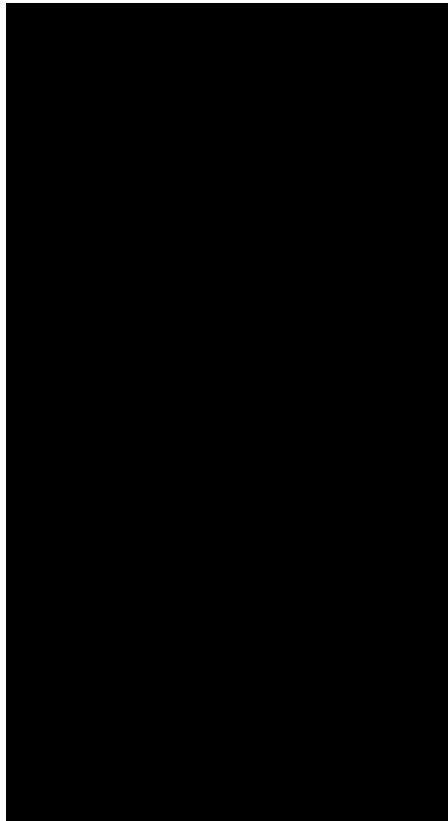
DIRECTOR INFORMATION





STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act





Reset

The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Caetani Cultural Centre Society
CONTACT PERSON:	██████████ Executive Director
ORGANIZATION MAILING ADDRESS:	3401 Pleasant Valley Road, V1T 4L4
BUSINESS PHONE:	250-275-1525
EMAIL ADDRESS:	ed@caetani.org
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S0053715

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

<p><u>ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:</u></p> <p>The Caetani Centre is a vibrant and innovative arts and culture facility centred around a regionally designated heritage home, artist studios, gallery, and exhibition spaces, all located on a beautiful 1.3 acre property in the heart of Vernon, BC.</p> <p>Welcoming visitors and artists from around the world each year, the Caetani Centre offers regional, national and international initiatives and cultural programming, events and festivals. The centre is known as one of Greater Vernon's most well-loved locations for arts and culture programming in the North Okanagan. Rooted in the compelling legacy of resilience and strength of Sveva Caetani and her intriguing family history, the centre strives to ignite the power of art and story to inspire people, create community and enrich lives.</p>
<p><u>SERVICE PROVIDED TO THE COMMUNITY:</u></p> <ul style="list-style-type: none"> • Creates opportunities and programming for contemporary artistic and cultural experiences in visual, literary, music and performing arts. • Provides studio, exhibition and living spaces for Artist- and Writer-in-Residence Programs (AIR, WIR) for regional, national and international artists and creative individuals. • Presents and preserves the inspirational influence of Sveva Caetani's artistic process and collections through our museum display and exhibition space. • Maintains a physical facility and grounds for the benefit of North Okanagan citizens and national and international visitors.
<p><u>A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:</u></p> <p>The Caetani Centre is located in a heritage home on a property that was donated to the City of Vernon by Sveva Caetani in 1994. Sveva was the daughter of Leone Caetani di Sermoneta, an Italian duke and prince, and Ofelia Fabiani. The family immigrated to Vernon in 1921 with Leone abdicated his royal Italian titles and his role as a minister in Italian parliament in protest of the government's move toward becoming an increasingly fascist state. After Leone Caetani's death from cancer in 1935, Ofelia and Sveva remained in near seclusion in the house on Pleasant Valley Road for 25 years, until Ofelia's death in 1960.</p> <p>Prior to her own death, Sveva Caetani left her house to the City of Vernon to "establish and maintain a centre for the arts for the benefit of the residents of Vernon and area in all artistic pursuits" (From Sveva Caetani's Last Will and Testament). Between 1994 and 2007, the centre was operated and managed under the umbrella of the Vernon Public Art Gallery (VPAG). During this time, the home was used primarily as a rental property for artists in long-term tenancy. As well, the grounds were used by VPAG each year to host the Midsummer Eve of the Arts.</p> <p>Please see attached for more History and Accomplishments</p>
<p><u>PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:</u></p> <p>The Caetani Centre staff applies for funding most years from the following sources:</p> <ul style="list-style-type: none"> • British Columbia Arts Council • BC Gaming Community Grants • Canada Cultural Spaces Fund (CCSF) • Canada Summer Jobs • Community Foundation of the North Okanagan (CFNO) • Heritage BC • Heritage Canada • Multiculturalism and Anti-racism Program (MARF) • Regional District of the North Okanagan (RDNO) • Tourism BC • Young Canada Works <p>Funding is also sought through corporate donors, such as the Co-op Community Fund and Telus Community Youth Program, and foundations such as the Foord Family Foundation, the Humber Foundation, and the Koerner Foundation.</p>

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$ 12,500.00</p> <p>Please see attached budget</p>												
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>N/A</p> <p>Please see attached budget for Caetani Cultural Centre Society and third-party financial contributions to this project.</p>												
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Expenses</td> </tr> <tr> <td style="width: 60%;">Heritage Assessment</td> <td style="text-align: right;">\$2655.00</td> </tr> <tr> <td>Statement of Significance</td> <td style="text-align: right;">\$1875.00</td> </tr> <tr> <td>Heritage Conservation Plan</td> <td style="text-align: right;">\$12,900.00</td> </tr> <tr> <td>Project Management</td> <td style="text-align: right;">\$3,500.00</td> </tr> <tr> <td>TOTAL:</td> <td style="text-align: right;">\$20,930.00</td> </tr> </table> <p>Please see attached for explanation of the above.</p>	Expenses		Heritage Assessment	\$2655.00	Statement of Significance	\$1875.00	Heritage Conservation Plan	\$12,900.00	Project Management	\$3,500.00	TOTAL:	\$20,930.00
Expenses												
Heritage Assessment	\$2655.00											
Statement of Significance	\$1875.00											
Heritage Conservation Plan	\$12,900.00											
Project Management	\$3,500.00											
TOTAL:	\$20,930.00											
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>The Caetani Cultural Centre Society is located within a regionally designated heritage home and on a property owned in Bare Trust by the City of Vernon. An informal Bare Trust agreement, which has not yet been signed or formalized, stipulates that the Caetani Cultural Centre Society is the Beneficial Owner of the property and, as such, is responsible for the majority of the costs of the care, upkeep, conservation, repair and restoration of the heritage building and property.</p> <p>The house has been assessed by housing inspectors (without professional heritage conservation designation) as requiring up to and beyond 2 million dollars in upgrades, repairs and restoration to maintain it as a safe, structurally-sound building. Having a professional Heritage Assessment and Statement of Significance will allow the society to apply for funding through Heritage BC, Heritage Canada, and other organizations and foundations with a mandate to maintain the heritage values of sites of significance across Canada. Additionally, a Heritage Conservation Plan will allow us to plan strategically for which repairs and restoration projects should take priority, and to ensure that they are completed such that the heritage values of the site are maintained while remaining within reasonable budgets for such work.</p> <p>Please see attached.</p>												
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>In 2024, the Caetani Centre launched a new Sponsorship Opportunities campaign. To date, we have confirmed support and sponsorship from the following in the first quarter of 2024:</p> <ul style="list-style-type: none"> • Cooper Fox Interiors • The Galbraith Family • Kalamalka Rotary Club • Kingfisher Boats • Okanagan Spirits • MQN Architecture and Design • Tourism Vernon • Wayside Press <p>We have also received project grants for arts, culture and youth programming through the BC Arts Council and the Regional District of the Okanagan.</p>												

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

Located blocks away from downtown, steps away from such cultural amenities as the Vernon Public Art Gallery, the Museum & Archives of Vernon (soon to be together in the Greater Vernon Cultural Centre), Gallery Vertigo, the Towne Cinema, the Vernon Community Arts Centre, the Caetani Centre is part of Vernon's burgeoning Cultural District. All within walking distance of each other, this vibrant district of cultural amenities is interspersed with locally-owned cafes, restaurants and shops.

Locals and visitors, alike, may be drawn to the North Okanagan by its natural beauty and accessibility to recreation, but it is culture and heritage that create a sense of place that becomes its heart and makes people want to stay. After days exploring the Trail Capital of BC, how wonderful is it that those same trails can lead us into a vibrant district of culture, heritage and locally-owned businesses in our downtown core.

Please see attached.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 30, 2024

Date

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca



Vernon City Council Discretionary Grant Application

April 30, 2024

Caetani Cultural Centre Society

Organization Goals, Objectives and Activities:

The Caetani Centre is a vibrant and innovative arts and culture facility centred around a regionally designated heritage home, artist studios, gallery, and exhibition spaces, all located on a beautiful 1.3 acre property in the heart of Vernon, BC.

Welcoming visitors and artists from around the world each year, the Caetani Centre offers regional, national and international initiatives and cultural programming, events and festivals. The centre is known as one of Greater Vernon's most well-loved locations for arts and culture programming in the North Okanagan. Rooted in the compelling legacy of resilience and strength of Sveva Caetani and her intriguing family history, the centre strives to ignite the power of art and story to inspire people, create community and enrich lives.

Service Provided to the Community:

- Creates opportunities and programming for contemporary artistic and cultural experiences in visual, literary, music and performing arts.
- Provides studio, exhibition and living spaces for Artist- and Writer-in-Residence Programs (AIR, WIR) for regional, national and international artists and creative individuals.
- Presents and preserves the inspirational influence of Sveva Caetani's artistic process and collections through our museum display and exhibition space.
- Maintains a physical facility and grounds for the benefit of North Okanagan citizens and national and international visitors.

A Profile and History of the Organization and Its Accomplishments:

A Brief History of the Caetani Cultural Centre Society

The Caetani Centre is located in a heritage home on a property that was donated to the City of Vernon by Sveva Caetani in 1994. Sveva was the daughter of Leone Caetani di

Sermoneta, an Italian duke and prince, and Ofelia Fabiani. The family immigrated to Vernon in 1921 with Leone abdicated his royal Italian titles and his role as a minister in Italian parliament in protest of the government's move toward becoming an increasingly fascist state. After Leone Caetani's death from cancer in 1935, Ofelia and Sveva remained in near seclusion in the house on Pleasant Valley Road for 25 years, until Ofelia's death in 1960.

Prior to her own death, Sveva Caetani left her house to the City of Vernon to "establish and maintain a centre for the arts for the benefit of the residents of Vernon and area in all artistic pursuits" (From Sveva Caetani's Last Will and Testament). Between 1994 and 2007, the centre was operated and managed under the umbrella of the Vernon Public Art Gallery (VPAG). During this time, the home was used primarily as a rental property for artists in long-term tenancy. As well, the grounds were used by VPAG each year to host the Midsummer Eve of the Arts.

In 2008, a separate not-for-profit society was created and registered to operate and manage the Caetani Centre. Since then, the centre has become progressively more open to public visits and has become a significant draw for both locals and visitors to the Okanagan. Part of the heritage home is now an Artist-in-Residency for artists, writers, and other creators from across Canada and around the world. The centre is also a location for workshops, speakers series, programs, exhibitions and concerts.

For several years, the focus of fundraising efforts of the Caetani Centre has been to ensure the heritage home is suitable for the repatriation of some of the Caetani family's treasured possessions, artefacts, and archival documents that had been dispersed to museums and institutions around North American. These included the large, stunning artworks that comprise Sveva Caetani's Recapitulation series, which had been held in the care of the Alberta Foundation of the Arts in Edmonton since 1994.

Thanks to funding through Heritage Canada, Heritage BC, the BC Arts Council, the Community Foundation of the North Okanagan, Kalamalka Rotary Club, Silver Star Mountain Resort, Kal Tire and several other private and corporate donors and sponsors, the Caetani Centre now meets museum standards of security and temperature control to hold objects and archives of cultural and historic significance, as well as to exhibit Sveva Caetani's work and the works of other artists.

The Caetani Centre now welcomes thousands of visitors each year to tour the house and heritage displays, enjoy the Summer Music Festival, take part in programs and workshops, visit arts exhibitions and attend cultural events on the property.

Recent Accomplishments:

In 2023-24, the Caetani Centre has emphasized creating and cultivating inclusive, accessible and low-barrier workshops, programs and spaces for a diversity of programs offered for and by equity-deserving groups. In partnership with Vernon & District Immigrant and Community Services Society (VDICSS) and the national Cultural Spaces Multicultural and Anti-racism Initiative (CSMARI), Caetani offered four different workshop

series at the centre, with a total of 56 participants. We also provided artist residencies for equity-deserving artists traveling to the area to facilitate workshops, and a studio to be used as a space to interview, film, and photograph participants in the initiative.

In February 2024, the Caetani Centre hosted a workshop for artists and other community members to take part in a half-day workshop called "Creative Reconciliation: Visitor Protocols". This was facilitated by local slyix artist and academic, Mariel Belanger, an Okanagan Indian Band (OKIB) community member who is a doctoral candidate in Cultural Studies at Queens University, and her daughter, Sienna Belanger-Lee, who is a student in the fourth year UBC Okanagan's Bachelor of Nsyilxcn Language Fluency program.

In early 2024, we offered the Caetani Gallery space at no cost to the Archway Society for Domestic Peace to host a two-week exhibition called *Creatrix Rising*, comprising of work created and curated by those who have experienced domestic or sexual violence. Twenty-four artists were part of the project, and the exhibition was attended by 156 people. We have received partial funding from the BC Arts Council as well as the Regional District of the North Okanagan to offer *Creating Space: Youth Arts Programming in 2024-25*. *Creating Space* will provide low-barrier options for equity-deserving youth to engage in workshops, open studios, exhibitions, and professional arts direction from mentors who are working artists under 35, all of whom have overcome challenges in their own lives.

In order to become as accessible as possible, the Caetani Centre, was able to raise funds through Heritage Canada Cultural Spaces Fund, Kalamalka Rotary, Copper Fox Interior, and other private donors for an Accessibility Renovation. This has created an accessible entrance to the house, as well as an accessible washroom facility and an interior ramp to access the heritage areas of the main floor of the home.

The Caetani Cultural Centre's move toward addressing accessibility, diversity, equity and inclusion in tangible ways in our community has been very well-received.

Please Identify the Steps Your Organization Has Taken to Acquire Grants from Other Sources:

The Caetani Centre staff applies for funding most years from the following sources:

- British Columbia Arts Council
- BC Gaming Community Grants
- Canada Cultural Spaces Fund (CCSF)
- Canada Summer Jobs
- Community Foundation of the North Okanagan (CFNO)
- Heritage BC
- Heritage Canada
- Multiculturalism and Anti-racism Program (MARF)
- Regional District of the North Okanagan (RDNO)
- Tourism BC
- Young Canada Works

Funding is also sought through corporate donors, such as the Co-op Community Fund and Telus Community Youth Program, and foundations such as the Foord Family Foundation, the Humber Foundation, and the Koerner Foundation.

Significant time and thought is spent identifying potential public and private funding and sponsorship opportunities, as well as the suitability of the request to the funding body.

Amount of Request:

\$ 12,500.00

We are requesting \$12,500.00 toward consultation and reports provided by Certified Heritage Consultant for:

- a professional Heritage Assessment of the Caetani House
- a Statement of Significance
- a Heritage Conservation Plan

The above will then be used to register for provincial and federal heritage status, as well as broaden the range of heritage and cultural organizations to which we can apply for funding toward the conservation of heritage properties of significance in British Columbia and Canada.

The Heritage Conservation Plan will be key in strategically planning for conservation, restoration, and rehabilitation work to be done on this valuable heritage resource.

Budget:

Expenses

Heritage Assessment	\$2655.00
Statement of Significance	\$1875.00
Heritage Conservation Plan	\$12,900.00
Project Management	<u>\$3,500.00</u>
TOTAL:	\$20,930.00

Revenue

Heritage BC Grant	\$5,000.00
City of Vernon Council Discretionary Grant	\$12,500.00
Corporate Donations	\$2,500.00
<u>Caetani Cultural Centre Society contributions</u>	<u>\$930.00</u>
TOTAL	\$20,930.00

In-kind Services - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)

N/A

Purpose of Grant and Proposed Allocation of Funds:

Stage One: Heritage Assessment

\$2655.00

A review of the site’s local and regional heritage status and a clarification on the current status of applicable City of Vernon heritage designation bylaw, Bare Trust agreement and any implications the above may have on the conservation planning and management of the site.

A review of the archival research, as well as a site visit and current visual assessment of the building, will be conducted in order to prepare the Heritage Assessment. We will examine all relevant and available archival sources for photographs and historical information. A summary of these findings will be appended to the Heritage Conservation Plan.

Stage Two: Statement of Significance

\$1875.00

Based upon the results of the Heritage Assessment, we will then prepare a Statement of Significance for the building, which outlines and confirms its heritage values.

A Statement of Significance (SOS) is one of the first steps in understanding historic places. The SOS was created by the federal Historic Places Initiative (HPI) as a succinct and consistent format to express the heritage values of places that matter to Canadian communities. An SOS is “a declaration of value that briefly explains what a historic place is and why it is important”. It articulates the heritage values associated with a site and the character defining elements that embody or represent these values. It is both a starting point and a guide for communities, property owners, architects, developers, planners and anyone who may be planning the future of, or managing a historic place.

Stage Three: Conservation Plan

\$12,900.00

A Conservation Plan explains how to sustain the significance identified in the SOS (the heritage values and character defining elements) in any new use, alteration, repair or management. It starts with describing what is there, its basic condition, any proposed changes and the principles by which it will be managed (from the Canadian Standards and Guidelines for Heritage Conservation) and then outlines work programs for maintenance, management, accessibility, new uses or other relevant issues to the site. Each part of the buildings will be specified to be either preserved, restored or rehabilitated depending on its condition, its significance and its intended function. The document outlines how to technically implement the above conservation approaches.

This stage will physically assess the character, materials, integrity, and current condition of the building/s. The building/s will be analyzed to understand the nature of any proposed changes/upgrades and the issues surrounding the ongoing conservation of the historic resource. A Conservation Plan will be produced for the building, which will outline best conservation practices and procedures for each character-defining element.

As owners in Bare Trust of the Caetani house and property, the City of Vernon will be given all of these reports and plans to guide all future use and work on the property.

Benefits to the Community Resulting from Grant or City Goals and Objectives That Will be Met, if the Grant is Approved:

The Caetani Cultural Centre Society is located within a regionally designated heritage home and on a property owned in Bare Trust by the City of Vernon. An informal Bare Trust agreement, which has not yet been signed or formalized, stipulates that the Caetani Cultural Centre Society is the Beneficial Owner of the property and, as such, is responsible for the majority of the costs of the care, upkeep, conservation, repair and restoration of the heritage building and property.

Built in 1895, two years after the incorporation of Vernon as a township, the 6000 square foot Caetani house and property is one of the oldest homes in Vernon, located at the base of East Hill with other heritage homes of that era. Though recognized by Greater Vernon on the Heritage Registry, it has no provincial or federal heritage designation, and no heritage conservation plan in place.

The house has been assessed by housing inspectors (without professional heritage conservation designation) as requiring up to and beyond 2 million dollars in upgrades, repairs and restoration to maintain it as a safe, structurally-sound building. Having a professional Heritage Assessment and Statement of Significance will allow the society to apply for funding through Heritage BC, Heritage Canada, and other organizations and foundations with a mandate to maintain the heritage values of sites of significance across Canada. Additionally, a Heritage Conservation Plan will allow us to plan strategically for which repairs and restoration projects should take priority, and to ensure that they are completed such that the heritage values of the site are maintained while remaining within reasonable budgets for such work.

People come from across the country and around the world to visit the Caetani Centre, fascinated by the story of an Italian prince who left his royal titles and place in parliament to move his family to a rough township in the Western Canadian wilderness in 1921. They are equally drawn in by the story of his wife and daughter going into seclusion for 25 years in the house, and Sveva Caetani emerging to become an accomplished artist, respected teachers, and an inspiration, muse and mentor to so many in the North Okanagan – and beyond.

In order for the Caetani Centre to continue to provide innovative, accessible and inclusive arts and culture programming for locals and visitors, alike, we need to maintain the safety and structural integrity of the house and property from which we operate. As well, with visitors from around the world drawn by the fascinating story of international intrigue that is housed within the Caetani house, we would like to maintain this heritage resource so the story can be shared and passed along to people for years to come.

Degree of Community Financial Support or Sponsorship:

In 2024, the Caetani Centre launched a new Sponsorship Opportunities campaign. To date, we have confirmed support and sponsorship from the following in the first quarter of 2024:

- Cooper Fox Interiors
- The Galbraith Family
- Kalamalka Rotary Club
- Kingfisher Boats
- Okanagan Spirits
- MQN Architecture and Design
- Tourism Vernon
- Wayside Press

We have also received project grants for arts, culture and youth programming through the BC Arts Council and the Regional District of the Okanagan.

Though it takes a tremendous amount of heart, blood, sweat and sometimes tears, to operate and manage a not-for-profit arts and culture centre out of an 129-year-old heritage home, with all the surprises it holds, we feel a tremendous amount of good will and support from the North Okanagan community.

Degree of Demonstrated Economic Development, Environmental Stewardship or Social Benefit that May be Generated by the Award of a Council Discretionary Grant:

Located blocks away from downtown, steps away from such cultural amenities as the Vernon Public Art Gallery, the Museum & Archives of Vernon (soon to be together in the Greater Vernon Cultural Centre), Gallery Vertigo, the Towne Cinema, the Vernon Community Arts Centre, the Caetani Centre is part of Vernon's burgeoning Cultural District. All within walking distance of each other, this vibrant district of cultural amenities is interspersed with locally-owned cafes, restaurants and shops.

Locals and visitors, alike, may be drawn to the North Okanagan by its natural beauty and accessibility to recreation, but it is culture and heritage that create a sense of place that becomes its heart and makes people want to stay. After days exploring the Trail Capital of BC, how wonderful is it that those same trails can lead us into a vibrant district of culture, heritage and locally-owned businesses in our downtown core.

We attended the recent Tourism Vernon conference about the Future of Tourism in Vernon, BC. We noted that when panelists commented on the places they loved to visit and return to (some examples were Revelstoke, Nelson and Rossland in the BC interior, Victoria and Montreal, Barcelona, Spain and New York City), something those places have in common are a strong sense of culture and heritage. Think of those places – the cafes, restaurants, shops, galleries, and the sense of culture and heritage infused each of them. Vernon has the potential to do the same, and we could emphasize it more with the cultivation of a walkable, accessible, and inclusive Cultural District that values this community's rich heritage and culture.

The Caetani Centre is not only a facility for arts and culture, it is home to one of the most intriguing and unique Okanagan stories, one that draws in visitors from around the world. In order to remain a home to this story, and a draw to visitors, the integrity of the physical structure, itself, must be preserved and maintained for its heritage and community value.

We thank you for your time and thought in considering this application. Sincerely,

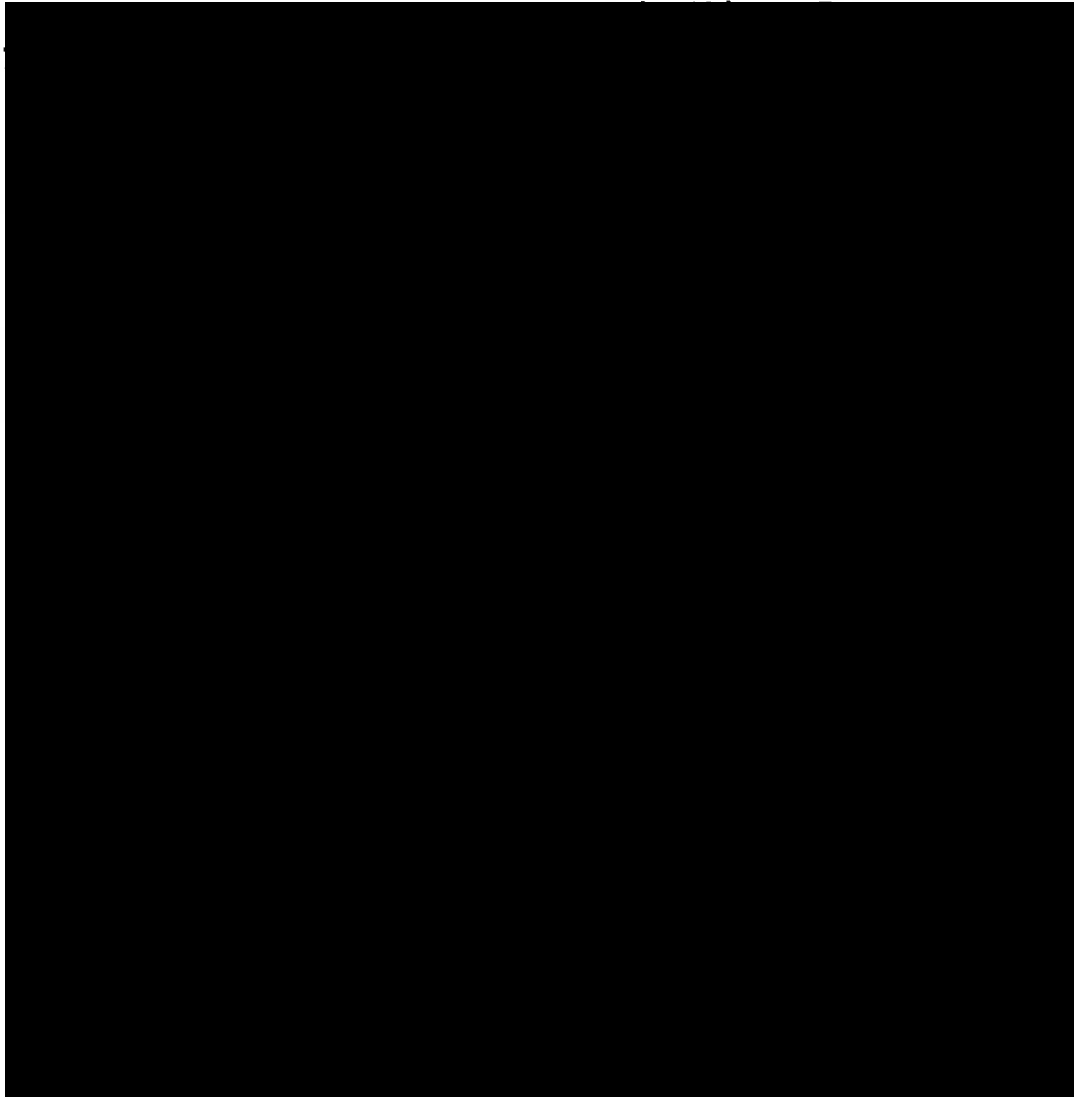
Laisha Rosnau, Executive Director
on behalf of the Board of Directors of the Caetani Cultural Centre Society



3401 Pleasant Valley Road, Vernon, BC, V1T 4L4 • 250-275-1525 • www.caetani.org

Caetani Cultural Centre Society 2023-24 Board of Directors

Executive



We respectfully acknowledge the Caetani Centre is located on the Traditional, Ancestral and Unceded Territory of the Syilx People of Okanagan Nation



O'Callaghan Bilodeau

CHARTERED PROFESSIONAL
ACCOUNTANTS

200 – 2928 29th Street
Vernon, BC V1T 5A6
Phone: 250-545-5301
Fax: 250-545-1859
www.ocbi.ca

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Caetani Cultural Centre Society

We have reviewed the accompanying financial statements of Caetani Cultural Centre Society (the society) that comprise the statement of financial position as at December 31, 2022, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Caetani Cultural Centre Society as at December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Vernon, BC
July 13, 2023

O'Callaghan Bilodeau

CHARTERED PROFESSIONAL ACCOUNTANTS



CAETANI CULTURAL CENTRE SOCIETY

Index to Financial Information

Year Ended December 31, 2022

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CAETANI CULTURAL CENTRE SOCIETY
Financial Information
Year Ended December 31, 2022



O'Callaghan Bilodeau

CHARTERED PROFESSIONAL
ACCOUNTANTS

200 - 2928 29th Street
Vernon, BC V1T 5A6
Phone: 250-545-5301
Web: www.ocbi.ca

July 13, 2023

Caetani Cultural Centre Society
3401 Pleasant Valley Road
Vernon state V1T 4L4

Attention: Mr. [REDACTED], President

Dear Mr. [REDACTED]:

We are attaching electronic copies of:

- Two copies of your reviewed financial statements of Caetani Cultural Centre Society for the year ended December 31, 2022.
- One copy of your 2022 Registered Charity Return.
- Our year-end journal entries and other relevant working papers are being provided to assist you in updating your accounting system. If you find after inputting our year-end entries that your general ledger does not agree to our closing balances, please contact our office so we may help you rectify the problem.

We have relied on you to provide us with the necessary information in a form sufficiently complete to enable us to prepare the financial statements. We understand that the financial statements referred to will be only for management purposes and will not be made available to other parties without our consent.

We wish to emphasize that our engagement cannot be relied upon to disclose errors, omissions or other irregularities nor will it fulfill any statutory audit requirements.

We thank you for the opportunity to be of service to you and trust everything is in order. If you have any questions or concerns, please contact us at 250-545-5301.

Yours truly,

O'CALLAGHAN BILODEAU
Per:

Jason Bilodeau, CPA, CA

CAETANI CULTURAL CENTRE SOCIETY

Statement of Financial Position

December 31, 2022

	2022	2021
ASSETS		
CURRENT		
Cash	\$ 121,102	\$ 34,185
Restricted cash (Note 3)	84,909	151,284
Accounts receivable (Note 4)	4,790	8,808
Grants receivable	1,313	42,366
Inventory	-	210
Prepaid expenses	2,601	-
	<u>\$ 214,715</u>	<u>\$ 236,853</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable (Note 6)	\$ 14,694	\$ 25,395
Deferred income	-	2,320
Deferred contributions (Note 7)	49,909	124,721
	<u>64,603</u>	<u>152,436</u>
NET ASSETS		
Unrestricted	115,112	49,417
Internally restricted	35,000	35,000
	<u>150,112</u>	<u>84,417</u>
	<u>\$ 214,715</u>	<u>\$ 236,853</u>

ON BEHALF OF THE BOARD


 _____ Director
 _____ Director

CAETANI CULTURAL CENTRE SOCIETY
Statement of Revenues and Expenditures
Year Ended December 31, 2022

	2022	2021
REVENUES		
OPERATING REVENUE		
Fundraising	\$ 51,494	\$ 20,763
Donations	45,550	9,443
Rental revenue	37,118	35,736
CFNO Endowment	30,802	16,365
Interest income	12	2
	<u>164,976</u>	<u>82,309</u>
PROGRAM & EVENTS REVENUE		
Program & events revenue	26,409	33,081
Memberships	600	1,230
Concession income	514	5,760
	<u>27,523</u>	<u>40,071</u>
GRANT REVENUE		
Government grants (Note 8)	147,714	151,041
	<u>340,213</u>	<u>273,421</u>
EXPENSES		
PROGRAM EXPENSE		
Professional fees paid to artists	8,720	12,133
Concession expense	5,740	6,413
Volunteer appreciation	3,464	2,098
Subcontracts - events	2,500	3,500
Program expenses	546	123
	<u>20,970</u>	<u>24,267</u>
PHYSICAL PLANT		
Property renovations and improvements	44,442	70,173
Utilities	15,951	16,322
Repairs and maintenance	5,999	6,020
	<u>66,392</u>	<u>92,515</u>
ADMINISTRATIVE EXPENSE		
Salaries and wages	140,253	106,970
Fundraising	25,898	1,935
Office	19,877	23,219
Professional fees	6,972	5,899
Advertising and promotion	4,745	5,512
Interest and bank charges	3,390	4,067
Insurance	3,219	3,396
Business taxes, licenses and memberships	1,202	828
	<u>292,918</u>	<u>268,608</u>
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	47,295	4,813
OTHER INCOME		
Government subsidies	18,400	32,053
EXCESS OF REVENUES OVER EXPENSES	<u>\$ 65,695</u>	<u>\$ 36,866</u>

CAETANI CULTURAL CENTRE SOCIETY

Statement of Changes In Net Assets

Year Ended December 31, 2022

	Unrestricted	Internally Restricted	2022	2021
NET ASSETS - BEGINNING OF YEAR	\$ 49,417	\$ 35,000	\$ 84,417	\$ 47,551
EXCESS OF REVENUES OVER EXPENSES	65,695	-	65,695	36,866
NET ASSETS - END OF YEAR	\$ 115,112	\$ 35,000	\$ 150,112	\$ 84,417

CAETANI CULTURAL CENTRE SOCIETY

Statement of Cash Flows

Year Ended December 31, 2022

	2022	2021
OPERATING ACTIVITIES		
Excess of revenues over expenses	\$ 65,695	\$ 36,866
Changes in non-cash working capital:		
Accounts receivable	4,018	(4,030)
Grants receivable	41,053	(42,366)
Inventory	210	(210)
Accounts payable	(10,701)	11,519
Deferred income	(2,320)	(4,210)
Prepaid expenses	(2,601)	-
Deferred contributions	(74,812)	72,671
	<u>(45,153)</u>	<u>33,374</u>
INCREASE IN CASH FLOW	20,542	70,240
Cash - beginning of year	<u>185,469</u>	<u>115,229</u>
CASH - END OF YEAR	<u>\$ 206,011</u>	<u>\$ 185,469</u>
CASH CONSISTS OF:		
Cash	\$ 121,102	\$ 34,185
Restricted cash	<u>84,909</u>	<u>151,284</u>
	<u>\$ 206,011</u>	<u>\$ 185,469</u>

CAETANI CULTURAL CENTRE SOCIETY

Notes to Financial Information

Year Ended December 31, 2022

1. PURPOSE OF THE ORGANIZATION

The Caetani Cultural Centre Society ("the Society") is a heritage and cultural organization providing public access and community programming that explores a diverse range of practices, theories and experiences, through the visual arts, heritage, literary arts, music, performance, and additional cultural activities. The Centre also provides studios and residencies to local, regional and international visiting artists. The Society is a registered charity within the definition of the Income Tax Act and therefore, as long as it complies with the rules and regulations of the Income Tax Act, is exempt from income taxes and may issue charitable donation receipts to donors.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Capital assets

The Society records the purchase of capital assets on the operating statement as equipment purchases in the year of acquisition as the Society has average revenues not exceeding \$500,000.

Revenue recognition

Caetani Cultural Centre Society follows the deferral method of accounting for contributions which include donations and government grants. Under the deferral method of accounting for contributions, restricted contributions are deferred and recognized as revenue in the period in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenue received from CFNO endowment fund is recognized as income when received.

Rental revenue is recorded on the accrual basis and recognized as income in the year to which the rent relates. Rent received in advance is recorded as deferred revenue and recognized as revenue in the month the rent relates to.

Revenue received from programs, fundraising and other similar sources are recorded on the accrual basis and recognized as income at the earliest of when the funds are received or when the services are delivered to clients and customers and there is reasonable assurance of collection.

Contributed goods and services

Contributed goods are recorded at estimated fair market value. Volunteers contribute many hours annually to assist the Society in carrying out its service delivery activities. Because of the difficulty in determining their fair value, contributed services of volunteers are not recognized in the financial statements.

(continues)

CAETANI CULTURAL CENTRE SOCIETY
Notes to Financial Information
Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

3. RESTRICTED CASH

The Society holds funds that are designated for specific purposes to occur in the subsequent year. The cash received has been restricted for the purpose intended.

	<u>2022</u>	<u>2021</u>
Community gaming	\$ 7,971	\$ 1,671
Donations for special project	-	28,100
Donations and grants for open house project	41,938	86,513
Internally restricted cash for open house project	<u>35,000</u>	<u>35,000</u>
	<u>\$ 84,909</u>	<u>\$ 151,284</u>

4. ACCOUNTS RECEIVABLE

	<u>2022</u>	<u>2021</u>
Accounts Receivable	\$ 1,568	\$ 7,881
Public Service Bodies' Goods and Service rebate	<u>3,222</u>	<u>926</u>
	<u>\$ 4,790</u>	<u>\$ 8,807</u>

CAETANI CULTURAL CENTRE SOCIETY
Notes to Financial Information
Year Ended December 31, 2022

5. CAPITAL ASSETS

The following represents the original cost of capital assets acquired and still maintained by the Society, without provision for amortization. There was \$33,961 in capital asset purchases and no disposals during the year.

	2022	2021
Equipment	\$ 50,837	\$ 16,876

6. ACCOUNTS PAYABLE

Accounts payable includes employee deductions payable of \$7,409 (2021 - \$3,629) and WorkSafe BC payable in the amount of \$529 (2021 - \$529).

7. DEFERRED CONTRIBUTIONS

	2022	2021
Deferred contributions, beginning	\$ 124,721	\$ 52,050
Contributions		
Donations	5,725	29,100
Canadian Heritage Cultural Spaces Fund	-	100,000
Canadian Museum Association	-	8,437
Community gaming	13,500	-
Regional District of the North Okanagan	-	10,000
	143,946	199,587
Recognized as revenue during the year	(94,037)	(74,866)
	\$ 49,909	\$ 124,721

CAETANI CULTURAL CENTRE SOCIETY
Notes to Financial Information
Year Ended December 31, 2022

8. GRANT REVENUE

	2022	2021
<u>Local</u>		
Regional District of the North Okanagan	\$ 20,000	\$ 11,696
<u>Provincial</u>		
Community Gaming Grant	7,200	7,829
BC Arts Council	41,076	18,000
Province of BC	-	2,000
	<u>48,276</u>	<u>27,829</u>
<u>Federal</u>		
Young Canada Works Grant	27,381	15,127
Canadian Heritage Grant	17,482	21,852
Canadian Heritage Fund Cultural Spaces Grant	34,575	74,537
	<u>79,438</u>	<u>111,516</u>
	<u>\$ 147,714</u>	<u>\$ 151,041</u>

9. FUNDS TRANSFERRED TO THE COMMUNITY FOUNDATION OF THE NORTH OKANAGAN

At their discretion, the Society can transfer funds irrevocably to the Community Foundation of the North Okanagan ("CFNO"). In addition, donors may contribute directly to the CFNO on the Society's behalf. Once funds are received by the CFNO, the CFNO invests these funds and returns income to the Society at the CFNO's discretion. During the year, there were no transfers made by the Society or by donors on behalf of the Society to the CFNO. As at September 30, 2022 the market value of funds held on behalf of the Society was \$349,691 (2021 - \$422,288).

10. FINANCIAL INSTRUMENTS

Financial risks and concentration of credit risk:

The Society is exposed to various risks through its financial instruments. The following analysis provides information about the Society's risk exposure and concentration as of December 31, 2022.

(a) Credit risk

Credit risk arises from two sources: cash and accounts receivable. Cash is deposited with reputable, major financial institutions to limit the credit risk exposure. The credit risk from counter parties not paying accounts receivable is not considered to be significant.

(continues)

CAETANI CULTURAL CENTRE SOCIETY
Notes to Financial Information
Year Ended December 31, 2022

10. FINANCIAL INSTRUMENTS *(continued)*

(b) Liquidity risk

Liquidity risk exposure is dependent on the receipt of funds from government grants, membership fees and other sources to enable the Society to pay its liabilities as they become due. Liquidity risk is not considered to be significant.

Unless otherwise noted, it is management's opinion that the society is not exposed to significant other price risks arising from these financial instruments.



Reset

The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Family Resource Centre for North Okanagan
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	3303 30 Street Vernon BC V1T 5A4
BUSINESS PHONE:	250-545-3390 [REDACTED]
EMAIL ADDRESS:	[REDACTED]@vernonfrc.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	13534 6161 BC0001

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Purpose

Building a resilient community by empowering one child, one individual, one family at a time.

Mission

Family Resource Centre is a non-profit agency dedicated to providing affordable counselling and support programs to children, individuals and families in the North Okanagan.

Vision

To be a sustainable, innovative non-profit agency providing compassionate and accessible counselling and support programs.

The Family Resource Centre provides one-on-one counseling, psycho-educational workshops, support groups, peer drop-in groups, and outreach programs to the community.

SERVICE PROVIDED TO THE COMMUNITY:

The Family Resource Centre provides free and affordable mental health care to families, individuals, couples, children, and families. This includes trauma care for women, men, non-binary individuals, and children who have been the victims of abuse or assault.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Family Resource Centre for the North Okanagan (FRC) is a not-for-profit mental health agency providing services for children, youth, adults, couples, and families.

The FRC was launched in 1992 by a group of individuals who shared a vision for affordable professional counseling. What began as one program has now grown into a range of counseling and community services. We offer trauma programming for women, men, and non-binary individuals, solution-based counseling for adults, counseling for children, families and couples, and a sexual abuse intervention program for children. We offer a range of programs for Vernon's 2SLGBTQIA+ Community, our Immigrant and Refugee Community, Seniors, and families with young children.

The Family Resource Centre employs 20 full and part-time staff, and benefits from the work of our lay counseling and community outreach volunteers.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

We are funding the development of our outreach material content through our MCFD contract for Family Support work and our Gaming Grant for our Rainbow Program.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$3800</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>Vernon Pride, Armstrong Pride, CMHA, OKIB Pride, and the North Okanagan Children's Festival all provide in-kind table space and marketing for their events. Estimated cost is about \$1250.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>We are asking for the grant to upgrade our ability to attend local events and festivals to educate the public on mental health risks and on the free and affordable services available through us and other organizations in town. Specifically, we need a new table, chairs, tent, and other items like that. We need to produce materials to give out with the latest information and resources. And we need to staff these tables at the events and festivals in Vernon.</p> <p>Table, tent, chairs, retractable banner, staff t-shirts - \$1500 Updated materials to hand out - \$300 Wages for staffing table- \$2000</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>The benefit to the community is that people are more aware of the signs of mental health challenges and of the mental health services they can access in Vernon, both through FRC and through other agencies that we refer to. Mental health issues lead to intimate partner violence, child and elder abuse, self-harm, and suicide. A community that access mental health services in a timely way is much more resilient. It can avoid many of the poor outcomes listed above, and recover with more resiliency.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>We receive many requests to set up a table and provide resources, and sometimes to speak, at events and festivals in Vernon to make our community aware of mental health challenges and the free/affordable mental health services we offer at the Family Resource Centre. In all cases in-kind financial support is covered to provide space for us (without participation fees) and marketing for the event.</p>

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
 Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

Mental health issues are the main reason for employee absenteeism, reducing financial productivity. By educating the community to know the signs of mental health issues, and giving them access to the free and affordable services offered by the Family Resource Centre, we play a significant role in the economic health of Vernon.

By offering the community services that build individual and family mental health and resiliency, we create a more vibrant and empowered social environment. Our commitment to reach marginalized groups like recent immigrants and refugees, the 2SLGBTQIA+ community, seniors, and families with young children extends this social benefit to all members of the community.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

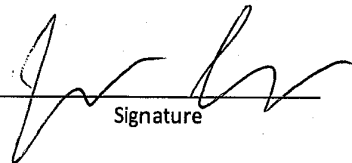
GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 23, 2024

Date



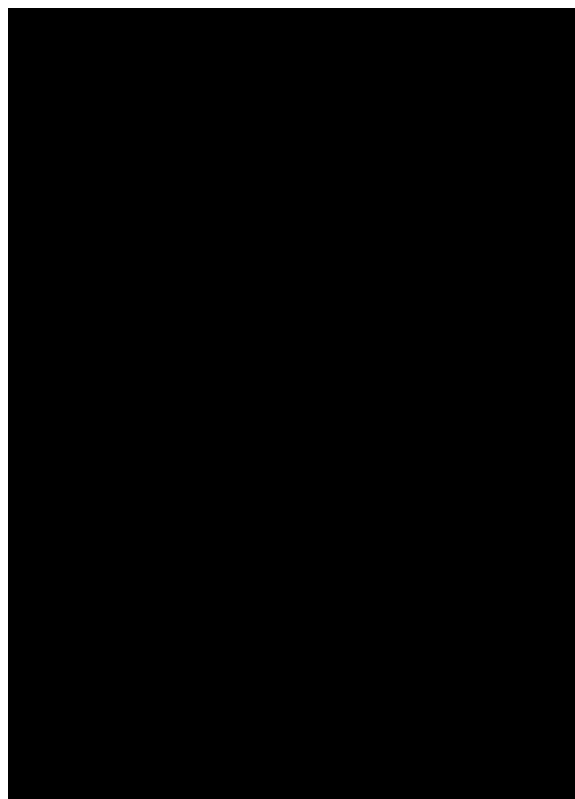
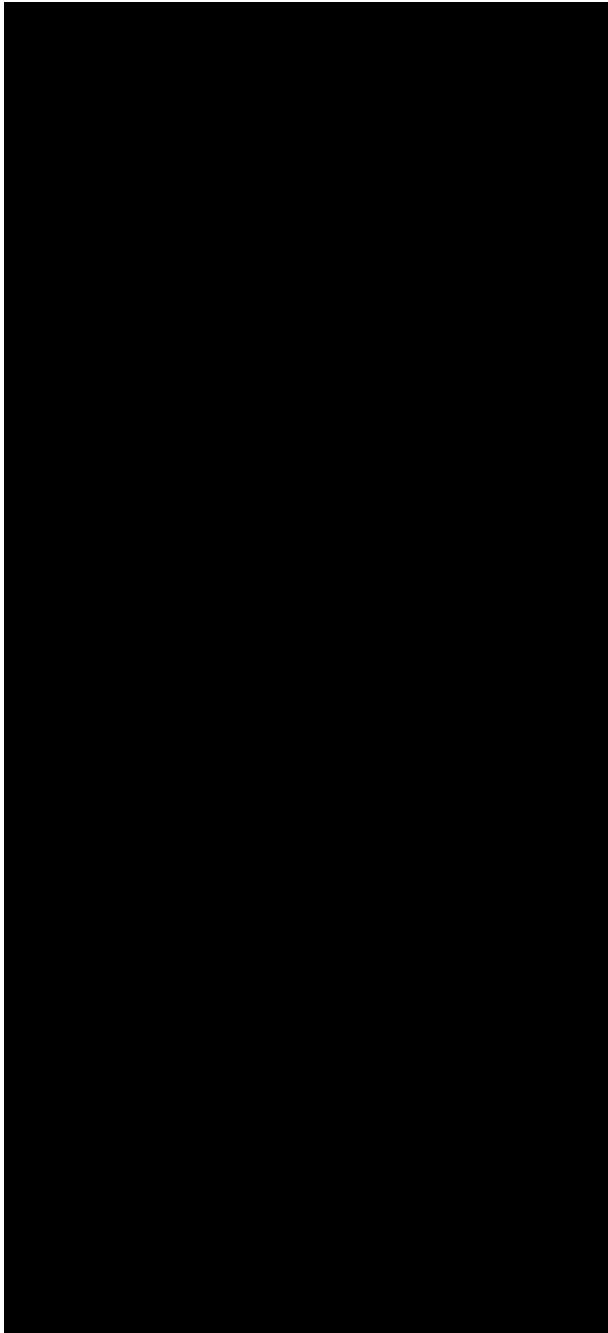
Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca

Board Members



ADVISORS

BDO – Accounting

Lidstone & Company – Legal

Updated January 2024

1) Call to order and Welcome

The Board Chair Barb Keith, called to order the Annual General Meeting at 12:02 pm via Zoom with ten society members present to meet quorum.

- Barb Keith, Melanie Prince, Shanna Rowney, Carol Dorscher, Jim Swingle, Edith Thoreson, Jennifer Morrison, River Riemer, Shawna Patenaude, Jo-Anne Burge

2) Approval of Agenda and Minutes from the 2022 Annual General Meeting

It was noted by Jim that Ryan Roux would be presenting the Financial Report and not Brett Mitchell as stated in the Agenda and a motion was made by Jo-Ann Burge and seconded by Jennifer Morrison that the amended Agenda and Minutes from the September 20, 2022 AGM be accepted as presented.

CARRIED

3) Financial Report

Ryan Roux from BDO presented the audited financial statements as at fiscal year March 31, 2023.

It was moved by Shanna Rowney and seconded by Jim Swingle that the Financial Report be accepted as presented.

CARRIED

3) Appointment of Auditor

It was moved River Riemer and seconded by Jennifer Morrison that BDO Chartered Accountants be appointed as the auditor for the Family Resource Centre for the 2023 - 2024 fiscal period.

CARRIED

4) Report from the Board Chair

Barb thanked the staff and board for their hard work.

It was moved by Jim Swingle and seconded by Shanna Rowney that the Board Chair Report be accepted as presented.

CARRIED

5) Executive Director and Staff Reports

Barb questioned Jim about Women's Trauma wait lists. He advised they are concentrating on Stage 1. Carol advised that the wait list has gone down from 1 year to 1 -2 months.

It was moved by Edith Thoreson and seconded by Shawna Patenaude that the Executive Director and Staff Reports be accepted as presented.

CARRIED

6) New Business

a) Nomination Report

It was moved by Jo-Ann Burge and seconded by Jim Swingle that the Nomination Report be accepted as presented.

CARRIED

Current Board of Directors 2022 - 2023

Barbara Keith	Amanda Rekdale	Debra Law	Shanna Rowney
Melanie Prince	Kim Shippam	River Riemer	

Nominations for One Year Term - Barbara Keith, Melanie Prince, Debra Law, Kim Shippam, Shanna Rowney, Shawna Patenaude (term ends Sep 2024)

Terms Completed in 2023 - Barbara Keith, Melanie Prince, Debra Law, Shanna Rowney, Amanda Rekdale, Kim Shippam

One Year Remaining in Term - River Riemer (term ends Sep 2024)

7) Closing remarks and adjournment

Barb thanked everyone again, especially all the staff who helped with the move to the new office.

Adjourned at 12:22 pm

DRAFT

**Family Resource Centre Society for
the North Okanagan
Financial Statements
For the Year Ended March 31, 2023**

**Family Resource Centre Society for the North Okanagan
Financial Statements
For the Year Ended March 31, 2023**

Contents

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Independent Auditor's Report

To the Board of Directors of Family Resource Centre Society for the North Okanagan

Report on the Financial Statements

Qualified Opinion

We have audited the financial statements of Family Resource Centre Society for the North Okanagan (the Society), which comprise the statement of financial position as at March 31, 2023, the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2023, and its results of operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the Society derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising revenues, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2023 and 2022, and current assets as at March 31, 2023 and 2022, and net assets as at April 1 and March 31 for both the 2023 and 2022 years. Our audit opinion on the financial statements for the year ended March 31, 2022 was modified accordingly because of the effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied, on a basis consistent with that of the preceding year.

BDO Canada LLP

Chartered Professional Accountants

Vernon, British Columbia
September 19, 2023

Family Resource Centre Society for the North Okanagan Statement of Financial Position

March 31	2023	2022
Assets		
Current		
Cash	\$ 355,908	\$ 374,036
Investments (Note 2)	175,000	175,000
Accounts receivable	33,875	458
Prepaid expenses	-	47
	564,783	549,541
Capital assets (Note 3)	26,774	34,188
	\$ 591,557	\$ 583,729
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities (Note 4)	\$ 120,584	\$ 83,088
Deferred contributions (Note 5)	37,509	23,989
Current portion of long-term debt	40,000	-
	198,093	107,077
Deferred contributions related to capital assets (Note 6)	20,827	26,335
Long-term debt (Note 7)	-	40,000
	218,920	173,412
Net Assets		
Invested in capital assets	6,916	7,853
Restricted for future expenses (Note 8)	175,000	175,000
Unrestricted (Note 9)	190,721	227,464
	372,637	410,317
	\$ 591,557	\$ 583,729

On behalf of the Board:

_____ Director

_____ Director

**Family Resource Centre Society for the North Okanagan
Statement of Changes in Net Assets**

For the year ended March 31	Investment in Capital Assets	Restricted for Future Expenses	Unrestricted	2023 Total	2022 Total
Balance, beginning of the year	\$ 7,853	\$ 175,000	\$ 227,464	\$ 410,317	\$ 310,202
Excess (deficiency) of revenues over expenses	(937)	-	(36,743)	(37,680)	100,115
Balance, end of the year	\$ 6,916	\$ 175,000	\$ 190,721	\$ 372,637	\$ 410,317

The accompanying notes are an integral part of these financial statements.

Family Resource Centre Society for the North Okanagan Statement of Operations

For the year ended March 31	2023	2022
Revenue		
Contract revenue	\$ 909,380	\$ 936,259
BC Gaming grant	23,500	19,663
Donations and fundraising	8,791	8,918
Forgivable portion of CEBA loan	-	10,000
Other income	3,417	7,271
United Way grant	4,000	13,000
Amortization of deferred contributions for capital assets (Note 6)	5,508	8,149
	954,596	1,003,260
Expenses		
Advertising and promotion	56	2,541
Amortization	7,413	8,583
Insurance	4,786	4,056
Interest and bank charges	1,365	1,463
IT support	21,337	14,681
Office	11,966	9,904
Professional fees	29,896	15,970
Rental	43,442	42,533
Repairs and maintenance	8,370	7,017
Staff development	12,983	7,370
Subcontracts	2,594	1,602
Supplies	49,128	34,488
Telephone	5,167	4,193
Travel	1,199	1,039
Wages and benefits	792,574	747,705
	992,276	903,145
Excess (deficiency) of revenues over expenses	\$ (37,680)	\$ 100,115

The accompanying notes are an integral part of these financial statements.

Family Resource Centre Society for the North Okanagan Statement of Cash Flows

For the year ended March 31	2023	2022
Cash flows from operating activities		
Cash receipts from customers	\$ 929,191	\$ 926,944
Cash paid to suppliers and employees	(945,954)	(908,695)
Interest paid	(1,365)	(1,463)
	(18,128)	16,786
Cash flows from investing activities		
Sale (purchase) of investments	-	31,953
Cash flows from financing activities		
Proceeds from long-term debt	-	10,000
Net (decrease) increase in cash	(18,128)	58,739
Cash, beginning of the year	374,036	315,297
Cash, end of the year	\$ 355,908	\$ 374,036

The accompanying notes are an integral part of these financial statements.

Family Resource Centre Society for the North Okanagan

Notes to Financial Statements

March 31, 2023

1 .Significant Accounting Policies

Nature and Purpose of Organization	The Society is a non-profit organization incorporated under the laws of the British Columbia Societies Act and is a registered charity under the Income Tax Act. The Society is engaged to provide affordable counselling and supportive services to residents of the North Okanagan.
Basis of Accounting	The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.
Use of Estimates	The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available.
Financial Instruments	Financial Instruments are recorded at fair value when acquired or issued. In subsequent, periods, financial instruments are reported either at cost or amortized cost less impairment. If applicable, financial instruments are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of the financial instruments are charged to the financial instruments.
Cash	Cash consists of cash on hand and bank balances.
Capital Assets	Capital assets are stated at cost less accumulated amortization. Contributed capital assets are recorded at fair value at the date of contribution and are amortized, unless fair value is not determinable in which case contributed capital assets are recorded at nominal value at the date of contribution. Expenditures for repairs and maintenance are expensed as incurred. Betterments that extend the useful life of the capital asset are capitalized.

Amortization based on the estimated useful life of the asset is calculated as follows:

	Method	Rate
Computer software	Straight-line	1 year
Furniture and equipment	Straight-line	10 years
Leasehold improvements	Straight-line	10 years

Family Resource Centre Society for the North Okanagan Notes to Financial Statements

March 31, 2023

1. Significant Accounting Policies (continued)

Revenue Recognition	<p>The Society follows the deferral method of accounting for contributions.</p> <p>Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.</p> <p>Restricted donation and fundraising revenues are recognized as revenue in the year in which the related expenses are incurred. Unrestricted donation and fundraising revenues are recognized as revenue when earned.</p>
Government Assistance	<p>The Society makes periodic applications for financial assistance under government incentive programs. Government assistance received during the year is included in the determination of net income for the year.</p>
Contributed Services	<p>Volunteers contribute many hours per year to assist the Society in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.</p>
Contributed Materials	<p>Contributed materials which are used in the normal course of the Society's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.</p>

Family Resource Centre Society for the North Okanagan Notes to Financial Statements

March 31, 2023

2. Investments

The carrying amounts of investments are comprised of the following:

	2023	2022
At amortized cost:		
Term Deposit, bearing interest at 1.70%, maturing August 2023	\$ 175,000	\$ -
Term Deposit, bearing interest at 0.55%, maturing August 2022	-	175,000
	-	175,000

3. Capital Assets

	2023		2022	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Computer software	\$ 2,313	\$ 2,313	\$ 2,313	\$ 2,313
Furniture and equipment	122,215	97,225	122,215	91,595
Leasehold improvements	81,629	79,845	81,629	78,061
	206,157	179,383	206,157	171,969
		\$ 26,774		\$ 34,188

4. Accounts Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities are government remittances payable of \$20,025 (2022 - \$12,625).

Family Resource Centre Society for the North Okanagan Notes to Financial Statements

March 31, 2023

5. Deferred Contributions

Deferred contributions represent unspent resources externally restricted operating funding received in the current period that is related to expenses of a subsequent period. Changes in the deferred contributions balance are as follows:

	2023	2022
Beginning balance	\$ 23,989	\$ 119,503
Add: amounts received related to expenses of a subsequent period	37,509	23,989
Less: amounts recognized as revenue in the year	(23,989)	(119,503)
Ending balance	\$ 37,509	\$ 23,989

6. Deferred Contributions Related to Capital Assets

Deferred contributions related to capital assets represent the unamortized portion of contributed capital assets and restricted contributions used to purchase capital assets. The changes in the deferred contributions balance for the period are as follows:

	2023	2022
Beginning balance	\$ 26,335	\$ 34,484
Less: amounts recognized as revenue in the year	(5,508)	(8,149)
Ending balance	\$ 20,827	\$ 26,335

7. Long-Term Debt

The Society received a \$60,000 Canada Emergency Business Account (CEBA) loan to finance qualifying non-deferrable expenses during COVID. The loan is non-interest bearing with no scheduled payments until December 31, 2023. If \$40,000 of the loan has been repaid by that date, the remaining \$20,000 will be forgiven. If the \$40,000 in loan payments have not been made by December 31, 2023, the full outstanding balance will be converted to a two-year term loan with interest of 5% per annum commencing on January 1, 2024, with the loan fully due by December 31, 2025.

Family Resource Centre Society for the North Okanagan

Notes to Financial Statements

March 31, 2023

8. Restricted for Future Expenses

The Board of Directors of the Society have internally restricted \$175,000 (2022 - \$175,000) of net assets to be held as follows: \$160,000 (2022 - \$160,000) for three months of operational contingency and \$15,000 (2022 - \$15,000) for capital projects. These amounts are not available for expenditure without approval of the Board.

9. Unrestricted Net Assets

Unrestricted net assets are available for general operations. The Society looks to maintain approximately 3 months of operational expenses in unrestricted assets to maintain continuous operation and program delivery regardless of when expected funding is received.

10. Salaries, Honoraria and Benefits

During the year, no remuneration was paid to any members of the Board of Directors for being a director or for acting in any other capacity. In addition, the organization did not pay wages and benefits to any one employee or make payments to any individual contractors for amounts greater than \$75,000. This disclosure is provided in accordance with the requirements of the British Columbia Societies Act.

11. Financial Instruments

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income denominated investments.

12. Economic Dependence

The Society receives 95% (2022 - 93%) of its funding from the Province of British Columbia through the Ministry of Children and Family Development and Interior Health Authority. The ability of the Society to continue operations is dependent upon continued funding from these sources.

Family Resource Centre Society for the North Okanagan Notes to Financial Statements

March 31, 2023

13. Commitments

The Society has an undrawn Line of Credit, as at March 31, 2023 which is unsecured. When needed the Line of Credit is in the amount of \$25,000 at a rate of Prime + 1%.

Subsequent to year end, the Society has left their current location and entered into a lease agreement on July 30, 2023 for a new location. The lease is for September 1, 2023 to July 31, 2029, with monthly payments of \$3,189 plus additional costs for the first 11 months and \$5,147 plus additional costs for the remainder of the lease agreement.



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Kalamalka Starfish Society
CONTACT PERSON:	[REDACTED] President
ORGANIZATION MAILING ADDRESS:	PO Box 1465, Strn. Main, Vernon, BC V1T 6N7
BUSINESS PHONE:	250 309-9042
EMAIL ADDRESS:	kalamalkastarfishsociety@gmail.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	76099 5274 RR001

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
 Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

The Kalamalka Starfish Society manages the North Okanagan Starfish Program which helps to relieve food insecurity for school aged children in the North Okanagan. For 35 weeks of the school year, weekend bags of food are provided to 20 schools, serving elementary, middle and alternate schools. Eleven of the twenty schools are in the City of Vernon.

SERVICE PROVIDED TO THE COMMUNITY:

School programs help to address food insecurity during the week, but there is no support for students and families on weekends. Most food banks are also closed on weekends, so this is the gap Starfish fills. The program currently provides close to 250 bags a week. Each bag contains 2 breakfasts, 2 lunches, 2 dinners, vegetables, fruits and snacks. The food is generally easy to prepare, non perishable and nutritious. By addressing food insecurity on a regular basis, students would experience better health, better learning and families would experience less stress by knowing they will have food on weekends.

The City of Vernon schools currently account for 76 % of the bags provided each week.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Starfish Program was started by Kalamalka Rotary in the spring of 2016 as a pilot program and has been running every school year since that time. The program became a registered charity in June of 2021.

The program began with a focus on schools in School District 22. All elementary and alternate schools were offered the program and each school identifies those students that may be in need and arranges parental permission. The program focuses on elementary schools, as secondary schools are served by the North Okanagan Learning Foundation. In 2022, the elementary and middle schools in SD # 23 in Armstrong were added to the Program. In 2023, Enderby Elementary School and the Okanagan Indian Band Cultural Immersion School were added to the program.

School District # 22 and # 83 are partners in the program, along with Village Green Save-On-Foods, Wayside Press and Keith Construction. The Program is fully managed by volunteers - from the Board to those who pack and deliver the bags each week. There are about 50 volunteers regularly involved in the program.

The number of bags provided each weekend has grown from 83 bags in September of 2022 to close to 150 bags a week at the end of that school year. A total of the bags delivered in the 2022/2023 school year was 4,595. The number of bags in 2024 has increased significantly and we regularly deliver 235 bags a week. The estimated number of bags that the Program will deliver in the 2023/2024 school year is 7,600.

There is a gap in school-based and the Starfish Program during the summer months. Accordingly, Starfish will be offering a pilot summer program for July and August of 2024. Details on the summer program are currently being developed.

In 2024, we have partnered with SD 22 to offer "Family Food Nights." These nights will help to provide healthy meal ideas to families on the program.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Kalamalka Starfish Society holds two annual fundraisers - one in November/December and one mid-April to mid-June. These have been helpful in covering our operating expenses. We receive individual, business and foundation funds as part of this effort. Peer to peer fundraisers, such as "We Stand up for "Starfish" Paddle" has raised funds on our behalf. Kalamalka Rotary will provide the proceeds of their June 2024 Golf Tournament to the Starfish Society. As the demand for bags have been increasing, we have expanded our fundraising efforts this year to other sources, such as the Community Foundation of the North Okanagan and the City of Vernon, among others.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>We are asking for between \$ 6,000 to \$ 12,000.</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>We receive groceries at cost from Save-On-Foods, Village Green.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>The funds received will be allocated to our grocery and food costs. \$6,000 will cover one week of groceries for the Program, while \$12,000 will cover two weeks of groceries. Each weekend bag costs \$ 25. With between 240 and 250 students, this amounts to about \$6,000 a week.</p> <p>Grocery and food costs account for about 92 % of the Program costs. We are grateful that the Village Green Save-On-Foods is a Program Partner and provides us food at cost, which stretches our budget.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>Over 240 families in the North Okanagan will benefit from this grant. The school children who are experiencing food insecurity will benefit from a healthy and secure source of food for the majority of the school year.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>The program is currently fully dependant on donations for its operations. For the past seven years, the support of individuals, businesses, foundations and Kalamalka Rotary has helped to fund the program.</p> <p>With the rising demand for the program, we are expanding our requests for funds to other organizations and sources, including the City of Vernon and the Community Foundation of the North Okanagan.</p>

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The benefits of this program are social - families who are experiencing food insecurity will have additional, healthy food to eat on a regular basis. The benefits of nutritious, regular meals improve health and learning outcomes for the students currently experiencing food insecurity.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 1, 2024

Date

Mary Jackson

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



2023 BC SOCIETY ANNUAL REPORT

BC Society • Societies Act

NAME OF SOCIETY: **KALAMALKA STARFISH SOCIETY**

Incorporation Number: S0072281

Business Number: 76099 5274 BC0001

Filed Date and Time: October 26, 2023 07:27 AM Pacific Time

Annual General Meeting (AGM) Date: September 28, 2023

REGISTERED OFFICE ADDRESS INFORMATION

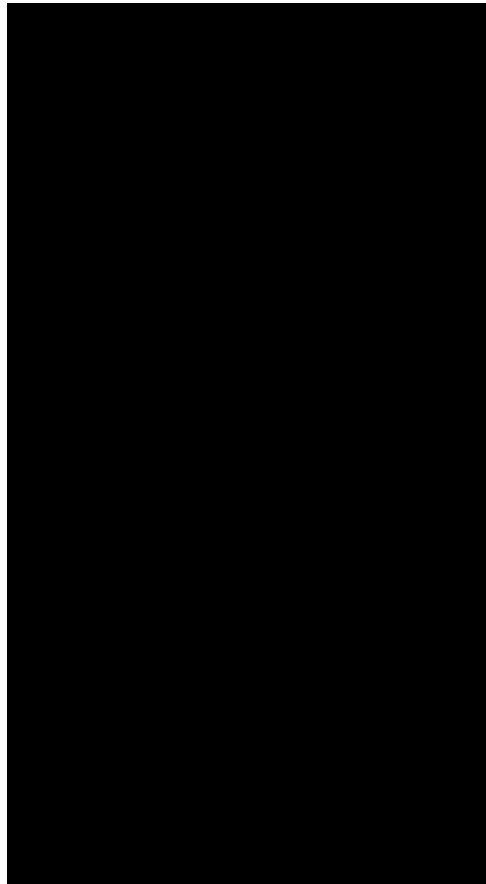
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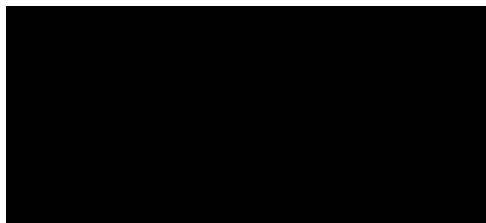
301 - 3126 31 AV
VERNON BC V1T 2H1

Mailing Address:

301 - 3126 31 AV
VERNON BC V1T 2H1

DIRECTOR INFORMATION AS OF September 28, 2023





CERTIFICATION

I, [REDACTED] certify that I have relevant knowledge of the society, and that I am authorized to make this filing.





**BC Registries
and Online Services**

**SOCIETY
ANNUAL REPORT**
Section 73 SOCIETIES ACT Form 4

Telephone: 1 877 526-1526
www.gov.bc.ca/Societies

DO NOT MAIL THIS FORM unless otherwise instructed to do so by registry staff.
BC Registries and Online Services requires that this filing be completed online at
www.gov.bc.ca/SocietiesOnline.

Filing Fee: \$40.00

If you are instructed by registry staff to mail this form, please include a cheque/money order (payable to the Minister of Finance) or provide a BC OnLine account number.

Freedom of Information and Protection of Privacy Act (FOIPPA):
Personal information provided on this form is collected, used and disclosed under the authority of the *FOIPPA and the Societies Act* for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Manager of Registries Operations at 1 877 526-1526.
PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3

A PRIMARY EMAIL ADDRESS corporate@davidsonlawyers.ca	ALTERNATE EMAIL ADDRESS [REDACTED]
--	--

B INCORPORATION NUMBER OR BUSINESS NUMBER OF SOCIETY
S0072281

C NAME OF SOCIETY
Kalamalka Starfish Society

D ANNUAL GENERAL MEETING (AGM) DATE (A society must hold an Annual General Meeting once in each calendar year. The annual report must be filed within 30 days after the meeting is held.)

FOR CALENDAR YEAR	YYYY/MM/DD	OR	No meeting held
2023	2023/09/28		

E REGISTERED OFFICE ADDRESS
Has the registered office address changed from last year? Yes No

The Notice of Change of Address takes effect at the beginning of the day (12:01 a.m. Pacific Time) following the date on which this notice is filed with the registrar.

DELIVERY ADDRESS (PO Box alone is not accepted. Postal Code required.)

CITY	Prov. BC	POSTAL CODE

MAILING ADDRESS (If different from delivery address.)

CITY	Prov. BC	POSTAL CODE

F PERSONS WHO HAVE BEEN ELECTED OR APPOINTED AS DIRECTORS

- A society must have a minimum of three directors (individuals) and at least one must be ordinarily resident in BC.
- A member-funded society must have at least one director who is not required to reside in BC.
- A director address must be a physical address. A post office box alone is not accepted. A director's address may be their residential address or an address at which the director may be served with records between the hours of 9:00am and 4:00pm, local time, Monday to Friday.
- Full names of directors are required, initials only are not accepted.
- Attach additional sheet if more space is required.

FIRST NAME	MIDDLE NAME	LAST NAME			
See attached Schedule A					
ADDRESS	CITY	PROV/STATE	COUNTRY	POSTAL CODE/ZIP CODE	

FIRST NAME	MIDDLE NAME	LAST NAME			
ADDRESS	CITY	PROV/STATE	COUNTRY	POSTAL CODE/ZIP CODE	

FIRST NAME	MIDDLE NAME	LAST NAME			
ADDRESS	CITY	PROV/STATE	COUNTRY	POSTAL CODE/ZIP CODE	

G PERSONS WHO HAVE CEASED TO BE DIRECTORS

FIRST NAME	MIDDLE NAME	LAST NAME

H CERTIFICATION - I certify that I have relevant knowledge of the society, and that I am authorized to make this filing.

Note: It is an offence to make a false or misleading statement in respect of a material fact in a record submitted to the Corporate Registry for filing. See section 223 of the Societies Act.

NAME [REDACTED]	SIGNATURE 	DATE SIGNED YYYY / MM / DD 2023 10 25
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I ANNUAL REPORT REMINDER PREFERENCES - Please indicate when you wish to receive your annual report reminder each year.

Anniversary of incorporation date.

Other date:

Do not send us a reminder.

J DELIVERY METHOD - Choose one delivery method for receipt of the society's documents.

Society Email Other Email Address corporate@davidsonlawyers.ca

Pickup (Victoria only) Contact Person Telephone

By Mail to Registered Office Mailing Address

By Mail to another address. Please specify.

MAILING ADDRESS	CITY	PROV/STATE	COUNTRY	POSTAL CODE/ZIP CODE
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Schedule "A"

Directors of Kalamalka Starfish Society

as of 2023/09/28

Last Name	Given Names	Address

Schools served by the Starfish Program 2023 - 2024

Armstrong
Armstrong Elementary School (AES)
Len Wood Middle School
Cherryville
Cherryville
Coldstream
Coldstream Elementary
Kidston Elementary
Lavington Elementary
Enderby
M.V. Beattie Elementary School
Lumby
J.W. Inglis Elementary
Charles Bloom High School – Gr. 7 only
Okanagan Indian Band
Cultural Immersion School - Gr 1 - 7
Vernon
Alexis Park
Beairsto
BX
Ellison
Harwood
Hillview
Mission Hill
Okanagan Landing
Silver Star
Alternative Learning Program/Open Door
Vlearn
Total

Note: Bags are normally delivered for 35 weeks per school year.

An October start is normal as it takes schools some time to identify students at risk.



To Whom It May Concern,

I am pleased to write this letter of recommendation for the Starfish Society. Over the past 8 years, our school district has had the privilege of working closely with them and have witnessed firsthand the impact of their outstanding program.

Throughout our 8-year partnership, Starfish has consistently demonstrated a strong commitment to our organization's mission and goals. They have shown exceptional dedication and passion in everything they do, always going above and beyond to ensure the success of their grocery program. Starfish Packs are received by all of our elementary schools, plus Charles Bloom Secondary, ALP, and Vlearn.

In addition to their professional contributions, Starfish has also shown remarkable generosity to the community. They have volunteered countless hours and have made a positive impact on the lives of students and families in need. Their selfless acts of kindness truly embody the spirit of giving back.

Furthermore, Starfish has proven to be reliable and dependable. They can always be counted on to deliver grocery packs on time and go the extra mile to make sure everyone has what they need. Their strong work ethic and attention to detail have been instrumental in the success of the grocery program.

In conclusion, it has been a pleasure partnering with the Starfish Society and we recognize the positive impact their program has on our students. The Starfish Society is an invaluable member of our team and we are appreciative of their program.

Sincerely,

A handwritten signature in black ink that reads "Christine Love".

Christine Love
Director of Inclusion
District No. 22 (Vernon)

**Notice of AGM
Kalamalka Starfish Society**

Date: September 28, 2023, 4:00pm-4:30pm

Location: Davidson Lawyers Board Room and MS Teams

Attendees:

Voting Members: [REDACTED]

Non-Voting Members: [REDACTED]
[REDACTED]

THE AGM WAS HELD AS FOLLOWS:

1. [REDACTED] (the Chair) called the meeting to order at 4:01pm; quorum was confirmed.
2. Approve annual report of directors: Motion by the Chair; seconded by [REDACTED]; passed unanimously.
3. Approve last years' financial statements: Motion by the Chair; seconded by [REDACTED] passed unanimously.
4. Approve acts of directors since last AGM: Motion by the Chair; seconded by [REDACTED] passed unanimously.
5. To waive the appointment of an auditor: Motion by the Chair; seconded by [REDACTED]; passed unanimously.
6. Elect directors
 - (a) President: [REDACTED] nominated [REDACTED]; no other nominations, [REDACTED] accepted.
 - (b) Vice President: [REDACTED] nominated [REDACTED]; no other nominations; [REDACTED] accepted
 - (c) Director at Large: [REDACTED] nominated [REDACTED] no other nominations, [REDACTED] accepted.
7. Other Business properly brought before the meeting: none.
8. The Chair adjourned the meeting at 4:30pm.

Dated this October 4, 2023

ON BEHALF OF THE BOARD

[REDACTED]
Secretary

Kalamalka Starfish Society

Balance Sheet

As of July 31, 2023

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Money Market	200,000.00
Prospera Chequing	21,906.31
Prospera Savings	91,952.36
Total Cash and Cash Equivalent	\$313,858.67
Total Current Assets	\$313,858.67
Total Assets	\$313,858.67
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
Total Accounts Payable (A/P)	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Opening Balance Equity	0.00
Retained Earnings	310,538.67
Profit for the year	3,320.00
Total Equity	\$313,858.67
Total Liabilities and Equity	\$313,858.67

Kalamalka Starfish Society

Profit and Loss

August 2022 - July 2023

	TOTAL
INCOME	
Donations	95,555.29
Total Income	\$95,555.29
GROSS PROFIT	\$95,555.29
EXPENSES	
Advertising	201.77
Credit Card Fees	717.70
Insurance - Liability	1,691.00
Office expenses	671.27
Office/General Administrative Expenses	1,750.35
Promotional	893.65
Supplies	
Food	88,241.91
Total Supplies	88,241.91
Website	20.00
Total Expenses	\$94,187.65
OTHER INCOME	
Interest earned	1,952.36
Total Other Income	\$1,952.36
PROFIT	\$3,320.00

Kalamalka Starfish Society
 Estimated Pro-Forma for 2025
 August 1, 2024 to July 31, 2025

Analysis of Estimated Cash Flow and Budget

	<u>FY2025</u>
Revenues	
Donations (net of admin fees, note 1)	202,975
CFNO Donation	25,000
Donated Rent	6,000
Interest Income	<u>4,000</u>
	237,975
Program Expenses	
Groceries and food costs (note 2)	196,875
Summer Program (note 2)	20,000
Cooking Program (note 2)	<u>5,000</u>
	221,875
Other Expenses	
Advertising and Promotion	2,000
Credit Card Fees	800
Bank Charges	800
Keela Software	1,500
Insurance	1,800
Legal Costs	200
Training	500
Office and Misc	1,500
Donor/Partner Recognition	1,000
Rent (note 1)	<u>6,000</u>
	16,100
Revenues in excess (deficiency) of expenses	<u> -</u>

(1) Donation revenue consists of the following anticipated estimated donation amounts:

<u>Source</u>		
Grants - various sources	40,000	
Peer to Peer fundraisers	10,000	
Private donations*	<u>122,975.00</u>	122,975.00
Rotary Golf Course Fundraiser	<u>30,000.00</u>	30,000.00
Total donation revenue		<u>202,975</u>

*Historical donations from individuals and corporations in range of \$50,000 to \$132,000 from 2017 to date

(2) Food costs estimated to be:

Anticipated demand for fiscal 2025 is:

Weekend Program	225	packs
Summer Program	100	packs

Anticipated program cost

Weekend Program	\$ 25.00	cost per pack per week
Summer Program	\$ 25.00	cost per pack per week
Cooking Program	\$ 5,000.00	total cost

Anticipated program duration

Weekend Program	35	weeks
Summer Program	8	weeks
Cooking Program	n/a	



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: *The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.*

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	North Okanagan Pipes & Drums
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	#7 - 3114 30th Ave. Vernon BC V1T 2C2
BUSINESS PHONE:	250-260-1001
EMAIL ADDRESS:	kalamalkapiper@hotmail.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S-0063445

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

To teach and hand down to our next generation, an understanding and appreciation of our Scottish culture, a culture that was instrumental in the creation of our country as well as our own community here in Vernon. We practice once per week year round and participate in many community events providing music and entertainment for a large number of organizations and their patrons throughout the year.

SERVICE PROVIDED TO THE COMMUNITY:

We perform for many of the seniors residences such as: Carrington Place, Heritage Square, Creekside and Orchard Valley on special events such as Robbie Burns Day, St. Patrick's Day and often just to stop by and entertain our elderly citizens who can't otherwise get out. We perform every Wednesday evening through the Spring, Summer and into the Fall at Cenotaph Park to entertain the downtown shoppers and people going out for dinner. I am the "rooftop Piper" and for the past 20 years playing my pipes on my rooftop patio overlooking 30th Ave. This was especially important during our recent Covid shutdown when I, or one of my other pipers, played every day to give the people walking by some much needed relief from pandemic protocols. We provide tutoring, uniforms and instruments for youth who can't otherwise afford to be in a group like ours. We once did a fund raiser for a member who had breast cancer, lost a lot of wages while battling the disease, so that we could keep her daughter enrolled in Highland dancing.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

We formed our group in November of 2012 after being frustrated with all the political ambitions of other similar groups. There was a very big need for a group to just relax and play music, entertaining, teaching and sharing. We started out with 10 people in our first practice then almost ever week we would add one or two more. Some people moved to town and joined us but most were locals who liked what we were offering. We grew to over 30 members, but these past 3 years have taken a toll on our numbers. A couple of people moved away to be closer to family and quite a few dropped out as they lost interest in the times where we weren't getting together due to Covid protocol. We now have 23 members. We have traveled to Idaho a couple times and once to Grande Forks, representing our City in these Invitational community events.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

So far this year we have received a \$1000 grant from the Oyama Legion as we play for their Remembrance service every year, a \$1000 grant from the Army, Navy & Air Force Veterans in Canada. We are going in several parades and doing as many events we can that will pay us a fee and do "pub Crawls" for St Patrick's Day & Tartan Day, collecting from patrons as it takes a fair amount of money to run this group and provide the services we do!

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$5,000</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>I have continually offered our services to the City for whatever is needed of us. I have "Piped in" the new City council since 2000 other than 2018 when someone made a mistake and called a different piper, but I was back this past Inauguration and will be ready to serve you for many more years. Fees for our band are \$500. We have done things for the City and for Charities for much less than that as we want to be good contributing members of this society and will continue serving no matter if we get paid or not, as long as we can keep our wonderful organization running. We also move our weekly practices to the Cenotaph on Wednesday evenings in the late Spring, Summer and early Fall to entertain Downtown Shoppers in the evening and have several "fans" who come out each week to watch and listen.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>We have many of our members who started as children and are now outgrowing their uniforms. We have many uniforms that are very worn and need replacements as we are going on a trip to Montana, The Bitterroot Celtic Games & Gathering, in August, representing Vernon and wish to look good while we advertise our City in hopes of bringing tourists here in the future.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>This will enable us to perform with more confidence with proper matching uniforms and attract more members to provide more entertainment for the community. The capes would enable us to play in more inclement weather and be more comfortable in the ones we are doing such as the Winter Carnival Parade. By representing our City at these Games in Hamilton, Montana, we will distribute tourist information about our area and draw tourists to enjoy our fabulous City.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>As I stated above, we get a minor amount of support through small grants. We put on events for the community but due to very high costs of everything from Hall rentals to catering and other services our profits are quite low, so it's a struggle to come up with over \$10,000 a year just to survive. We participate in many community events, but most only give us a very small honorarium.</p>

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

We have had several youth come through our program, that I would like to think we made a better life for them. 2 members at present, started with us as very shy, introverted young boys that have matured and become very productive members of our society. Two others after going through our program have Immigrated to Scotland, one to Austria and are all pursuing their lives and still playing their instruments for their new cities. We have helped to mold these young minds and with some financial help I'm hoping we can continue this trend.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 1, 2024

Date

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

www.vernon.ca



THE NORTH OKANAGAN PIPES & DRUMS
#7 – 3114 30th Ave.,
Vernon, B.C.
V1T 2C2
www.pipesndrums.ca

April 1, 2024

Your Worship, Mayor Victor Cummins and Honourable City Council Members.

Our Pipe Band was formed in November of 2012 with a lot of musicians who were tired of the politics and bad habits that follow most Pipe Bands. We all just wanted to form a group that was out to play our music, explore our cultural heritage, pass our passion on to a younger generation and support as many Community projects as we possibly could.

The group started out with 6 members but quickly grew to a “pre-Covid 19” high of 33 pipers and drummers, then over all the shut downs and fears of the Pandemic, several members moved away to be closer to family and a number of others either lost interest or are still too concerned to come back to the group. We have picked up a couple more members and currently have 15 pipers (3 are just starting now) and 9 drummers.

Our fund raising for a proposed trip to Scotland fell far short of our goals last September, so we changed to a more realistic goal of travelling to Hamilton Montana for the Bitterroot Celtic Games & Gathering. A ten hour drive. We plan on taking down some tourism information as they have a large booth on the grounds there for Bands to advertise the group and the area they come from, so it could attract some tourists to our wonderful area.

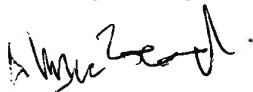
Throughout the history of our group our focus has been on the younger generation. We “seasoned” veterans can look after ourselves but a lot of the young people who have come to us, come from situations that would normally prohibit them from learning these expensive instruments. I have been fortunate to have many contacts in the piping world and have received many donations of instruments so that these young people can get a good start, unfortunately, most of these instruments need a lot of work to bring them up to a “playable” condition. For instance, I have JUST had a donated set of pipes refurbished and then I re-built them at a cost of about \$1200. I now have 2 sets ready for two of our new young students coming up, Joel Nelson 8 and Landon Pasemko 13.

In the past we have provided a set of pipes for Owen Cusveller and a Bass drum for his brother Andrew who live with their single mother who has since joined our band as a snare drummer. We also gave a scholarship to Andrew to attend Piping Hot Summer Drummer so that he could develop as a bass drummer and is now a very good one! One of our members, Carly Lavoie had breast cancer and was off work so our band paid for her daughter Skyler’s Highland dance lessons so that she could continue. Other’s that we have provided instruments for are: Thomas Lizaguboff, Josey Nerling, Seamus Powell, Aniko Forgo, Kimberly Stephens and Jace Toews. Most of these started as pre or early teens and some have now graduated and are still with us, still living in Vernon and have become productive members of our community and I am very proud of them and the part our group has played in their development.

WE are asking for this Discretionary Grant so that we can continue our programs and help many more young people develop the way these awesome young people have as well.

Thank you in advance for your help, we will make you proud!

Yours respectfully,



Pipe Major [REDACTED]

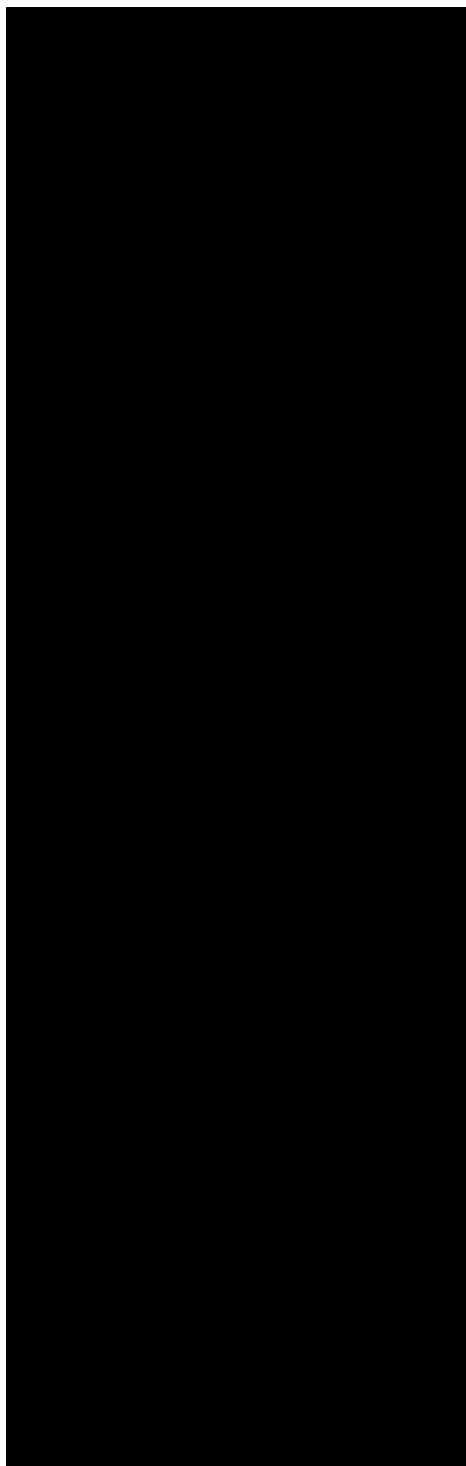
North Okanagan Pipes & Drums

#7 – 3114 30th Ave.,

Vernon, BC V1T 2C2 PH. 250-260-1001

NORTH OKANAGAN PIPES & DRUMS BOARD OF DIRECTORS

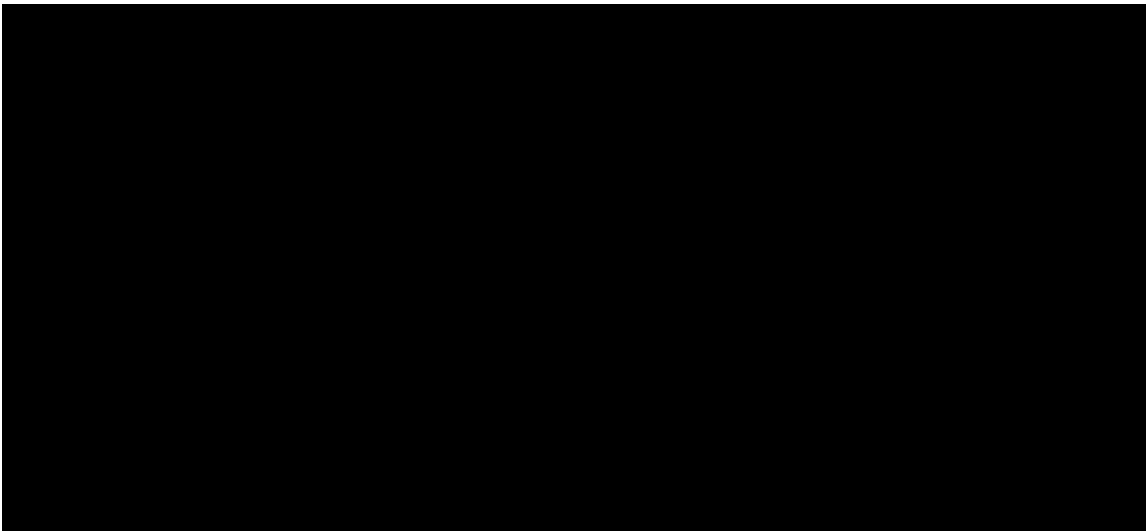
2023 - 24



II

NORTH OKANAGAN PIPES AND DRUMS SOCIETY
MINUTES OF THE ANNUAL GENERAL MEETING OF THE SOCIETY

WEDNESDAY SEPTEMBER 27, 2023



Agenda Items	Discussion Points	Action Steps
<p>1. CALL TO ORDER:</p>	<p>-</p>	<p>Pipe Major, [REDACTED] called the Annual General Meeting to order at 7:04 p.m.</p>
<p>2. <u>READING OF OCTOBER 5TH, 2022 MINUTES</u></p>	<p>-Electronic report sent to all members -No errors or omissions -Filed as read</p>	<p>Moved by [REDACTED] Seconded by [REDACTED] THAT the minutes of the Annual General Meeting of The North Okanagan Pipes & Drums Society held October 5th, 2022, be adopted as presented. CARRIED</p>
<p>3. <u>PIPE MAJOR'S REPORT: [REDACTED]</u></p>	<p>-Electronic report sent to all -no questions -filed as read</p>	<p>Moved by [REDACTED] Seconded by [REDACTED] THAT the Society receives the Pipe Major's report as presented. CARRIED</p>
<p>4. <u>FINANCIAL REPORT: [REDACTED]</u></p>	<p>-Electronic report sent to all -reviewed verbally by Chair -filed as read -Proposed finances budgeted dependent on paid events listed</p>	
<p>5. <u>ELECTION OF OFFICERS:</u></p>	<p>Officers whose terms are up for re-election a. Band Manager – vacant x 2 years</p>	

<p>6. <u>NEW BUSINESS:</u></p> <p>a. <u>Band trip to Montana in August 2023</u></p> <p>b. <u>New hose & belt buckle purchases</u></p> <p>c. <u>Events:</u> -Lumby Days parade -IPE parade and performance -car show potential</p>	<p>FLOOR OPEN FOR NOMINATION -- [REDACTED] nominated by [REDACTED] [REDACTED]</p> <p>No other nominations from the floor x 3 calls thus the Board of Directors have the right to appoint someone as Band Manager</p> <p>Discussion: The majority of responses are in favour to question of going to Montana – a small complement or full band</p> <p>-if perform or/and compete will get paid; -account has plenty in operating account to help with expenses [REDACTED] has already booked one B&B; could buy groceries and make meals</p> <p>Discussion: Katie will bring in blue socks from her previous band -further discussion needed</p> <p>-discuss over next few weeks -[REDACTED] exploring IPE</p> <p>No further new business</p>	<p>[REDACTED] did not accept the position at this time Vacant: Band manager until [REDACTED] decides–</p> <p>Decision to go forward with this depending on Commitment form to be signed</p> <p>Decision not made at this time; [REDACTED] will pursue further</p>
---	--	--

7. CLOSE OF MEETING:
Adjournment

OPEN DISCUSSION

- Female band shirts
- flashes
- Golf shirts
- members paying for events ie. Burns
- cost of Burns tickets
-

CERTIFIED CORRECT:

[REDACTED]

Pipe Major [REDACTED] closed the Annual General Meeting at 7:24 p.m.

THE NORTH OKANAGAN PIPES & DRUMS
#7 – 3114 30th Ave.,
Vernon, B.C.
V1T 2C2
www.pipesndrums.ca



FINANCIAL STATEMENT

April 1, 2024

Running a volunteer organization that requires instruments, uniforms and practice facilities as well as having to hire teachers for certain elements of the group is very challenging. Earning the money required is difficult as most people want us to perform for them for free. We'd love to, but it's very impractical.

When we first started the Band we had no funding at all and had to buy used drums and cheap uniforms. We are paying for it now. In addition to having to get larger uniforms as our young people grow up, we have to replace everything that is starting to fall apart, with higher quality, more expensive products.

Even with special fund raising events for our special travel event we had planned we fell far short and had to change course.

We are very grateful to organizations and Government entities that can help us out so that we can make our Community a more enjoyable place to live and do business.

Pipe Major [REDACTED]

- [Online Banking](#)
- [My Accounts](#)
- [View Account Activity](#)

Account Activity

Account Select an Account Class D allocation Equity Shares 000 [Balance: \$16.43] Operating Account 000 [Balance: \$1,841.44] Scotland 001 [Balance: \$9,000.00] Class A membership Equity 000 [Balance: \$25.00] All Accounts

Timeframe [Last 14 days](#) [Last 31 days](#) [This month](#) [Last month](#) [This year](#) [This month last year](#) [Specific date](#) [Specific month](#) [Date Range](#)
 Show

[Deposits only](#) [All statement items](#)
[Cheques only](#) [Withdrawals only](#)
[Search by description](#) [Bill payments only](#)
[Search by cheque number](#) [Search by amount](#)
 Format [On screen without details](#) [On screen with details](#)
[Download to QuickBooks](#) [Download to Quicken](#)
 Microsoft Money [Download to Sage 50 Accounting](#) [Download to](#)
[Download to Comma Delimited Text/Excel](#) [Download to](#)
 Comma Delimited Text/Excel (Oldest to newest)
 Search
 Scotland 001

Account Details
 Date Range: 10/03/2024 - 24/03/2024
 March 24, 2024

Only column header buttons are sortable.

Date	Description	Amount	Balance
10-Mar-2024	Balance Forward		\$9,000.00

Account Select an Account Class D allocation Equity Shares 000 [Balance: \$16.43] Operating Account 000 [Balance: \$1,841.44] Scotland 001 [Balance: \$9,000.00] Class A membership Equity 000 [Balance: \$25.00] All Accounts

Timeframe Last 14 days Last 31 days This month Last month This year This month last year Specific date Specific month Date Range Show

Deposits only
 Cheques only
 Search by description
 Search by cheque number
 Format

All statement items
 Withdrawals only
 Bill payments only
 Search by amount

On screen with details
 On screen without details
 Download to QuickBooks
 Download to Quicken
 Download to

Microsoft Money
 Download to Comma Delimited Text/Excel
 Download to Sage 50 Accounting
 Comma Delimited Text/Excel (Oldest to newest)
 Search
 Operating Account 000

Account Details

Date Range: 24/02/2024 - 24/03/2024

March 24, 2024

Only column header buttons are sortable.

Date	Description	Amount	Balance
20-Mar-2024	Cheque # 225 Cheque Date 20-Mar-2024 View Cheque	-\$280.00	\$1,841.44
18-Mar-2024	Deposit Exchange Rate: 1.3315 Exchange Amount \$10.94	\$43.94	\$2,121.44
18-Mar-2024	Deposit	\$447.05	\$2,077.50
06-Mar-2024	Cheque # 224 Cheque Date 06-Mar-2024 View Cheque	-\$271.67	\$1,630.45
01-Mar-2024	Cheque # 223 Cheque Date 01-Mar-2024 View Cheque	-\$200.00	\$1,902.12

DESCRIPTION	PAID OUT	BALANCE
Women's Kilt, Burnett's & Struth (cheque not cashed as of this printing)	-\$ 670.72	\$ -
Duty on jackets purchased in December	-\$ 9.91	\$ -
CartanTown, pipe chanter reeds	-\$ 227.68	\$ -
Domain renewal	-\$ 23.09	\$ -
Knox Church Hall rental February 4X	-\$ 280.00	\$ -
Drum Tutor for January, 4X	-\$ 200.00	\$ -
Ink Cartridges, STAPLES	-\$ 128.12	\$ -
Several cheques made at band	-\$ 40.00	\$ -
Cheque to Schubert Centre for Burns expenses	-\$ 5,632.20	\$ -
Cheque to Aviemore Dancers for performance at Burns	-\$ 200.00	\$ -
Cheque to Jim, Haggis and misc for auction table at Burns Dinner	-\$ 583.64	\$ -
Earnings from Burns Dinner	\$ -	\$ 8,857.00
Knox Church Hall rental: 4X	-\$ 280.00	\$ -
Transfer into O account from S account to cover Dec. expenses	\$ -	\$ 5,197.20
Hotel payment, Hamilton Montana for Bitterroot Festival in Aug.	-\$ 1,235.70	\$ -
Hotel payment, Hamilton Montana for Bitterroot Festival in Aug.	-\$ 1,199.34	\$ -
Real Canadian SuperStore, plates, utensils, table cloths & misc for party	-\$ 24.09	\$ -
ACL Christmas party refreshments	-\$ 63.18	\$ -
CartanTown, new Andante snare drums. 3, and soft cases	-\$ 3,970.69	\$ -
etsy.com ScottishThred. 2 jackets	-\$ 251.88	\$ -
Island Bagpipes, half price sale, misc uniform pieces	-\$ 79.65	\$ -
Drum Tutor for December. 2X	-\$ 100.00	\$ -
Flash Mob Shoparama donation	\$ -	\$ 100.00
Flash Mob random donation	\$ -	\$ 5.00
St Andrew's Day concert profit	\$ -	\$ 673.75
McInaird Bagpipes, 3 snare drum heads	-\$ 289.70	\$ -
Walmart, SuperStore, Freshco. Food supplies for Nov. birthday/ anni	-\$ 77.27	\$ -
CartanTown, reed poker	-\$ 50.00	\$ -
Knox Church, December rent 3X	-\$ 210.00	\$ -
Honorarium to Kelly for Nov. instruction	-\$ 100.00	\$ -
DONATION from ANAFvetr's	\$ -	\$ 1,000.00
Knox Church, November rent, 5X	-\$ 350.00	\$ -
Little Ceasar's Pizza & SuperStore: October Birthday social	-\$ 174.98	\$ -

Oct., 24	TartanTown, 2 rolls of hemp	-	\$	57.22	\$	-
Oct., 20	TartanTown: new Band Hose	-	\$	800.43	\$	-
Oct., 13	Cheque from RDCO for Kikinee Salmon Festival performance		\$	-	\$	500.00
Oct., 9	BC Societies Registration Fee		\$	40.00	\$	-
Oct., 6	Deposit remaining 17 membership registrations		\$	-	\$	850.00
Oct., 6	DONATION: Oyama Legion		\$	-	\$	1,500.00
Oct., 2	Island Bagpipes, half price sale, misc uniform pieces		\$	403.65	\$	-
Sept., 30	TartanTown, G1 reeds (cheque to Don)		\$	311.28	\$	-
Sept., 30	Final practice BBQ expenses (cheque to Don)		\$	44.97	\$	-
Sept., 27, 2023	Knox Church, Sept 27 + October Hall rental		\$	350.00	\$	-
Sept., 1, 2023	BALANCE FORWARD		\$		\$	947.16
TOTALS			\$	18,459.39	\$	19,630.11
			\$		\$	1,170.72

ITEM	QUANTITY	VALUE
Sets of bagpipes	6	\$ 5,000.00
Bass drum/ harness/ case	2	\$ 2,500.00
Tenor drum/ harness/ case	4	\$ 4,500.00
Snare drum/ harness/ case	7	\$ 5,000.00
Band banner	1	\$ 150.00
Band sandwich board	1	\$ 135.00
McCallum bagpipe chanters	12	\$ 1,500.00
Green pipe bag covers	15	\$ 750.00
Silver silk bagpipe cords	15	\$ 325.00
Ancient Macbeth tartan kilts	21	12+00
"Hold Fast" kilt pins	23	\$ 575.00
White Kilt hose	35	\$ 350.00
Lovat Green Kilt hose	27	\$ 675.00
grey hose "flashes"	20	\$ 500.00
Casual wear utility kilts	18	\$ 900.00
Grey rabbit fur sporrans	15	\$ 600.00
Leather "drummer's" sporrans	15	\$ 375.00
Balmoral hats & badges	18	\$ 630.00
Glengarry Hats	28	\$ 700.00
"Hold Fast" Hat Badges	24	\$ 840.00
White uniform shirts NEW	35	\$ 1,225.00
White uniform shirts USED	21	\$ 200.00
Clip on ties	28	\$ 336.00
Grey golfshirts	30	\$ 750.00
Bonny Prince Charlie Jackets & vests	31	\$ 4,650.00
UsedGhillie Brogues	12	\$ 360.00
Music Stands	5	\$ 30.00
Music books	22	\$ 770.00
TOTAL VALUE		\$34,326.00



Reset

The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	North Okanagan Valley Gleaners Society
CONTACT PERSON:	[REDACTED] (Manager)
ORGANIZATION MAILING ADDRESS:	4405 29th St. Vernon BC
BUSINESS PHONE:	250 549 1123
EMAIL ADDRESS:	Novgleanersstore@gmail.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S0052547

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

North Okanagan Valley Gleaners is a volunteer based charity operating in the City of Vernon whose mission is to assist those in need both locally and around the world. We operate a 'by donation' used furniture and appliance store where we sell donated furniture at discount prices to local residents as well as working with local social service agencies to provide furniture free of charge to those in our community with an immediate need. Money raised at the store funds the food production side of our operation that feeds the hungry around the world.

SERVICE PROVIDED TO THE COMMUNITY:

- Providing affordable furniture to Vernon residents.
- Providing volunteer opportunities to Vernon residents.
- Last year, working with multiple social service agencies, Gleaners provided 196 individuals and families with free furniture through our furniture donation program.
- Reduce waste going to the landfill.
- Provide a safe and friendly environment for those having to do community service.
- Assisted Canadian Mental Health's Peers to Peers Program in providing a safe and welcoming environment to those looking to gain work skills and improve their social interactions.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

In 2007 our charity was formed with the objective to help those in need. Our main focus is to feed the hungry around the world by producing and providing a dehydrated soup mix made from donated vegetables.

Our assistance to those in need locally continues to grow each and every year. Through our used furniture and appliance store, we, through many social service agencies like Turning Points, Canadian Mental Health, NOYFSS, OKIB and the Woman's Transition House are able to provide furniture free of charge to those in need within our community. This important part of our charity is really making a difference locally and should we receive this grant we will be able to help even more people within our community.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

We have not applied for other grants.

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www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> \$6750.00</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost) None.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u> To purchase a professional quality commercial grade upholstery cleaner/steamer/vacuum.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u> <small>We require all donated furniture, including mattresses, to be in good sellable condition and free of stains. As these terms are somewhat subjective, we often have to refuse furniture and mattresses which often leaves those wanting to donate in hardship. Whether it be a senior transitioning to assisted living or someone moving to more affordable housing, they often dont have the means, the transportation or the funds to dispose of the items that we currently cannot accept. Although Gleaners does not track the amount of furniture we are unable to accept, it is a significant amount and results in tons of waste going to our landfill every year. Our grant request is to support our purchase of a professional commercial grade upholstery cleaner/steamer/vacuum so that we can accept more items that are slightly soiled. This will allow us to 1) remove most of the hardship on local residents when we are unable to accept their donations, 2) have more affordable furniture available for local residents to purchase, and 3) have more furniture available for our furniture donation program that supports our local social service agencies. This purchase would also result in removing a significant amount of furniture waste from our landfill. We at Gleaners are blessed to have a highly motivated and dedicated volunteer workforce who are willing and able to use a professional cleaner / steamer to disinfect, sanitize and clean donated furniture and mattresses and return them to a useable condition. This professional grade upholstery cleaner uses high temperature steam and UV light to remove allergens and pathogens as well as a commercial grade vacuum to remove stains and any contaminants. Upholstery cleaners designed for home use have proven ineffective as they lack the cleaning power and are not designed for daily use. This professional unit also uses considerably less water than other models.</small></p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u> None.</p>

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

- Significant reduction of furniture taken to the landfill.
- More affordable furniture available for purchase.
- More furniture available to our furniture donation program.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

24 APRIL 2024

Date

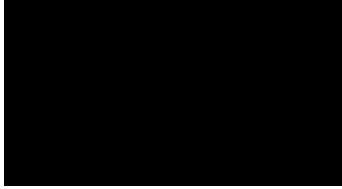


Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca

North Okanagan Valley Gleaners Society Board of Directors Executive

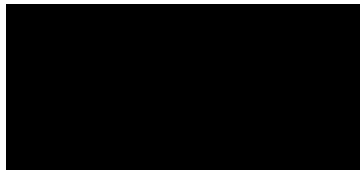
President:



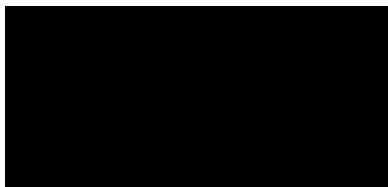
Vice President:



Treasurer:



Secretary:



North Okanagan Valley Gleaners Society
ANNUAL GENERAL MEETING, May 27th, 2023, 1PM
Location: Lavington Production Plant, 1051 Whitevale Rd Vernon, BC

1. **Confirmation of a quorum:** Quorum was met with **38** voting members in attendance.
2. **Call to order & Welcome,** [REDACTED]: Harold called the meeting to order and welcomed everyone. He introduced Pastor [REDACTED] who opened in prayer and shared a devotional. Pastor [REDACTED] is Pastor of Shuswap Community Church in Sorrento, also a volunteer at the Plant.
3. **Opening prayer & Devotional:** Pastor [REDACTED] shared from Ruth 2 and Leviticus 19:9,10 concerning gleaning. God is a generous God, He plants, we receive His bounty and we are to generously leave for gleaning. The world has changed, with no access to glean God's bounty as the Israelites did. Most recent example of gleaning was the receipt of PEI potatoes that were unsuitable for market. North Okanagan Valley Gleaners used the potatoes to provide meals for the underprivileged overseas. Mathew 25:35-40 says...."For I was hungry and you gave me something to eat...The King will reply, 'Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.'" We are serving and feeding Christ, this is what He has called us to do. Harold thanked Pastor Steven for sharing words of encouragement. Harold added that 4 faithful volunteers have passed on since our last AGM: [REDACTED]
[REDACTED]
4. **Adoption of the Agenda: Add: Outreach Report as #10a after #10 - Store Report**
Motion to adopt the amended Agenda was made by [REDACTED], Seconded by [REDACTED]
[REDACTED] AIF
5. **2022 Annual General Meeting minutes, [REDACTED]: Motion to accept the 2022**
AGM minutes as presented was made by [REDACTED], Seconded by [REDACTED]
AIF
6. **Chair's report, [REDACTED]: Motion to accept the Chair's Report as presented was**
made by [REDACTED], Seconded by [REDACTED] AIF

[REDACTED]

3 funds have been set up: *Contingency Fund* - funds set aside for maintaining operations; *Capital Fund* - for capital purchases or to add new equipment; at present we maintain \$74,000 in capital funds; *Building Fund* - set aside for future land/building purchase.

Insurance was another large purchase; we carry many forms of insurance such as: commercial liability, replacement on buildings, equipment, volunteer accident, cyber insurance for computers, and vehicle insurance.

Both buildings have been appraised - the Plant excluding land is \$3.65million; the Store is \$1.4million; assets at the Plant - \$1.9million; assets at the Store - \$5,000 (office equipment/shelving), does not include vehicles or store furniture.

Gleaners has a missions tour program; Wendy Andres and Russ Phillips traveled to Guatemala to visit Denis and Eileen Nogue; Dave Henry will travel to Ontario gleaners this fall.

We produced a strategic 5 - year plan; 8 persons met to set priorities; a copy is available upon request

Outreach Committee formed to raise awareness in our community and province. Harold thanked those who have served this committee. He would like to see someone take on the Gleaners website to upgrade and maintain the site.

2023 - 2024 looks like an exciting year ahead; God had taken us to where we are; He does not see limitations.

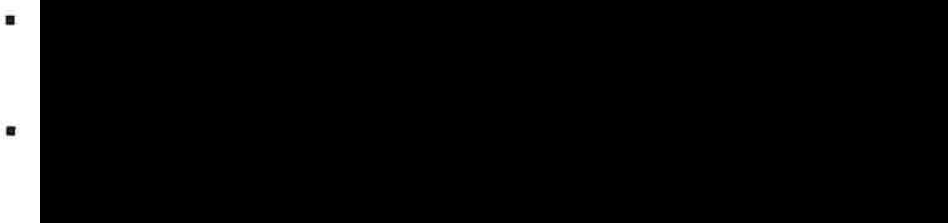
7. **Plant Managers Report, [REDACTED]: Motion to accept the Plant Manager's Report was made by [REDACTED], Seconded by [REDACTED] AIF**
8. **Equipment Report, [REDACTED] Motion to accept the Equipment Report was made by [REDACTED] AIF**
9. **Medical Manager's Report, [REDACTED] Wendy thanked the board for her missions trip to Guatemala; she is fundraising for a container to Guatemala; their government will no longer allow containers with soup mix and medical combined; \$5,000 raised thus far; still need \$8,000; approximately 130,000 pounds of medical sent to Guatemala last year. Motion to accept the Medical Manager's Report was made by [REDACTED], Seconded by [REDACTED] AIF**
10. **Store Manager's Report, [REDACTED] Motion to accept the Store Manager's Report was made by [REDACTED] AIF**
- 10a **Outreach Report - Motion to accept the Outreach Report made by [REDACTED] AIF**
11. **Treasurer's report, [REDACTED] Motion to accept the Treasurer's Report was made by [REDACTED] AIF**

Darlene Siebert thanked Sharon for all her work; she puts in many hours and continues to do this pro bono.

- **Motion to wave audit: Motion to waive audit was made by [REDACTED], Seconded by [REDACTED] AIF**

12. Elections of board members:

- o **Introduction of new board nominees:**
 - **[REDACTED] - Motion to accept [REDACTED] to the Board to serve a 2-year term was made by [REDACTED] AIF**
 - **[REDACTED] - Motion to accept [REDACTED] to the Board to serve a 2-year term was made by [REDACTED] AIF**
- o **The following directors are stepping down:**
 - **[REDACTED] - completion of 2 years**
- o **Re-elect the following directors:**



13. **Motion to destroy ballots:** none used.

14. **New business:**

- **SPECIAL RESOLUTION TO REVISIONS TO THE Bylaws of North Okanagan Valley Gleaners Society** - [REDACTED] shared the (Draft) revisions of the Bylaws of the North Okanagan Valley Gleaners Society approved by the present Board and circulated to the members for a special resolution.
Motion to approve the North Okanagan Valley Gleaners Society Bylaws Package as amended was made by [REDACTED]
All IN FAVOR

Revisions to the Bylaws of the North Okanagan Valley Gleaners Society approved by the members are as follows:

Part 2 - Membership:

Item 4 - Amend to strike out "directors", replace with "secretary," strike out "on acceptance by the directors is" and replace with "upon payment of dues shall be"

Item 4: Amend to add "There shall be two tiers of membership: voting and non-voting. Voting members shall agree to abide by the statement of faith, commonly known as The Apostles' Creed, and support the goals of the Society. Non-voting members shall show interest in and endorse the work of the Society. In both cases the membership fee and term shall be the same.

Item 9 - Amend to strike out "annual"

Part 4 - Proceedings at General Meetings:

Item 23: Amend to strike out "A corporate member may vote by its authorized representative, who is entitled to speak and vote, and in all other respects exercise the rights of a member, and that representative must be considered as a member for all purposes with respect to a meeting of the society.

Part 5 - Directors and Officers:

Item 26 (6) - Amend to strike out "Two supporting speeches of a maximum of 5 minutes may be given for each candidate upon their nomination and second.

Part 6 - Proceedings of Directors:

Item 31 (1) Amend to add - "The directors shall meet in-person and physically, unless they agree that circumstances prevent such a meeting. On a case-by-case basis, an electronic meeting via video-conferencing may then be scheduled by the Chair.

The same procedures will be followed for electronic meetings as for physical meetings.

Item 36 - Amend to strike out "A director who may be absent temporarily from British Columbia may send or deliver to the address of the society a waiver of notice, which may be by letter, telegram, telex or cable, mail or electronic means of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,

(a) a notice of meeting of directors is not required to be sent to that director, and

(b) any and all meetings of the directors of the society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective."

Item 39 - Amend to add: "Motions and voting may be conducted by the directors via e-mail between scheduled meetings of the directors, at the discretion of the Chair, and in compliance with procedures and policies governing such.

Decisions reached by e-mail shall be ratified at the next meeting of the directors.

Part 11 - Notices to Members:

Items 58 - Amend to add "personally , by mail or by electronic means," and strike out "either personally or by mail to the member at the member's registered address."

Item 59 - Amend to strike out "A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle."

Part 12 - Bylaws:

Item 61 - Amend to add - "upon request"

ADD: Part 13 - Fiscal Year:

Amend to add - "The fiscal year shall be from January 1 through December 31 of the year."

ADD: Part 14 - Provisions:

Amend to add - "In the event that the society be wound up or otherwise cease to exist, all of its assets shall be vested in a registered charity (as that term is understood pursuant to the Income Tax Act of Canada, and if such terms ceases to have meaning at the time), and the registered charity shall be that one designated at that time by the directors."

Other:

Missions trips to Guatemala: video presentations made by [REDACTED]
[REDACTED] Discussion followed, queries: [REDACTED] asked [REDACTED] if there was a big difference in her previous trip than to this last trip? A: Yes, a lot of difference, hospital was cleaner; a good strong group; husband accompanied her. Q: regarding the fundraiser for the Guatemala sea-can; A: held fundraisers at Lavington Baptist and Russ Phillip's church; also designated donations to the Gleaners set up for this; a fundraiser garage sale held recently raised \$3000 for the purpose to send a container to Guatemala, a one-time thing; there is a big need for this medical container; needs are great in care homes and some

families; their government no longer allows a combined food/medical container. Seeds to Harvest unable to raise funds for a separate medical container.

Quilts/blankets: [REDACTED] had samples of quilts made by [REDACTED]; many individuals and groups in Vernon, Armstrong and area have donated quilts to Gleaners to be included with the soup mix containers sent overseas. Many thanks to the individuals and groups who donate the quilts as well as those who donate knitted and crocheted toques, scarves, mitts, socks to Gleaners.

15. Closing words and prayer - [REDACTED]

16. Motion to adjourn: *Motion to adjourn was made by [REDACTED] called at 1:50PM*

NORTH OKANAGAN VALLEY GLEANERS SOCIETY

Financial Information

December 31, 2022

NORTH OKANAGAN VALLEY GLEANERS SOCIETY
December 31, 2022

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Statement of Operations	6
Statement of Cash Flows	7
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"At Rossworn Henderson LLP, we are always on the lookout for exceptional talent. Are you the one we are looking for?"

COMPILATION ENGAGEMENT REPORT

To the management of
North Okanagan Valley Gleaners Society

On the basis of information provided by Management, we have compiled the statement of financial position of North Okanagan Valley Gleaners Society as at December 31, 2022, the statements of changes in net assets, operations and cash flows for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

MAY 12 2023

Armstrong, BC

Chartered Professional Accountants

Rossworn Henderson LLP is a Limited Liability Partnership registered in British Columbia

NORTH OKANAGAN VALLEY GLEANERS SOCIETY
Statement of Financial Position

As at December 31, 2022

	2022	2021
Assets		
Current		
Cash	\$ 145,965	\$ 88,469
Term deposit	60,253	-
GST receivable	5,202	6,345
Inventory	326	135
Prepaid expenses	1,000	-
	<u>212,746</u>	<u>94,949</u>
Tangible capital assets (Note 3)	<u>1,029,930</u>	<u>1,073,488</u>
	<u>\$ 1,242,676</u>	<u>\$ 1,168,437</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 25,566	\$ 19,187
Current portion of long-term debt	1,913	27,180
	<u>27,479</u>	<u>46,367</u>
Long-term debt (Note 4)	-	25,366
Deferred capital contribution	75,544	94,742
	<u>103,023</u>	<u>166,475</u>
Unrestricted	393,107	281,689
Invested in capital assets	746,546	720,273
	<u>1,139,653</u>	<u>1,001,962</u>
	<u>\$ 1,242,676</u>	<u>\$ 1,168,437</u>

Approved by the Board

Members 
Members 

NORTH OKANAGAN VALLEY GLEANERS SOCIETY

Statement of Changes in Net Assets

Year ended December 31, 2022

	Unrestricted	Invested in capital assets	2022	2021
Balance, beginning of year	\$ 281,689	\$ 720,273	\$ 1,001,962	\$ 896,592
Excess (deficiency) of revenues over expenditures	211,426	(73,735)	137,691	105,370
Purchase of capital assets	(49,375)	49,375	-	-
Repayment of long-term debt	(50,633)	50,633	-	-
Balance, end of year	\$ 393,107	\$ 746,546	\$ 1,139,653	\$ 1,001,962

NORTH OKANAGAN VALLEY GLEANERS SOCIETY

Statement of Operations

Year ended December 31, 2022

	2022	2021
Revenues		
Donations	\$ 3,724,853	\$ 1,241,678
Sales	601,232	557,737
Delivery fees	23,242	19,625
Other	1,293	391
	4,350,620	1,819,431
Expenditures		
Advertising and promotion	921	4,307
Automotive	41,741	36,053
Donations	2,984,301	1,014,308
Freight	57,014	14,102
Insurance	20,489	13,301
Interest and bank charges	6,225	4,952
Interest on long-term debt	808	5,877
Donated furniture and appliances	541,994	112,927
Office	22,230	17,274
Business fees and licences	556	2,264
Professional fees	3,454	3,630
Property taxes	11,635	6,425
Rent	1,041	1,247
Repairs and maintenance	67,416	52,016
Packaging	475	32,625
Supplies	22,306	16,976
Soup mix	-	7,217
Telephone and utilities	7,657	4,573
Utilities	32,695	31,932
Wages and benefits	316,236	255,989
	4,139,194	1,637,995
Excess of revenues over expenditures before the following items	211,426	181,436
Other income (expense)		
Amortization of deferred capital contribution	19,198	11,320
Amortization	(92,933)	(87,386)
	(73,735)	(76,066)
Excess of revenues over expenditures for the year	\$ 137,691	\$ 105,370

NORTH OKANAGAN VALLEY GLEANERS SOCIETY

Statement of Cash Flows

Year ended December 31, 2022

	2022	2021
Operating		
Cash receipts from customers	\$ 4,328,521	\$ 1,796,916
Cash receipts from other revenue	23,242	19,625
Cash paid to suppliers and employees	<u>(4,134,006)</u>	<u>(1,633,681)</u>
	<u>217,757</u>	<u>182,860</u>
Investing		
Purchase of investments	(60,253)	-
Purchase of tangible capital assets	<u>(49,375)</u>	<u>(116,512)</u>
	<u>(109,628)</u>	<u>(116,512)</u>
Financing		
Repayment of long-term debt	(50,633)	(205,927)
Proceeds of long-term debt	<u>-</u>	<u>8,512</u>
	<u>(50,633)</u>	<u>(197,415)</u>
Increase (decrease) in cash	57,496	(131,067)
Cash, beginning of year	<u>88,469</u>	<u>219,536</u>
Cash, end of year	<u>\$ 145,965</u>	<u>\$ 88,469</u>

NORTH OKANAGAN VALLEY GLEANERS SOCIETY

Notes to the Financial Information

December 31, 2022

General information

North Okanagan Valley Gleaners Society (the "Society") provides medical supplies and soup mix to people in need. The Society also operates a used furniture and appliance store. The Society is incorporated under the Society Act of British Columbia and is a registered charity under the Income Tax Act (Canada).

1. Basis of accounting

The accompanying compiled financial information has been prepared on the historical cost basis, reflecting cash transactions with the addition of:

- (i) term deposits are recorded at cost
 - (ii) inventory valued at cost
 - (iii) property, plant and equipment recorded at cost less accumulated amortization
 - (iv) trade accounts payable and accrued liabilities
-

2. Significant accounting policies

(a) Tangible capital assets

Tangible capital assets are recorded at cost. The Organization provides for amortization using the declining balance method at rates designed to amortize the cost of the tangible capital assets over their estimated useful lives. One half of the year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal. The annual amortization rates are as follows:

Building	4%
Equipment	20%
Furniture and fixtures	20%
Vehicles	30%

(b) Revenue recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Externally restricted contributions for the purchase of tangible capital assets that will be amortized are recorded as deferred capital contributions and recognized as revenue on the same basis as the amortization expense related to the acquired tangible capital assets. Externally restricted contributions for the purchase of tangible capital assets that will not be amortized are recognized as direct increases in net assets to the Investment in Capital Assets balance.

NORTH OKANAGAN VALLEY GLEANERS SOCIETY

Notes to the Financial Information

December 31, 2022

2. Significant accounting policies, continued

(c) Donated material and services

Donated capital and investments are recorded in the financial statements at fair value on the date of the donation. Donated materials are recorded in the financial statements when the fair market value is known and a donation receipt is issued for the goods. Donated materials where the fair market value is unknown and donated services are not recorded because the fair market value is not readily determinable.

3. Tangible capital assets

	2022		2021	
	Cost	Accumulated amortization	Cost	Accumulated amortization
Land	\$ 333,614	\$ -	\$ 333,614	\$ -
Building	478,189	127,181	478,189	112,555
Equipment	704,818	413,962	656,862	356,648
Furniture and fixtures	23,351	11,228	21,931	8,375
Vehicles	123,655	81,326	123,655	63,185
	<u>1,663,627</u>	<u>633,697</u>	<u>1,614,251</u>	<u>540,763</u>
Net book value	<u>\$ 1,029,930</u>		<u>\$ 1,073,488</u>	

4. Long-term debt

	2022	2021
Private equipment loan payable in instalments of \$896 every four months bearing no interest, maturing November 2023. Collateral is provided by specific equipment.	\$ 1,913	\$ 4,601
Royal Bank Canada loan repaid during the year.	-	47,945
	<u>1,913</u>	<u>52,546</u>
Less current portion	<u>1,913</u>	<u>27,180</u>
Due beyond one year	<u>\$ -</u>	<u>\$ 25,366</u>



Reset

The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	North Okanagan Valley Orchestra Society
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	8283 Rogers Rd Vernon, British Columbia V1B
BUSINESS PHONE:	250-612-8806
EMAIL ADDRESS:	comm.orch.no@gmail.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S0079563

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

<p><u>ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:</u></p> <p>The North Okanagan Valley Orchestra Society (NOVO) is a newly-formed community orchestra based in Vernon. NOVO rehearses every two weeks in preparation for public concerts made available to the general public on a by donation basis, and to seniors in care homes at no cost.</p> <p>NOVO's goals and objectives are to:</p> <ul style="list-style-type: none"> i) Provide an opportunity for amateur musicians to play symphonic music together, ii) Make the orchestra available for civic and charitable functions, iii) Provide an environment conducive to musicians' continual improvement in not only playing their individual instruments, but also in achieving a balanced, overall sound from being part of a larger group made up of a wide variety of instruments, and iv) Provide an opportunity for younger musicians to be mentored by more experienced musicians
<p><u>SERVICE PROVIDED TO THE COMMUNITY:</u></p> <p>NOVO provides the opportunity for musicians to play in an orchestral setting without having to travel to surrounding communities, such as Salmon Arm or Kamloops, to take part in similar groups - i.e. Shuswap Strings, Thompson Valley Orchestral, Kamloops Brandenburg Orchestra.</p> <p>NOVO prepares music to be performed at public concerts in Vernon, at low cost or no cost to audiences, with particular attention paid to seniors from care homes, who may not otherwise have the opportunity to attend orchestra concerts.</p>
<p><u>A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:</u></p> <p>COVID-19 put a stop to initial plans to start up a community orchestra based in Vernon. During the spring and summer of 2023, the idea was resurrected and informal meetings were held. By September 2023, a new community orchestra came together. NOVO became a registered non-profit organization on January 7, 2024.</p> <p>NOVO's conductor was willing to provide his professional services at no cost for the first few months, and at a reduced rate for the balance of the first year. A low cost rehearsal rental venue was secured at the Vernon Music School, and organizers began to spread the word to let musicians know of this new opportunity. NOVO has been funded entirely based on members' fees up to this point. We would like to be able to provide this opportunity at a reasonable cost to musicians of all ages who have achieved at least an intermediate level of proficiency on their instrument. Our current membership includes musicians aged from approximately 15 to 80+, including one international student from Mexico. No auditions are required to join NOVO. A Council Discretionary grant would assist us in providing this opportunity to musicians at a more reasonable rate than was initially possible. We have made it a policy to review the expected fee from musicians facing financial limitations on a case by case basis, and have extended a "no fee required" to one individual so far.</p> <p>As we are a new orchestra, we have been working on repertoire that we will deliver in two concerts on May 31, 2024. An afternoon concert will be for residents of numerous seniors/care homes in the Vernon area at no cost to them, and an evening concert that same day will be for the general public to attend on an "Admission by Donation" basis. In early February, 2024, the NOVO flute section was very well received by the audience after playing two winter-themed quartets at the Vernon Winter Carnival "Celebration of Talent" - a no cost public event. The flute ensemble will also perform in both concerts on May 31, 2024.</p>
<p><u>PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:</u></p> <p>In March 2024, NOVO applied for a BC Community Gaming Grant in the amount of \$3000, to allow us to reduce the fee required from individual members, to assist with our bi-weekly rehearsal space rental costs, and to offer a fair remuneration (honorarium) to our conductor.</p>

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$1000.00</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <ul style="list-style-type: none"> -Our conductor provided his professional services for no expected remuneration from Sep-Dec 2023. NOVO was able to provide a \$200 honorarium to our conductor for this initial session. (Regular cost \$1200 - \$200 honorarium = \$1000 in kind services); -Our conductor is providing his professional services at approximately one-half of his usual rate for our current session: Jan-May 2024. Expected honorarium to be paid is \$1100. (Regular cost \$2200 - \$1100 honorarium = \$1100 in kind services); -Our conductor arranges music to suit NOVO's specific instrumentation on a 100% volunteer basis. (5 hrs/wk x 15 weeks = 75 hrs x \$50/hr = \$3750); -A professional music teacher at the Vernon Music School provided a cello for one of our young members to use in our group at no cost. (Cello rental \$100/month x 9 months = \$900); -Several NOVO Board members and our Conductor printed music parts for NOVO musicians with no reimbursement expected. (\$100)
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>A City of Vernon Council Discretionary Grant would be used to offset our costs related to rehearsal space rental (NOVO rehearsal space at the Vernon Music School costs \$50 per two-hour rental), and to contribute to the honorarium we provide to our conductor.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>Supporting NOVO aligns with the City of Vernon's Vision for building strong, vibrant neighbourhoods where "... age and youth friendly activities abound." NOVO provides the opportunity for musicians across generations to come together to create symphonic music, for their own benefit, as well as for hundreds of community members that attend free or low-cost concerts. Future concerts will focus on providing musical entertainment for seniors who have limited opportunities to attend concerts. An afternoon concert on May 31, 2024, will be for residents of numerous seniors/care homes in the Vernon area at no cost to them; Trinity United Church has agreed to provide their sanctuary at no cost for this afternoon concert. We will hold an evening concert that same day for the general public with "Admission by Donation". These concerts will be held jointly with the Vernon Community Band, allowing both groups to share the cost and revenues, along with the stage.</p> <p>NOVO contributes to Vernon's vibrant arts and culture community, as no similar amateur orchestral group has existed in the community in recent years. NOVO will hold concerts throughout the year, providing Vernon residents of all ages the opportunity to experience orchestral performances, without affordability barriers that may exist for some.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>NOVO is a new group to the Vernon area. The Vernon Music School provides our rehearsal venue at a reasonable cost, and provided a cello to our young, international student member, for his use while living in Vernon. The Vernon Community Band and NOVO will be holding joint concerts on May 31, 2024. Both groups will share the concert revenues and expenses, allowing NOVO to hold their first concert in a more cost-effective manner. We expect that the local community will be very supportive of our group by attending our concerts and making donations.</p>

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

NOVO offers musicians of all ages the opportunity to come together to play symphonic music. Many of our members are seniors. We offer seniors a unique opportunity to socialize and keep their mental faculties sharp through playing music. Music has been shown to be beneficial for health (emotional and physical), both for those who listen and for those who play.

Receiving a Council Discretionary Grant would contribute to NOVO's ability to achieve our objectives of providing the opportunity for musicians of all ages to play orchestral music together, and to hold concerts for various audiences in the local area, with particular focus being paid to providing opportunities for seniors in care homes to experience live, orchestral music.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 18, 2024

Date

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

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FINANCIAL POSITION STATEMENT			
North Okanagan Valley Orchestra Society			
As at March 22, 2024			
	General Fund	Gaming Fund	Total
Current Assets			
Cash on hand	\$20		\$20
Cash in bank	\$665		\$665
Prepaid expenses	\$300		\$300
Total Assets	\$985		\$985
Current Liabilities			
Honorarium Owing	\$500		\$500
Fund Balances			
Unrestricted	\$485		\$485
Total Liabilities and fund balances	\$985		\$985

REVENUE & EXPENSE STATEMENT			
North Okanagan Valley Orchestra Society			
Statement of Revenues & Expenses for September 1, 2023 to March 21, 2024			
	General Fund	Gaming Fund	Total
Revenues			
Registration Fees	\$2465		\$2465
Total Revenues	\$2465		\$2465
Expenses			
Rehearsal Space Rental	\$850		\$850
Honorarium	\$800		\$800
Society Registration Fee	\$130		\$130
Total Expenses	\$1780		\$1780
<i>Excess of Revenues over Expenses</i>	\$685		\$685

BUDGET			
North Okanagan Valley Orchestra Society			
Projected Revenues & Expenses for September 1, 2023 to August 31, 2024			
	General Fund	Gaming Fund	Total
Revenues			
Registration Fees	\$2765		\$2765
Community Gaming Grant		\$3000	\$3000
Concert Donations/Ticket Sales	\$500		\$500
General Donations	\$100		\$100
Total Revenues	\$3365	\$3000	\$6365
Expenses			
Rehearsal Space Rental		\$900	\$900
Honorarium for Conductor	\$2000	\$1600	\$3600
Music Score Purchases		\$500	\$500
Insurance	\$550		\$550
Concert Venue Rental	\$300		\$300
Advertising/Event Promotion	\$145		\$145
Bank Charges	\$40		\$40
Office Supplies	\$200		\$200
Society Registration Fees	\$130		\$130
Total Expenses	\$3365	\$3000	\$6365
Excess of Revenues over Expenses	\$0	\$0	\$0

BUDGET			
North Okanagan Valley Orchestra Society			
Projected Revenues & Expenses for September 1, 2024 to August 31, 2025			
	General Fund	Gaming Fund	Total
Revenues			
Registration Fees	\$2000		\$2000
Community Gaming Grant		\$3500	\$3500
Concert Donations/Ticket Sales	\$2000		\$2000
General Donations	\$200		\$200
Total Revenues	\$4200	\$3500	\$7700
Expenses			
Rehearsal Space Rental		\$1000	\$1000
Honorarium for Conductor	\$1900	\$1700	\$3600
Music Score Purchases		\$800	\$800
Insurance	\$550		\$550
Concert Venue Rental	\$1000		\$1000
Advertising/Event Promotion	\$300		\$300
Bank Charges	\$40		\$40
Office Supplies	\$370		\$370
Society Annual Filing Fee	\$40		\$40
Total Expenses	\$4200	\$3500	\$7700
Excess of Revenues over Expenses	\$0	\$0	\$0

NOVO AGM MINUTES-March 7, 2024

Date: Thursday, March 7, 2024

Place: Vernon Music School

Time 7:00 pm



Call to Order: [REDACTED] called the meeting to order at 7:03 pm

Adoption of Agenda: [REDACTED] moved to adopt the agenda; [REDACTED] seconded the motion.

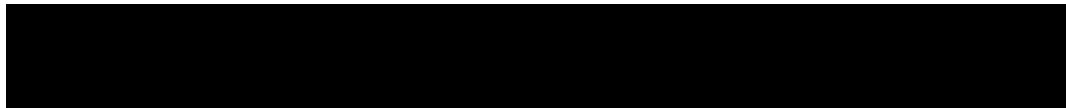
Reports:

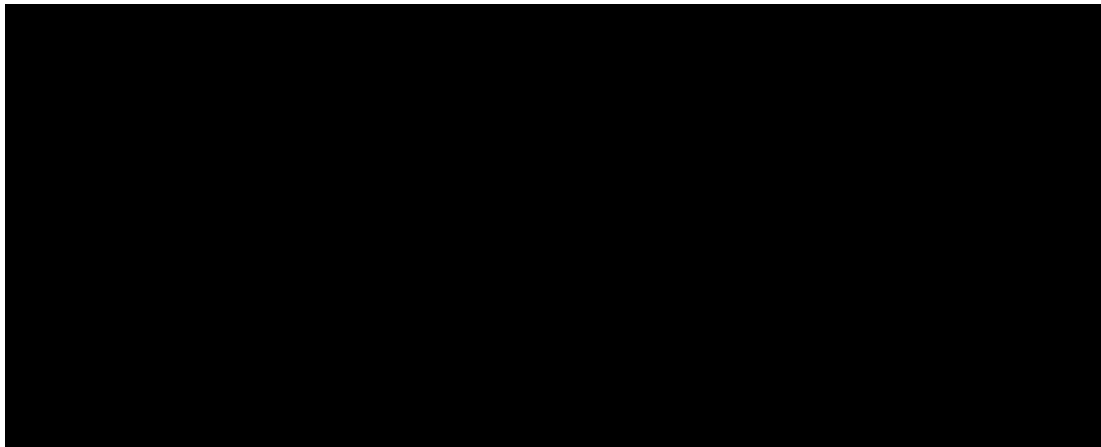
President's Report: Annette described how NOVO came into being, beginning with a discussion before the pandemic about starting up a community orchestra based in Vernon, between herself, [REDACTED] and our conductor [REDACTED]. Discussions were renewed in the winter/spring of 2023 as several people carpoled to and from rehearsals of a Kamloops based orchestra. Annette encouraged more members to stand for positions on our Board, to get a broader range of ideas and to share the responsibilities of running a non-profit society, and pointed out that all positions were open.

Financial Report: Donna provided an update of our current financial status, and preliminary budget. We will be applying for grants soon, and will be having meetings with members of the Vernon Community Band Board to determine how our two groups can share in the costs and revenues for our joint concerts to be held the afternoon and evening of May 31, 2024. Donna explained that Trinity United Church is offering their sanctuary for our afternoon concert at no cost, as this concert will be for the benefit of seniors from care homes in the Vernon area, with no cost or donations expected from attendees. Our evening concert may be by ticket sales or by donation, as yet to be determined by discussion with Vernon Community Band Board members.

Music Director Report: Terry pointed out that we have only six rehearsals left before our concerts, including the one held this evening, and encouraged us to put the necessary preparation into our parts outside of our rehearsals. He is aiming to have a concert program outlined by the end of this coming Sunday evening, and will communicate this to musicians so they can focus their preparation.

Concert Update: This discussion was covered under previous reports.





New Business:

Rosalyn suggested that during our joint concert with the Vernon Community Band, some members of NOVO could dance to the “YMCA” portion of our piece “Dance Fever”. It was agreed that this would be a fun interaction between the two groups that our audiences would enjoy.

Richard asked whether or not NOVO had a Mission Statement. Annette replied that we did not but that it would be a good idea to develop one.

Next Meeting: Our next Board meeting will be Thursday, April 4th, 6:00pm-6:45pm in the loft, just prior to our rehearsal.

Adjournment: Donna moved to adjourn the meeting; Pieter seconded. Meeting adjourned at 7:27pm.

Valley Orchestra Society 2023-24 Board of Directors Information

FIRST NAME	LAST NAME	EMAIL ADDRESS	HOME ADDRESS	PHONE NUMBER
Annette				
Marie				
Jodi				
Donna				
Lyse				
Carole				
Toni				



BRITISH
COLUMBIA

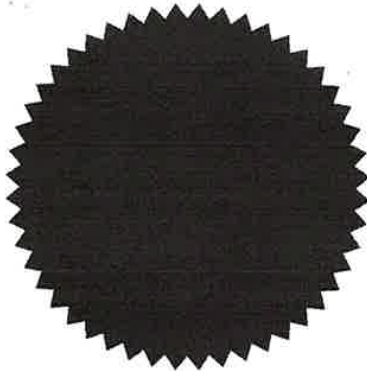
Number: S0079563

Societies Act
Certificate of Incorporation

NORTH OKANAGAN VALLEY ORCHESTRA SOCIETY

I Hereby Certify that ~

NORTH OKANAGAN VALLEY ORCHESTRA SOCIETY was incorporated under the
Societies Act on January 7, 2024 at 02:19 PM Pacific Time.



Issued under my hand at
Victoria, British Columbia

A handwritten signature in black ink, appearing to read 'T.K. Sparks'.

T.K. SPARKS

ELECTRONIC CERTIFICATE



Reset

The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Okanagan Screen Arts Society
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	2910 30th Avenue, Vernon, BC, V1T 2B7
BUSINESS PHONE:	778-475-4100
EMAIL ADDRESS:	ed@thetowne.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S0071448

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

The society operates the historic Vernon Towne Theatre, which has been in operation since 1929 as an economic anchor to the downtown core.

The organization hosts and curates daily arts and culture events at The Towne Theatre.

SERVICE PROVIDED TO THE COMMUNITY:

The mandate of the society is to provide a welcoming gathering place for the community to enjoy arts and culture. The main strategic plans are diversifying the theatre from a largely cinema/film focused venue to a multi-disciplinary arts hub with the capability of hosting live events.

Programming and strategic plans have been to fill arts and culture gaps identified in the 2016 Greater Vernon Arts and Culture Plan, namely: More venues for performing arts; more special events/festivals; more activities for youth, and a more vibrant downtown/cultural district. The Towne Theatre was identified as the 3rd most frequented cultural facility in Vernon, it welcomes between 36,000-40,000 audience members per year.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Okanagan Screen Arts Society has been in operation since 2016, and initially rented The Towne Theatre weekly to host "Monday at the Arts" evenings with film, live music, and artist talks. During Covid, the The Towne Theatre closed and the private operator who had been running it for 20 years ceased operations. The Society undertook a campaign to save the venue from permanent closure.

Since then, the society has taken over full operations of the theatre and creating a transition plan to create a self-sustaining business model. The theatre and society's efforts were recognized when it received the industry "Independent Spotlight Award" as the best independent theatre in Canada for its commitment, innovation, creativity, original programming and community involvement.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

The Society has received project grants to help fund its transition and add the infrastructure and equipment to host live events. Funding sources for this transition include the RDNO, Province of BC, and Federal government. The society does not receive operating grants.

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> \$2,715</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>No in kind services for this initiative. It will be mostly funded through admissions and existing society funds, as well as the assistance from the discretionary grant program. Total program cost is estimated at \$27,150.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>It has been identified that there is a barrier to participation for a segment of our senior population and adults with disabilities in terms of accessing programming due to the hours and locations of existing options. Safety, public transit, cost, and availability of support workers have been noted as the main issues. To address these barriers, the society proposes operating special weekly daytime matinee programming specifically for these designated under-served groups. This programming is not quite viable just with admissions due to a lower admission cost and the historical low concession revenue from these groups. The funds would be allocated to pay a staff member 3hrs per week to operate this program.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>The city has undertaken an Age and Dementia Friendly community Plan to help make the community more accommodating to our older adult population. This project would be an activity that helps with that city priority at a low cost to taxpayer to make up the small 10% gap between it being commercially viable.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>90% of the cost of the program would be borne by participants, the society, and any corporate sponsorships to help reduce admission costs and make free admissions available to those with socio-economic barriers to participation.</p>

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The Towne Theatre continues to be a significant economic driver of the downtown core. During a recent weekend closure due to a technical issue resulting from an extended power outage, nearby businesses asked when the theatre programming would be up and running as they had to send staff home due to the reduction in business when the theatre was not operational. This particular project increases the operating hours of the theatre, and provides the social impact of reducing barriers to participation for residents.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

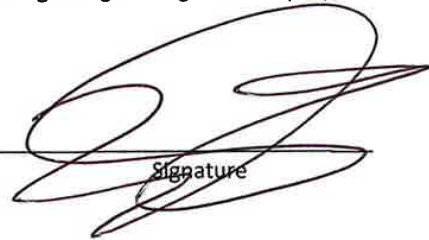
GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

23 April 2024

Date



Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca

OKANAGAN SCREEN ARTS SOCIETY

Financial Statements

Year Ended May 31, 2023

(Unaudited - See Notice To Reader)

OKANAGAN SCREEN ARTS SOCIETY
Index to Financial Statements
Year Ended May 31, 2023
(Unaudited - See Notice To Reader)

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Suite 300, 3605 31st Street
Vernon, BC V1T5J4
250.545.3136 office@taxoptions.ca

COMPILATION ENGAGEMENT REPORT

To the Members of Okanagan Screen Arts Society,

On the basis of information provided by management, we have compiled the statement of financial position of Okanagan Screen Arts Society as at May 31, 2023, the statement of revenues and expenditures and changes in net assets for the year then ended and Note 1 which describes the basis of accounting applied in preparation of the compiled financial information, [and, if applicable, other explanatory information] ("financial information") additional notes with supplemental information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We have performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

NOAS BOOKKEEPING, ACCOUNTING & TAX INC.
CHARTERED PROFESSIONAL ACCOUNTANT
December 12, 2023
Suite 300, 3605 31 Street
Vernon, BC V1T 5J4

OKANAGAN SCREEN ARTS SOCIETY
Statement of Financial Position
May 31, 2023
(Unaudited - See Notice To Reader)

	2023	2022
ASSETS		
CURRENT		
Cash	\$ 124,263	\$ 103,681
Cash - restricted <i>(Note 2)</i>	74,178	96,707
Accounts receivable	1,000	43,500
Goods and services tax recoverable	-	4,387
Inventory	1,600	3,500
Distributor deposits	-	1,500
	<u>201,041</u>	<u>253,275</u>
PROPERTY, PLANT AND EQUIPMENT <i>(Note 3)</i>	99,905	50,023
LEASE AND SECURITY DEPOSITS	<u>5,210</u>	<u>6,210</u>
	<u>\$ 306,156</u>	<u>\$ 309,508</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 4,184	\$ 1,392
Goods and services tax payable	1,752	-
Provincial sales tax payable	816	662
Deferred grant income <i>(Note 2)</i>	<u>114,178</u>	<u>96,708</u>
	<u>120,930</u>	<u>98,762</u>
NET ASSETS		
General fund	68,097	143,499
Members' contribution	17,224	17,224
Invested in capital assets	<u>99,905</u>	<u>50,023</u>
	<u>185,226</u>	<u>210,746</u>
	<u>\$ 306,156</u>	<u>\$ 309,508</u>

See notes to financial statements

OKANAGAN SCREEN ARTS SOCIETY
Statement of Revenues and Expenditures
Year Ended May 31, 2023
(Unaudited - See Notice To Reader)

	2023	%	2022	%
REVENUES				
Tickets and passes	\$ 237,251	39.60	\$ 56,816	16.08
Concession	131,588	21.96	42,027	11.89
Grants <i>(Note 2)</i>	115,562	19.29	116,793	33.05
Theatre rental	46,180	7.71	8,878	2.51
Donations and sponsorships	29,953	5.00	75,640	21.40
Wine sales and tips	28,867	4.82	9,758	2.76
Insurance proceeds	9,709	1.62	43,500	12.31
	599,110	100.00	353,412	100.00
COST OF SALES				
Distribution & Booker costs	95,116	15.88	26,172	7.41
Concession purchases	78,210	13.05	16,237	4.59
Fundraising	17,003	2.84	-	-
Liquor purchases and licenses	15,877	2.65	9,729	2.75
Freight in and duty	2,693	0.45	2,758	0.78
	208,899	34.87	54,896	15.53
GROSS PROFIT	390,211	65.13	298,516	84.47
EXPENSES				
Salaries and wages	212,432	35.46	75,863	21.47
Rental	57,350	9.57	47,350	13.40
Utilities	33,075	5.52	17,652	4.99
Amortization	30,185	5.04	7,466	2.11
Advertising and marketing	16,510	2.76	5,378	1.52
Insurance	15,717	2.62	12,069	3.41
Supplies	12,058	2.01	10,320	2.92
Business fees and licenses	11,706	1.95	3,526	1.00
Interest and bank charges	8,048	1.34	2,305	0.65
Repairs and maintenance	4,199	0.70	20,320	5.75
Telephone	3,985	0.67	3,056	0.86
Janitorial and security	3,889	0.65	2,871	0.81
Honorariums and bursaries	3,425	0.57	1,450	0.41
Professional fees	1,663	0.28	1,562	0.44
Employee benefits	791	0.13	1,340	0.38
Conventions	698	0.12	3,985	1.13
	415,731	69.39	216,513	61.25
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (25,520)	(4.26)	\$ 82,003	23.22

See notes to financial statements

OKANAGAN SCREEN ARTS SOCIETY
Statement of Changes in Net Assets
Year Ended May 31, 2023
(Unaudited - See Notice To Reader)

	General Fund	Members' Contribution	Invested in capital assets	2023	2022
NET ASSETS - BEGINNING OF YEAR	\$ 143,499	\$ 17,224	\$ 50,023	\$ 210,746	\$ 128,743
DEFICIENCY OF REVENUES OVER EXPENSES	(25,520)	-	-	(25,520)	82,003
ADDITIONS TO CAPITAL ASSETS	(94,408)	-	94,408	-	-
AMORTIZATION OF CAPITAL ASSETS	30,185	-	(30,185)	-	-
ALLOCATION OF RESTRICTED FUNDS	14,341	-	(14,341)	-	-
NET ASSETS - END OF YEAR	\$ 68,097	\$ 17,224	\$ 99,905	\$ 185,226	\$ 210,746

See notes to financial statements

OKANAGAN SCREEN ARTS SOCIETY
NOTES TO FINANCIAL STATEMENTS
Year Ended May 31, 2023
(Unaudited - See Notice To Reader)

1. SUMMARY OF SIGNIFICANT MANAGEMENT POLICIES

Basis of accounting

The financial information was compiled on a historical cost basis of accounting, with accruals prepared for specific accounts.

Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated amortization. Amortization is provided at various rates designed to amortize the assets over the estimated useful lives. The rates of amortization used on a declining balance basis are as follows:

Equipment	20%	declining balance method
Equipment purchased with grant proceeds (shown as net cost)	20%	declining balance method
Computer equipment	55%	declining balance method
Leasehold improvements	5 years	straight-line method

In the year of purchase, property, plant and equipment are amortized at one-half of their annual rate.

OKANAGAN SCREEN ARTS SOCIETY

Notes to Financial Statements

Year Ended May 31, 2023

(Unaudited - See Notice To Reader)

2. RESTRICTED CASH, DEFERRED GRANT INCOME AND RECOGNIZED GRANT REVENUES

Below is a listing of the grants recognized as revenue by the Society during the 2022-2023 fiscal period as at May 31, 2023:

1. In the prior year, the Society received the following grant, which was recorded as "Deferred grant income" as at May 31, 2022. During the year, part of the requirements for this grant were satisfied, and the spent amounts were recognized as "Grant revenues" as at May 31, 2023:

- BC Gaming Capital Grant \$96,708

2. In the current year, the Society received the following grants, all of which were either unrestricted or for which all requirements were met at May 31, 2023, thus being recognized as "Grant revenue":

- RDNO	\$ 5,000
- RDNO	\$ 10,000
- Various small grants	\$ 1,865
- Federal Summer Jobs Program	\$ 5,008
- City of Vernon - Indigenous Night	\$ 3,000
- Angry Otter Co-Op	\$ 1,000
- Telefilm Exhibition	\$ 50,000
- RDNO Arts & Culture	\$ 5,000
- BC Arts Council	\$ 20,000
- BC Touring Council	\$ 1,500
- BC Gaming Grant	\$ 8,189
- BC Multiculturalism	\$ 5,000

Total Grant Revenues Recognized \$ 115,562

The Society received a \$106,087 BC Gaming Capital Grant in March 2022, of which a total of \$31,909 has been spent to date on eligible capital purchases and applied against the capitalized equipment (see Note 3 below). The remainder, \$74,178, was recorded as "Deferred grant income". This balance agreed to the "Restricted cash" balance shown on the Statement of Financial Position as at May 31, 2023.

The Society also received a \$60,000 BC Arts Council Grant during the 2023 fiscal year, of which \$20,000 was spent on eligible expenses. The remainder, \$40,000, was recorded as "Deferred grant income".

3. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Equipment	\$ 39,197	\$ 8,842	\$ 30,355	\$ 9,914
Equipment purchased with grant proceeds (shown as net cost)	32,221	13,596	18,625	1
Computer equipment	1,942	1,309	633	1,408
Leasehold improvements	65,436	15,144	50,292	38,700
	\$ 138,796	\$ 38,891	\$ 99,905	\$ 50,023

OKANAGAN SCREEN ARTS SOCIETY
Minutes of Annual General Meeting
Tuesday, September 12th, 2023
At The Vernon Towne Theatre

Board members present: [REDACTED]
[REDACTED]

Voting members present: [REDACTED]
[REDACTED]

Voting members by email Ballot: [REDACTED]

Guest:

1. Chair: [REDACTED]
2. Call to order: 4:10 pm
3. Adoption of the Agenda: moved by [REDACTED]
4. Approve the minutes of the last AGM August 23, 2022: moved by [REDACTED]
5. Reports:
 - Chairman – [REDACTED]
 - Managing Director – [REDACTED]
 - Secretary – [REDACTED]
 - Fundraising – [REDACTED]
 - Wine Bar – [REDACTED]
 - Volunteers – [REDACTED]
 - Monday at the Arts – [REDACTED]
 - Technical – [REDACTED]

Motion to accept the reports as presented: [REDACTED]

6. Submission of the Financial Statements – [REDACTED]

7. New Business: N/A

8. Election of Directors for term 2023 – 2025

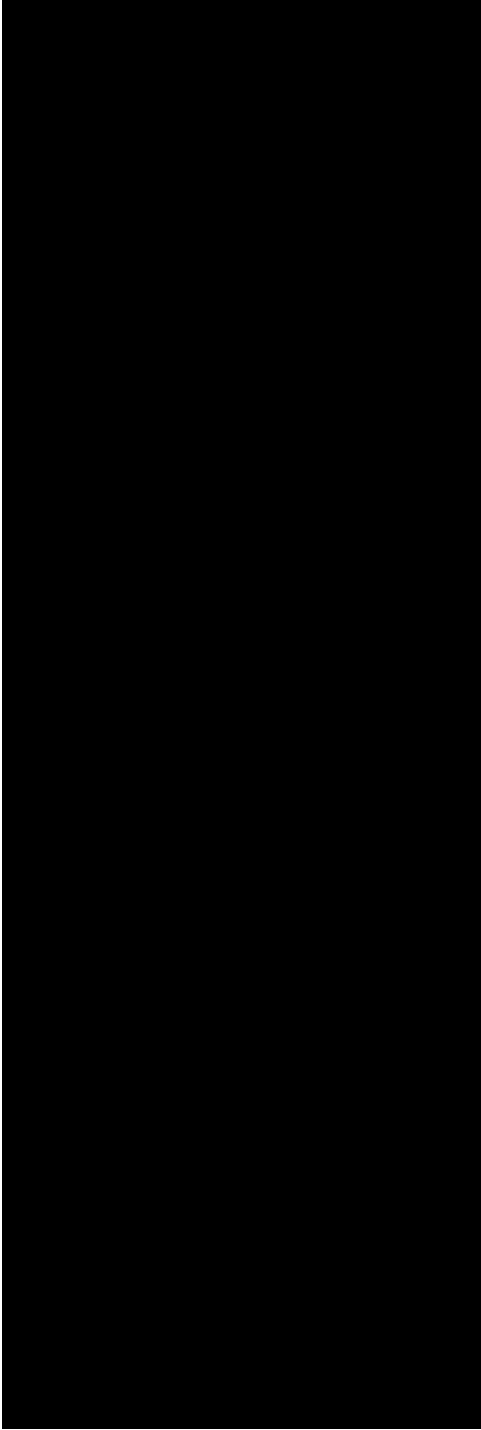
Re-elect: [REDACTED]

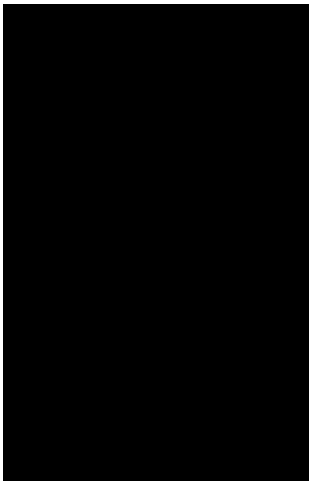
Elect:



9. [REDACTED] made a motion to adjourn pending presentation of the Financial Statements on October 10th, 2023.

OSA BOARD OF DIRECTORS CONTACT INFORMATION 2023







Reset

The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	School District No22
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	1401 15th st, Vernon, V1T 8S8
BUSINESS PHONE:	250-309-4670
EMAIL ADDRESS:	ktyssen@sd22.bc.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	107962300RR0001

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Empowering students and educators to identify and take action against racism and discrimination in British Columbia schools is the aim of the new provincial K-12 Anti-Racism Action Plan. In response, SD22 has begun initiatives to combat racism in our school district. In November 2023, local organizations, along with SD22, collaborated to produce Voices of Vernon World Café* as part of a comprehensive approach to engage high school students across the district in a dialogue about racism, discrimination, and prejudice. Voices of Vernon World Café will provide students with the opportunity to listen, learn, and share in the stories and histories of culturally diverse community members and encourage intercultural understanding and community connections through storytelling and creative expression. This program has been designed to be inclusive and accessible for all students and reflect connections between core competencies and anti-racist dispositions.

SERVICE PROVIDED TO THE COMMUNITY:

As an educator supporting anti-racism initiatives and education in the Vernon community, I know that racism in our community is widespread. Due to a predominantly white community, with a recent increase in immigrants and refugees overt and covert racism is on the rise. Our students share their stories of experiencing and witnessing racism in both their schools and throughout the community. Building tolerance and understanding that diversity is integral to a healthy community are important steps to dismantle and disrupt racism in our community. Voices of Vernon is a program that provides this opportunity to the youth in our community.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

School District No22 serves over 9000 students. Our mission is to inspire and nurture students to thrive in their learning, relationships, and community. Our vision is to become a community where all are respected, and each person is encouraged to develop their potential. Last year was the first year of the Voices of Vernon event. Over 300 grade 10-12 students attended the event.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

I have applied for the following grants (with no success so far):

- Vernon Smart and Caring Community Grant
- Foord Family Foundation Grant
- Community Support, Multiculturalism, and Anti-Racism Initiatives Program

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> \$10,000</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>The coordinator's time will be covered by School District No22.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u> Voices of Vernon World Café will provide students with the opportunity to listen, learn, and share in the stories and histories of culturally diverse community members and encourage intercultural understanding and community connections through storytelling and creative expression. Proposed allocation of funds:</p> <p>Honoraria for Facilitators (\$100/12 sessions) \$1200 Refreshments and Lunch \$1000 Bussing for Students \$1000? Art and project supplies/photography printing \$1000 Volunteer Coordination (Family Resource Centre) \$1050 Venue Rental (Okanagan Regional Library) \$850 Art Project Development (Vernon Public Art Gallery) \$1000</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>This event is a collaboration between a variety of community groups. Those groups include Okanagan Regional Library, SD22, Vernon Public Art Gallery, Vernon and District Immigrant and Community Services Society, and the Family Resource Centre. This event is unique in that it provides Vernon youth an opportunity to hear raw human stories of various marginalized community members. These stories provide our youth the opportunity to develop empathy and the understanding that just by looking at someone, we don't know their story or what struggles they have endured. Voices of Vernon provides a unique opportunity to combat racism, stereotypes and prejudices in our community.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u> The total cost of the event and organization is \$10,000. The cost of the event coordinator's time is covered by School District 22. No other community financial support or sponsorship has been acquired.</p>

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

This grant would support the social benefits of the Vernon community. This event is unique in that it provides Vernon youth an opportunity to hear raw human stories of various marginalized community members. These stories provide our youth the opportunity to develop empathy and the understanding that just by looking at someone, we don't know their story or what struggles they have endured. Voices of Vernon provides a unique opportunity to combat racism, stereotypes and prejudices in our community.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

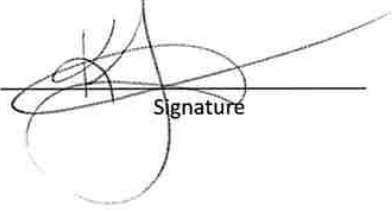
Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 15th, 2024
Date


Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca

Voices of Vernon World Café 2023

2023 Timeline

Date	Task
6 months prior	Committee Meeting #1 (Suggested 2 hours) <ul style="list-style-type: none"> Determine event logistics (date, time, capacity, audience, session structure etc.) Develop <u>project plan</u> and assign committee roles Review <u>application for speakers</u> (Needs revisions for 2024. Suggestion to combine information from <u>speaker information form</u>). Create <u>press release for call for speakers</u> and determine open and close dates for application. Review budget
6 months prior	Send out call for speakers
5 months prior	Committee Meeting #2 (Suggested 1 hour) <ul style="list-style-type: none"> Ranking of Speakers (<u>2023 Ranking Directions</u>)
4 months prior	Confirm speakers
4 months prior	Confirm art component
3 months prior	Develop: <ul style="list-style-type: none"> <u>teachers guide</u> and supporting documents for teachers and parents. <u>facilitators guide</u> (<u>sample email</u> sent to facilitators. Could be developed into a more succinct guide) community guide (if one will be available for general public)
3 months prior	Confirm safety training/peer support counselling volunteers
3 months prior	Create marketing plan
2 months prior	Open <u>registration for teachers/public</u>
1 month prior	Committee Meeting #3 (Suggested 1 hour) <ul style="list-style-type: none"> Updates Review safety plan Confirm “run of show”
Day of Event	Students participate in discussion and art activity. Several speakers/groups of students happening at the same time in different rooms at the Vernon Library.
Following Event	Committee Meeting #4 (Suggested 1 hour) <ul style="list-style-type: none"> Debrief event

Budget:

Description	Expense	Notes
Safety Training	\$500	
Honoraria for Voices (\$200/12 speakers)	\$2400	Include additional funds for back up speakers.
Honoraria for Facilitators (\$100/12 sessions)	\$1200	Include additional funds for back up facilitators

Refreshments and Lunch	\$1000	
Bussing for Students	\$1000	
Art and project supplies/photography printing	\$1000	
Volunteer Coordination (Family Resource Centre)	\$1050	\$50/hr for 1 staff. 5 hours committee meetings, 10 hours volunteer coordination, 6 hours event day = 21 hours total
Venue Renal (Okanagan Regional Library)	\$850	\$50/hr for 1 staff. 5 hours committee meetings, 12 hours event day = 17 hours total
Art Project Development (Vernon Public Art Gallery)	\$1300	\$50/hr for 1 staff. 5 hours committee meetings, 15 hours project development, 6 hours event day = 26 hours total
Marketing (TBD)	\$500	
Project Management (SD 22 Coordinator)	\$4000	\$50/hr for 1 staff. 80 hours inclusive.
Total	\$14,800	



School District No. 22 (Vernon)
BOARD OF EDUCATION MEETING
Wednesday, January 24, 2024
Board Room - 1401 15 Street
Vernon, BC

REGULAR MINUTES

In attendance:

Chair	Mark Olsen
Trustees	Gen Acton, Jenn Comazzetto [electronic], Lori Mindnich, *Vanessa Mitchell, Kelli Sullivan, Tom Williamson
Superintendent	Dr. Christine Perkins
Secretary Treasurer	Adrian Johnson
Executive Assistant	Heide Roseberry

Staff, Student Trustee and Summits Program Students were also in attendance.

Public attended virtually using the Zoom link provided at sd22bc.civicweb.net/portal/.

*Denotes presence for part of a meeting.

CALL MEETING TO ORDER

The meeting was called to order at 5:34 p.m.

The Chair acknowledged that we live, work, learn and play on the ancestral, unceded, territory of the syilx nation.

APPROVAL OF AGENDA

Board of Education – January 24, 2024

Moved and seconded

That the Agenda of the January 24, 2024 regular meeting of the Board of Education be approved with the following amendment:

- Re-order the Agenda by moving Item E.1 - Vernon Secondary School Student Presentation before D.1 - Public Communication

CARRIED

ADOPTION OF MINUTES

Board of Education – December 13, 2023

Moved and seconded

That the Minutes of the December 13, 2023 regular meeting of the Board of Education be adopted as amended.

CARRIED

Regular Meeting Minutes
January 24, 2024

Page 1 of 4

Committee of the Whole – January 10, 2024

By Unanimous Consent

That the Minutes of the January 10, 2024 meeting of the Committee of the Whole be adopted as circulated.

CARRIED

PUBLIC COMMUNICATION

Public virtually provided comments and/or questions concerning items on the agenda.

RECOGNITION, PRESENTATIONS, AND DELEGATIONS

**Vernon Secondary School Student Presentation - A Community in Focus
[Summits Program Students - A. Johnson, E. Keith, K. Tournier and T. Hoekstra]**

Introduced by VSS Teacher, A. Schiller, Summits Program students presented on their unique experiences in the program, and shared skills they have acquired that will enable them to achieve their goals.

NEW BUSINESS

Superintendent Report - January 2024

Superintendent Perkins provided an overview of the January 2024 report.

Community Connections: Anti-racism & Climate Action

Learning Coordinators K. Tyssen and R. Johnson provided a presentation on Anti-Racism and Climate Action initiatives in the District.

2023-2024 Annual Amended Budget and Quarterly Financial Update

Trustee Mitchell left the meeting at 6:49 p.m.
Trustee Mitchell rejoined the meeting at 6:51 p.m.

Secretary Treasurer, Johnson provided an overview of the staff report dated January 24, 2024 regarding the Annual Amended Budget.

Moved and seconded

That the 2023-2024 Annual Amended Budget Bylaw be given First Reading; and further,
That the 2023-2024 Annual Amended Budget Bylaw be given Second Reading.

CARRIED

Moved and seconded

That the 2023-2024 Annual Amended Budget Bylaw be given Third Reading; and further,
That the 2023-2024 Annual Amended Budget Bylaw be Adopted.

CARRIED

Regular Meeting Minutes
January 24, 2024

Procedural Bylaw No. 20

Moved and seconded

That Procedural Bylaw No. 20, 2024, as amended and as set out in option 2, be given First Reading; and further,

That Procedural Bylaw No. 20, 2024, as amended and as set out in option 2, be given Second Reading.

CARRIED

Moved and seconded

That staff be directed to distribute Procedural Bylaw No. 20, 2024, as amended and as set out in option 2 for comment and further input and bring back to the February Board meeting.

CARRIED

Policy Renovation Project - Section 500 Human Resources

Moved and seconded

That the repeal of Board Policies 3.1.0 Learning Assistance Teacher, 5.7.0 Criminal Records Reviews, 5.9.0 Exempt Staff Compensation Management, 6.0.0 District Staff Responsibilities, 6.1.1 Elementary Support Administrative Organization, 6.2.0 Absence of School Principal, 6.6.0 School Counsellor, and 6.7.0 Job Sharing Teaching Staff be approved; and further,

That Board Policy 6.2.0 Absence of School Principal be developed into an Administrative Procedure; and further,

That amended Board Policies 520 Employee Recognition, 560 Criteria for Teacher Evaluation, 570 Teacher Deferred Salary Leave, 571 Teacher Exchange, 580 Support Staff Deferred Salary Leave, and 590 School Bus Driver Medical Examination be approved.

CARRIED

Education Policy Advisory Committee - Recommendations

Moved and seconded

That amended Board Policies 312 International Student Program, 331 School and Student Fundraising, 340 Inclusion, 351 Expectations for Network Access, 222 Workplace Bullying and Harassment, 260 Parents' Advisory Councils, and 271 Video Surveillance be approved.

CARRIED

Moved and seconded

That the repeal of current Board Policies 3.11.0 High Potential Learners Program and 3.15.0 Speech & Language Program, 8.10.0 Computer Loan and 5.11.0 Animals in Schools be approved; and further,

That Board Policies 8.10.0 Computer Loan and 5.11.0 Animals in Schools be developed into Administrative Procedures.

CARRIED

Policy Renovation Project - Section 700 Facilities and Transportation

Secretary Treasurer, Johnson provided an overview of the section 700 Facilities and Transportation policy process that has ensued.

Moved and seconded

That new Board Policy 710 Long Range Facility Plan be approved.

CARRIED

REPORTS

Trustee Reports

Trustee external committee and community involvement since December 13, 2023:

- Trustee Acton - BCPSEA AGM (virtual)
- Trustee Comazzetto - OKIB discussion for LEA, Climate Action Working Group
- Trustee Mindnich - No previous PAC, Upcoming Charles Bloom PAC (Jan 24), National School Board Education (virtual), Anti-racism Seminar, BCSTA Branch Special Mtg (virtual)
- Trustee Mitchell - OKIB discussion for LEA, BCSTA - Financial & Resource Management webinar, no previous PAC, Connecting Parents to Appropriate Channels, Committee of the Whole
- Trustee Olsen - OKIB discussion for LEA, Superintendent Eval Process, Committee of the Whole, Call with Assistant Deputy Minister - Chris Brown, BCSTA - Rural and Remote Networking meeting
- Trustee Sullivan - Lavington and Kal PAC, BCSTA - Financial & Resource Management webinar,
- Trustee Williamson - Guest Speaker at Rotary Club, Guest at Vernon Vipers to present 2 plaques to players inducted as alumni, Registered for upcoming Provincial Council in Feb

Student Trustee Reports

Student Trustee, A. Kishore provided an update on Student Trustee activities since December 13, 2023 that included work on the C.A.R.E. project and Anti-racism committees, ongoing development of their leadership skills and the evaluation of Superintendent Perkins.

REPORT FROM CLOSED MEETING

The Board of Education has not held a Closed meeting since the December 13, 2023 Board meeting. The next scheduled Closed meeting is February 7, 2024.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:45 p.m.

CERTIFIED CORRECT



Board Chair



Secretary Treasurer

Regular Meeting Minutes
January 24, 2024

Page 4 of 4



Board of Education
School District No. 22 (Vernon)
 1401 – 15th Street, Vernon, BC V1T 8S8

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 22 (VERNON)	
Trustee	Trustee Electoral
Jenelle Brewer	Municipality of the City of Vernon and Electoral Areas "B" and "C"
Jenn Comazetto	
Mark Olsen	
Tom Williamson [Vice-Chair]	
Robert Lee	Municipality of the District of Coldstream
Gen Acton [Chair]	Village of Lumby and Electoral Areas "D" and "E"
Lori Mindnich	

EXTERNAL COMMITTEES		
Appointed by the Chair after consultation with Trustees		
Committee	Representative	Alternate
Greater Vernon Advisory Committee	Lori Mindnich	Gen Acton
White Valley Parks, Recreation and Culture	Gen Acton	Lori Mindnich
Early Childhood Development Program (Lavington, Lumby, Cherryville)	Robert Lee	
Okanagan College Advisory Committee	Tom Williamson	Jenn Comazetto
City of Vernon Climate Action	Jenn Comazetto	

District Contacts



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Font Size: A+ A- Reset

To contact your child's school, please visit the school website for contact information.

You can find all of our school websites here

∨ Superintendent of Schools & Secretary Treasurer

Dr. Christine Perkins	Superintendent	549-9217	Email	-
Katherine Oviatt	Assistant Superintendent	549-9225	Email	-
Adrian Johnson	Secretary-Treasurer	549-9226	Email	-
Susan Bowen	Executive Assistant - Education	549-9217	Email	-
Heide Roseberry	Executive Assistant - Corporate	549-9226	Email	-

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∨ Human Resources

Malcolm Reid	Director of Human Resources	549-9220	Email	-
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Erica Schmidt	Assistant Director of Human Resources	549-9220	Email	-
Lisa Leslie	Executive Assistant - Human Resources	549-9220	Email	-
Melissa Fedorak	TTOC Dispatch	549-9247	Email	-
-	TTOC Dispatch Answering Machine	549-9242	-	-
Kelly Eso	District Secretary - Human Resources (VTA)	549-9229	Email	-
Michelle Skillnik	District Secretary - Human Resources (CUPE)	549-9255	Email	-

^

- > **Transportation**
- > **Finance/Payroll**
- > **Learning**
- > **Innovation & Technology**
- > **Inclusive Education**
- > **International Program**
- > **Indigenous Learning Program**
- > **Maintenance/Facility Rentals**

Consolidated Audited Financial Statements of

School District No. 22 (Vernon)

And Independent Auditors' Report thereon

June 30, 2023

School District No. 22 (Vernon)

June 30, 2023

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School District No. 22 (Vernon)

MANAGEMENT REPORT

Version: 8692-7946-5964

Management's Responsibility for the Consolidated Financial Statements.

The accompanying consolidated financial statements of School District No. 22 (Vernon) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the consolidated financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements.


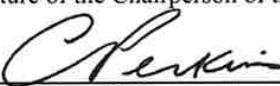
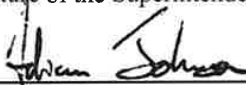
The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 22 (Vernon) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal consolidated financial statements on a quarterly basis and externally audited consolidated financial statements yearly.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of School District No. 22 (Vernon) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's consolidated financial statements.

On behalf of School District No. 22 (Vernon)

	September 20, 2023
Signature of the Chairperson of the Board of Education	Date Signed
	September 20, 2023
Signature of the Superintendent	Date Signed
	September 20, 2023
Signature of the Secretary Treasurer	Date Signed



Tel: 250 545 2136
Fax: 250 545 3364
www.bdo.ca

BDO Canada LLP
Suite 202, 2706 30th Ave
Vernon, BC V1T 2B6

Independent Auditor's Report

**To the Board of Education of School District No. 22 (Vernon), and
To the Minister of Education, Province of British Columbia**

Opinion

We have audited the consolidated financial statements of School District No. 22 (the "School District") and its controlled entity 554210 BC Ltd, which comprise the Statement of Financial Position as at June 30, 2023, and the consolidated Statements of Operations, Changes in Net Debt and Cash Flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the School District as at June 30, 2023, and its results of operations, its changes of net debt and its cash flows for the year then ended in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the School District in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

Without modifying our opinion, we draw attention to Note 2 of the financial statements, which describes the basis of accounting. The consolidated financial statements are prepared in order for the School District to meet the reporting requirements of the Act referred to above. Note 2 of the Consolidated Financial Statements discloses the impact of these differences between such basis of accounting and Canadian public sector accounting standards.

Our opinion is not modified in respect of this matter.

Emphasis of Matter - Restated Comparative Information

Without modifying our opinion, we draw attention to Note 18 to the financial statements, which explains that certain comparative information for the year ended June 30, 2022 has been restated.



Unaudited Information

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of the schedules 1 - 4 of School District No. 22 consolidated financial statements or information other than the financial statements and auditors' report thereon, included in the Financial Statement Discussion and Analysis document.

Other Information

Management is responsible for the other information. The other information, other than the financial statements and our auditor's report thereon, includes the Financial Statement Discussion and Analysis. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the consolidated financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the consolidated financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

Prior to the date of this auditor's report, we obtained the Financial Statement Discussion and Analysis prepared by management. If, based on the work we have performed on this information, we conclude that there is a material misstatement of this other information, we are required to report that fact in this auditor's report. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the School District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the School District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the School District's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:



- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information both entities and business activities within to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and the performance of the audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Vernon, British Columbia
September 20, 2023

School District No. 22 (Vernon)

Consolidated Statement of Financial Position
As at June 30, 2023

Statement 1

	2023 Actual	2022 Actual (Restated - Note 18)
	\$	\$
Financial Assets		
Cash and Cash Equivalents	23,780,161	23,371,770
Accounts Receivable		
Due from Province - Ministry of Education and Child Care	752,024	416,554
Due from Province - Other	-	901,547
Due from First Nations	145,287	950,798
Other (Note 3)	1,355,665	1,434,258
Total Financial Assets	26,033,137	27,074,927
Liabilities		
Accounts Payable and Accrued Liabilities		
Other (Note 4)	10,129,406	9,571,981
Unearned Revenue (Note 5)	2,552,221	2,988,617
Deferred Revenue (Note 6)	3,060,630	1,768,174
Deferred Capital Revenue (Note 7)	101,437,407	98,236,798
Employee Future Benefits (Note 8)	4,249,139	4,081,709
Asset Retirement Obligation (Note 9)	5,746,172	5,746,172
Total Liabilities	127,174,975	122,393,451
Net Debt	(101,141,838)	(95,318,524)
Non-Financial Assets		
Tangible Capital Assets (Note 10)	133,200,294	128,567,741
Prepaid Expenses	191,149	298,624
Total Non-Financial Assets	133,391,443	128,866,365
Accumulated Surplus (Deficit) (Note 11)	32,249,605	33,547,841
Accumulated Surplus (Deficit) is comprised of:		
Accumulated Surplus (Deficit) from Operations	32,249,605	33,547,841
Accumulated Remeasurement Gains (Losses)	-	-
	32,249,605	33,547,841

Contractual Obligations (Note 12)

Approved by the Board

	September 20, 2023
Signature of the Chairperson of the Board of Education	Date Signed
	September 20, 2023
Signature of the Superintendent	Date Signed
	September 20, 2023
Signature of the Secretary Treasurer	Date Signed

School District No. 22 (Vernon)

Consolidated Statement of Operations
Year Ended June 30, 2023

Statement 2

	2023 Budget (Note 13)	2023 Actual	2022 Actual (Restated - Note 18)
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	107,158,312	107,848,095	100,298,740
Other	317,864	271,061	334,100
Federal Grants			6,181
Tuition	5,851,600	6,163,678	5,353,188
Other Revenue	2,986,601	4,502,018	4,163,125
Rentals and Leases	50,000	75,463	12,443
Investment Income	500,000	744,633	178,184
Amortization of Deferred Capital Revenue	4,668,047	4,776,238	4,574,249
Total Revenue	<u>121,532,424</u>	<u>124,381,186</u>	<u>114,920,210</u>
Expenses (Note 15)			
Instruction	99,895,278	101,598,273	93,442,130
District Administration	4,017,629	4,171,731	3,817,983
Operations and Maintenance	16,517,763	16,880,028	15,705,309
Transportation and Housing	3,085,735	3,029,390	3,001,463
Total Expense	<u>123,516,405</u>	<u>125,679,422</u>	<u>115,966,885</u>
Surplus (Deficit) for the year	<u>(1,983,981)</u>	<u>(1,298,236)</u>	<u>(1,046,675)</u>
Accumulated Surplus (Deficit) from Operations, beginning of year		33,547,841	34,594,516
Accumulated Surplus (Deficit) from Operations, end of year		<u>32,249,605</u>	<u>33,547,841</u>

School District No. 22 (Vernon)
 Consolidated Statement of Changes in Net Debt
 Year Ended June 30, 2023

Statement 4

	2023 Budget (Note 13) \$	2023 Actual \$	2022 Actual (Restated - Note 18) \$
Surplus (Deficit) for the year	<u>(1,983,981)</u>	<u>(1,298,236)</u>	<u>(1,046,675)</u>
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(8,734,321)	(11,612,277)	(9,354,483)
Amortization of Tangible Capital Assets	6,827,934	6,979,724	6,710,511
Total Effect of change in Tangible Capital Assets	<u>(1,906,387)</u>	<u>(4,632,553)</u>	<u>(2,643,972)</u>
Acquisition of Prepaid Expenses	-	-	(217,646)
Use of Prepaid Expenses	-	107,475	-
Total Effect of change in Other Non-Financial Assets	<u>-</u>	<u>107,475</u>	<u>(217,646)</u>
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	<u>(3,890,368)</u>	<u>(5,823,314)</u>	<u>(3,908,293)</u>
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		<u>(5,823,314)</u>	<u>(3,908,293)</u>
Net Debt, beginning of year		<u>(95,318,524)</u>	<u>(91,410,231)</u>
Net Debt, end of year		<u>(101,141,838)</u>	<u>(95,318,524)</u>

School District No. 22 (Vernon)

Consolidated Statement of Cash Flows
Year Ended June 30, 2023

Statement 5

	2023 Actual	2022 Actual
	(Restated - Note 18)	
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	(1,298,236)	(1,046,675)
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	1,450,181	8,508
Prepaid Expenses	107,475	(217,646)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	557,425	(1,503,823)
Unearned Revenue	(436,396)	582,651
Deferred Revenue	1,292,456	33,598
Employee Future Benefits	167,430	206,891
Amortization of Tangible Capital Assets	6,979,724	6,710,511
Amortization of Deferred Capital Revenue	(4,776,238)	(4,574,249)
Total Operating Transactions	4,043,821	199,766
Capital Transactions		
Tangible Capital Assets Purchased	(11,612,277)	(7,128,604)
Tangible Capital Assets -WIP Purchased		(2,225,879)
Total Capital Transactions	(11,612,277)	(9,354,483)
Financing Transactions		
Capital Revenue Received	7,976,847	6,357,394
Total Financing Transactions	7,976,847	6,357,394
Net Increase (Decrease) in Cash and Cash Equivalents	408,391	(2,797,323)
Cash and Cash Equivalents, beginning of year	23,371,770	26,169,093
Cash and Cash Equivalents, end of year	23,780,161	23,371,770
Cash and Cash Equivalents, end of year, is made up of:		
Cash	23,780,161	23,371,770
	23,780,161	23,371,770

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 1 AUTHORITY AND PURPOSE

The School District, established on April 1, 1946, operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 22 (Vernon)", and operates as "School District No. 22 (Vernon)." A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district and is principally funded by the Province of British Columbia through the Ministry of Education and Child Care. The School District is exempt from federal and provincial corporate income taxes.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the School District are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the School District are as follows:

a) Basis of Accounting

These consolidated financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board. The Budget Transparency and Accountability Act requires that the financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standard or guideline or part thereof adopted in the regulation.

Regulation 257/2010 requires all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sectors to adopt Canadian public sector accounting standards without any PS4200 elections.

Regulation 198/2011 requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than depreciation, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized.

For British Columbia tax-payer supported organizations, these contributions include government transfers and externally restricted contributions.

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** *(Continued)*

a) Basis of Accounting *(Continued)*

The accounting policy requirements under Regulation 198/2011 are significantly different from the requirements of Canadian public sector accounting standards which requires that

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410;
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100; and
- Deferred contributions meet the liability criteria in accordance with PS3200.

As a result, revenue recognized in the statement of operations and certain related deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

b) Basis of Consolidation

These consolidated financial statements reflect the assets, liabilities, revenues, and expenses of the reporting entity, which is comprised of all controlled entities. Inter-departmental balances and organizational transactions have been eliminated.

The School District controls 554210 B.C. Ltd, a company which owns a woodlot license to facilitate the delivery of the School District's educational program. 554210 B.C. Ltd is incorporated under the BC Company Act. Revenue is generated by 554210 B.C. Ltd primarily through the sale of timber. All of the shares of 554210 B.C. Ltd are held by third parties in trust for the benefit of the School District.

c) Cash and Cash Equivalents

Cash and cash equivalents include cash deposits that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

d) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

e) Unearned Revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

f) Deferred Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by the Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 n).

g) Deferred Capital Revenue

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations as detailed in Note 2 n).

h) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include accumulating non-vested sick leave, retirement/severance and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing.

The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime ("EARS") of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2022 and projected to March 31, 2025. The next valuation will be performed at March 31, 2025 for use at June 30, 2025. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** *(Continued)*

i) Asset Retirement Obligations

A liability is recognized when, as at the financial reporting date:

- (a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (b) the past transaction or event giving rise to the liability has occurred;
- (c) it is expected that future economic benefits will be given up; and
- (d) a reasonable estimate of the amount can be made.

The liability for the removal of asbestos and other hazardous material in several of the buildings owned by the School District has been initially recognized using the modified retroactive method. The liability has been measured at current cost as the timing and amounts of future cash flows cannot be estimated. The resulting costs have been capitalized into the carrying amount of tangible capital assets and are being amortized on the same basis as the related tangible capital asset. Assumptions used in the calculations are reviewed annually.

j) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Consolidated Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these consolidated financial statements.

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

j) **Tangible Capital Assets** *(Continued)*

- The cost, less residual value, of tangible capital assets (excluding sites and work-in-progress), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

k) **Capital Leases**

Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the School District are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g., insurance, maintenance costs, etc. The discount rate used to determine the present value of the lease payments is the lower of the School District's rate for incremental borrowing or the interest rate implicit in the lease.

All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

l) **Prepaid Expenses**

Amounts for insurance, software license fees and other services are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

m) **Funds and Reserves**

Certain amounts as approved by the Board are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved.

n) **Revenue Recognition**

Revenues are recorded on an accrual basis in the period in which the transactions or events occurred that gave rise to the revenues, the amounts are considered to be collectible and can be reasonably estimated.

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

n) Revenue Recognition *(Continued)*

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District must meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards, which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability, in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

o) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Categories of Salaries

- Principals and Vice-Principals are categorized as Principals and Vice-Principals.
- Superintendents, Assistant Superintendents, Secretary-Treasurers, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** *(Continued)*

o) Expenditures *(Continued)*

Allocation of Costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

p) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities and debt. All financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition and amortized using the effective interest rate method. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments measured at fair value are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations. There are no measurement gains or losses during the periods presented, therefore no statement of remeasurement gains or losses is included in these financial statements.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

**SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

q) Measurement Uncertainty

Preparation of consolidated financial statements in accordance with the basis of accounting described in note 2 a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the consolidated financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the estimated useful life of assets and estimated employee future benefits. Actual results could differ from those estimates.

r) Related Party Transactions

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

w) Future Changes in Accounting Policies

PS 3400 Revenue issued November 2018 establishes standards on how to account for and report on revenue and is effective July 1, 2023. Specifically, it differentiates between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions".

Revenue from transactions with performance obligations should be recognized when (or as) the School District satisfies a performance obligation by providing the promised goods or services to a payor.

Revenue from transactions with no performance obligations should be recognized when a school district:

- (a) has the authority to claim or retain an inflow of economic resources; and
- (b) identifies a past transaction or event that gives rise to an asset.

This standard may be applied retroactively or prospectively. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

NOTE 3 OTHER ACCOUNTS RECEIVABLE

	2023	2022
Employee benefits plans	\$ 977,284	\$ 830,067
Sales taxes recoverable	268,487	283,820
Other accounts receivable	109,894	320,371
	\$ 1,355,665	\$ 1,434,258

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 4 OTHER ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2023	2022
Trade and other amounts payable	\$ 3,141,786	\$ 2,873,651
Wages payable – teachers’ 12 month instalment plan	1,416,013	1,395,146
Pension contributions payable	1,479,163	1,274,272
Payroll taxes payable	2,217,170	1,855,630
Accrued vacation pay	1,015,200	948,088
Other accrued liabilities	568,127	877,940
Due to Okanagan Labour Relations Council	291,947	347,254
	\$ 10,129,406	\$ 9,571,981

NOTE 5 UNEARNED REVENUE

	2023	2022
Balance, beginning of year	\$ 2,988,617	\$ 2,405,966
Changes for the year:		
Increase:		
Tuition fees collected	5,727,282	5,935,839
Decrease:		
Tuition fees recognized	6,163,678	5,353,188
Net increase (decrease) for the year	(436,396)	582,651
Balance, end of year	\$ 2,552,221	\$ 2,988,617

NOTE 6 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	2023	2022
Balance, beginning of year	\$ 1,768,174	\$ 1,734,576
Changes for the year:		
Increase:		
Grants: Provincial – Ministry of Education and Child Care	11,698,833	9,038,618
Other	3,200,732	2,425,745
	14,899,565	11,464,363
Decrease:		
Allocated to Revenue:		
Grants - Provincial – Ministry of Education and Child Care	10,579,296	9,014,873
Other	3,027,813	2,415,892
	13,607,109	11,430,765
Net increase for the year	1,292,456	33,598
Balance, end of year	\$ 3,060,630	\$ 1,768,174

**SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

NOTE 7 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	2023	2022
Deferred capital revenue - spent		
Balance, beginning of year	\$ 98,177,725	\$ 95,121,136
Increase:		
Capital additions	8,026,654	7,630,838
Decrease:		
Amortization	4,776,238	4,574,249
Net increase (decrease) for the year	3,250,416	3,056,589
Balance, end of year	\$ 101,428,141	\$ 98,177,725
 Deferred capital revenue - unspent		
Balance, beginning of year	59,073	\$ 1,332,517
Increases:		
Provincial grants – Ministry of Education and Child Care	7,776,654	6,306,506
Other grants	200,000	50,000
Investment income	193	888
Decrease:		
Transfer to deferred capital revenue – spent	8,026,654	7,630,838
Net decrease for the year	(49,807)	(1,273,444)
Balance, end of year	9,266	59,073
Total deferred capital revenue balance, end of year	\$ 101,437,407	\$ 98,236,798

**SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

NOTE 8 EMPLOYEE FUTURE BENEFITS

Benefits include accumulating non-vested sick leave, retirement/severance and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

	2023	2022
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	\$ 4,239,379	\$ 4,322,702
Service Cost	319,953	356,982
Interest Cost	139,647	111,749
Benefit Payments	(354,712)	(322,950)
Actuarial (Gain) Loss	(188,906)	(229,104)
Accrued Benefit Obligation – March 31	\$ 4,155,361	\$ 4,239,379
Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation – March 31	\$ 4,155,361	\$ 4,239,379
Market Value of Plan Assets – March 31	-	-
Funded Status – Deficit	(4,155,361)	(4,239,379)
Employer Contributions After Measurement Date	70,086	79,156
Benefits Expense After Measurement Date	(120,940)	(114,900)
Unamortized Net Actuarial (Gain)/Loss	(42,924)	193,414
Accrued Benefit Liability – June 30	\$ (4,249,139)	\$ (4,081,709)
Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability – July 1	\$ 4,081,709	\$ 3,874,818
Net Expense for Fiscal Year	513,072	551,093
Employer Contributions	(345,642)	(344,202)
Accrued Benefit Liability – June 30	\$ 4,249,139	\$ 4,081,709
Components of Net Benefit Expense		
	2023	2022
Service Cost	\$ 318,544	\$ 347,724
Interest Cost	147,096	118,724
Amortization of Net Actuarial Loss	47,432	84,645
Net Benefit Expense	\$ 513,072	\$ 551,093

The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

	2023	2022
Discount Rate – April 1	3.25%	2.50%
Discount Rate – March 31	4.00%	3.25%
Long Term Salary Growth – April 1 and March 31	2.50% + seniority	2.50% + seniority
EARSLS – March 31	9.5 years	9.5 years

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 9 ASSET RETIREMENT OBLIGATION

Legal liabilities exist for the removal and disposal of asbestos and other environmentally hazardous materials within some district owned buildings that will undergo major renovations or demolition in the future.

	2023
Asset Retirement Obligation, beginning of year	\$ 5,746,172
Settlements during the year	-
Asset Retirement Obligation, end of year	\$ 5,746,172

NOTE 10 TANGIBLE CAPITAL ASSETS

June 30, 2023

	Balance at June 30, 2022	Additions	Disposals and transfers	Balance at June 30, 2023
Cost:				
Sites	\$ 8,816,960	\$ -	\$ -	\$ 8,816,960
Buildings	207,212,580	6,963,024	2,262,029	216,437,633
Buildings: Work-in-progress	2,262,029	-	(2,262,029)	-
Furniture & Equipment	7,838,929	1,240,555	(1,057,097)	8,022,387
Vehicles	5,095,110	2,299,324	(1,418,871)	5,975,563
Computer Software	361,558	113,214	(150,860)	323,912
Computer Hardware	4,823,284	996,160	(808,431)	5,011,013
Total	\$ 236,410,450	\$ 11,612,277	(3,435,259)	244,587,468

	Balance at June 30, 2022	Additions	Disposals	Balance at June 30, 2023
Accumulated Amortization:				
Buildings	\$ 99,123,267	\$ 4,581,147	\$ -	\$ 103,704,414
Furniture & Equipment	3,092,188	793,066	(1,057,097)	2,828,157
Vehicles	2,978,807	553,534	(1,418,871)	2,113,470
Computer Software	230,376	68,547	(150,860)	148,063
Computer Hardware	2,418,071	983,430	(808,431)	2,593,070
Total	\$ 107,842,709	\$ 6,979,724	\$ (3,435,259)	\$ 111,387,174

June 30, 2022 (Restated, see note 18)

	Balance at June 30, 2021	Additions	Disposals and transfers	Balance at June 30, 2022
Cost:				
Sites	\$ 8,816,960	\$ -	\$ -	\$ 8,816,960
Buildings	202,693,489	4,519,091	-	207,212,580
Buildings: Work-in-progress	36,150	2,225,879	-	2,262,029
Furniture & Equipment	6,065,641	1,932,674	(159,386)	7,838,929
Vehicles	5,017,558	195,748	(118,196)	5,095,110
Computer Software	452,235	28,735	(119,412)	361,558
Computer Hardware	5,130,752	452,356	(759,824)	4,823,284
Total	\$ 228,212,785	\$ 9,354,483	\$ (1,156,818)	\$ 236,410,450

**SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

NOTE 10 TANGIBLE CAPITAL ASSETS (Continued)

Accumulated Amortization:	Balance at June 30, 2021	Additions	Disposals	Balance at June 30, 2022
Buildings	\$ 94,691,552	\$ 4,431,715	\$ -	99,123,267
Furniture & Equipment	2,556,346	695,228	(159,386)	3,092,188
Vehicles	2,591,370	505,633	(118,196)	2,978,807
Computer Software	268,409	81,379	(119,412)	230,376
Computer Hardware	2,182,491	995,404	(759,824)	2,418,071
Total	102,290,168	\$ 6,709,359	\$ (1,156,818)	\$ 107,842,709

Net Book Value:

	June 30, 2023	June 30, 2022
Sites	\$ 8,816,960	\$ 8,816,960
Buildings	112,733,219	108,089,313
Buildings: Work-in-progress	-	2,262,029
Furniture & Equipment	5,194,230	4,746,741
Vehicles	3,862,093	2,116,303
Computer Software	175,849	131,182
Computer Hardware	2,417,943	2,405,213
Total	\$ 133,200,294	\$ 128,567,741

Buildings – work in progress having a value of \$nil (2022: \$2,262,029) have not been amortized. Amortization of these assets will commence when the asset is put into service.

NOTE 11 ACCUMULATED SURPLUS

The School District has established a number of funds to demonstrate compliance with legislation and to reflect the School District’s intentions to undertake identified future activities.

	2023	2022
Operating fund	\$ 3,529,029	\$ 4,874,684
Special purpose funds	720,067	630,586
Capital funds	28,000,509	28,042,571
Total Accumulated Surplus	\$ 32,249,605	\$ 33,547,841

Amounts not restricted by agreement with a third party may be transferred between funds to reflect future intentions of the School District. Restricted surpluses are amounts that the Board has allocated to a particular activity.

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 11 ACCUMULATED SURPLUS (Continued)

Operating Fund

The Operating Fund accounts for the School District's operating grants and other operating revenues. Legislation requires that the School District present a balanced budget for the Operating Fund, whereby budgeted expenditure does not exceed the total of budgeted revenue and any surplus in the operating fund carried forward from previous years.

	2023	2022
Restricted due to the nature of constraints on the funds:		
Indigenous Education commitments	\$ 459,621	\$ 784,034
Union commitments	747,446	771,264
	1,207,067	1,555,298
Restricted for operations spanning multiple school years:		
School budget balances	499,287	723,836
Trustee travel	36,787	30,286
Department budget balances	-	38,119
Appropriated by budget bylaw	113,787	1,365,295
	649,861	2,157,536
Contingency reserve	1,672,101	1,161,850
Total Operating Fund	\$ 3,529,029	\$ 4,874,684

The amounts restricted for Indigenous Education commitments represent the unspent portion of Ministry of Education and Child Care grants which legislation stipulates the District must spend on the provision of Indigenous education programs and services. Regulation 198/2011 of the Budget Transparency and Accountability Act of British Columbia requires that an unspent contribution which is subject to a legislative stipulation as to its use be recorded as a deferred contribution. The Ministry of Education and Child Care has directed that this amount be recorded within Accumulated Surplus, which is the treatment adopted here.

Special Purpose Funds

The Special Purpose Funds account for grants and contributions received which are directed by agreement with a third party towards specific activities. As these are targeted grants, any unspent funding is typically accounted for as deferred revenue, not as accumulated surplus. The Special Purpose Funds also account for the operating revenues, expenses and surplus of 554210 BC Ltd, a related entity which owns a woodlot license.

	2023	2022
Internally restricted:		
554210 BC Ltd. operating surplus	\$ 720,067	\$ 630,586
Total Special Purpose Funds	\$ 720,067	\$ 630,586

**SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

NOTE 11 ACCUMULATED SURPLUS (Continued)

Capital Fund

The Capital Fund accounts for the School District’s investment in its existing capital infrastructure, including the existing buildings, furniture, computers and equipment. It also reflects local capital, which represent surpluses the Board has allocated to fund future capital purchases.

	2023	2022
Local capital	\$ 1,974,528	\$ 3,398,727
Invested in tangible capital assets	26,025,981	24,643,844
Total Capital Fund	\$ 28,000,509	\$ 28,042,571

The amounts within local capital represent cumulative unspent amounts transferred to the capital fund from the operating fund, interest earned on the local capital balance, and proceeds from the sale of certain assets.

The School District has transferred the following amounts from the Operating Fund to the Local Capital Fund:

	Budget	Actual
Year ended June 30, 2023	\$ 1,163,000	\$ 1,226,093
Year ended June 30, 2022	\$ 1,163,000	\$ 1,209,263

NOTE 12 CONTRACTUAL OBLIGATIONS AND CONTINGENCIES

The School District has approximately \$6.2 million of purchase orders which remain outstanding at June 30, 2023.

The School District, through its Scholarships and Bursaries special purpose fund, has committed to providing \$318,858 of post-secondary scholarships and bursaries at June 30, 2023.

The School District has contractual obligations in collective agreements with employee unions to provide certain future funds for employee professional development and collective agreement administration. The total of these commitments is \$721,761 at June 30, 2023.

The School District receives certain targeted funding from the Provincial Government that legislation stipulates the School District must spend on enhancing the education of Indigenous students. Unspent amounts at June 30, 2023 are \$457,583. The School District is committed to spending this amount on enhancing the education of Indigenous students, in addition to any future relevant targeted grants received.

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 12 CONTRACTUAL OBLIGATIONS AND CONTINGENCIES *(Continued)*

The nature of the School District’s activities are such that there is usually litigation pending or in process at any time. With respect to unsettled claims at June 30, 2023, management believes the School District has valid defenses and appropriate insurance coverage in place. In the event that any claims are successful, management believes that such claims are not expected to have a material effect on the School District’s financial position or operations.

NOTE 13 BUDGET FIGURES

Budget figures included in the consolidated financial statements were approved by the Board through the adoption of an amended annual budget on January 25th, 2023. The original annual budget was adopted on May 18th, 2022. The original and amended budgets are presented below.

	2023 Annual Amended Budget	2023 Annual Original Budget
Revenues		
Provincial Grants		
Ministry of Education and Child Care	\$ 107,158,312	\$ 100,715,782
Other	317,864	363,864
Tuition	5,851,600	5,681,250
Other Revenue	2,986,601	3,145,345
Rentals and Leases	50,000	50,000
Investment Income	500,000	200,000
Amortization of Deferred Capital Revenue	4,668,047	4,704,722
	121,532,424	114,860,963
Expenses		
Instruction	99,895,278	93,783,260
District Administration	4,017,629	3,729,779
Operations and Maintenance	16,517,763	16,170,095
Transportation and Housing	3,085,735	2,969,027
	123,516,405	116,652,161
Deficit for the year	\$ (1,983,981)	\$ (1,791,198)

NOTE 14 EMPLOYEE PENSION PLANS

The School District and its employees contribute to the Teachers’ Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits are based on a formula. As at December 31, 2022, the Teachers’ Pension Plan has about 51,000 active members and approximately 41,000 retired members. As of December 31, 2022, the Municipal Pension Plan has about 240,000 active members, including approximately 30,000 from school districts.

**SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

NOTE 14 EMPLOYEE PENSION PLANS *(Continued)*

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary’s calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers’ Pension Plan as at December 31, 2020, indicated a \$1,584 million surplus for basic pension benefits on a going concern basis.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,671 million funding surplus for basic pension benefits on a going concern basis.

The school district paid \$8,356,310 for employer contributions to the plans for the year ended June 30, 2023 (2022: \$7,919,951).

The next valuation for the Teachers’ Pension Plan will be as at December 31, 2023. The next valuation for the Municipal Pension Plan will be as at December 31, 2024, with results available in 2025.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

NOTE 15 EXPENSE BY OBJECT

	2023	2022
Salaries and benefits	\$ 101,330,074	\$ 94,382,877
Services and supplies	17,369,624	14,873,497
Amortization	6,979,724	6,710,511
	\$ 125,679,422	\$ 115,966,885

NOTE 16 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry of Education and Childcare and various governmental agencies to carry out its programs. These consolidated financial statements have been prepared on a going concern basis.

SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 17 RISK MANAGEMENT

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them. The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash and amounts receivable.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as the School District does not have significant amounts receivable from any one borrower or class of borrowers.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits as they are placed in Chartered Bank instruments or with the Provincial Government's Central Deposit Program.

b) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

It is management's opinion that the School District is not exposed to significant market risk associated with interest rate risk as the School District has no borrowings and interest earned on existing deposits is not significant to the School District's operations.

c) Liquidity risk:

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due. The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance. There have been no changes to risk exposure from 2022 related to credit, market or liquidity risks.

**SCHOOL DISTRICT NO. 22 (VERNON)
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

NOTE 18 PRIOR PERIOD ADJUSTMENT – CHANGE IN ACCOUNTING POLICY

On July 1, 2022, the School District adopted Canadian public sector accounting standard PS 3280 Asset Retirement Obligations. This new standard addresses the recognition, measurement, presentation and disclosure of legal obligations associated with the retirement of certain tangible capital assets such as asbestos removal in buildings that will undergo major renovation or demolition in the future (see note 9). This standard was adopted using the modified retroactive approach.

On July 1, 2022, the School District recognized an asset retirement obligation relating to several owned buildings that contain asbestos and other hazardous materials. The liability has been measured at current cost as the timing and amounts of future cash flows cannot be estimated. The associated costs have been reported as an increase to the carrying value of the associated tangible capital assets. Accumulated amortization has been recorded from the later of, the date of acquisition of the related asset or April 1, 1988 (effective date of the *Hazardous Waste Regulation (April 1, 1988) – Part 6 – Management of Specific Hazardous Wastes*).

The impact of the prior period adjustment on the June 30, 2022, comparative amounts is as follows:

	Increase (Decrease)
Asset Retirement Obligation (liability)	\$ 5,746,172
Tangible Capital Assets – cost	5,746,172
Tangible Capital Assets – accumulated amortization	5,697,521
Operations & Maintenance Expense – Asset amortization (2022)	12,322
Accumulated Surplus – Invested in Capital Assets	\$ (5,697,521)

NOTE 19 SCHEDULES BY FUND

The School District accounts for its financial activities using funds. The schedules on pages 28 to 42 of these consolidated financial statements provide financial information on those funds. They are prepared in a format prescribed by the Ministry of Education and Child Care.

School District No. 22 (Vernon)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2023

Schedule 1 (Unaudited)

	Operating Fund	Special Purpose Fund	Capital Fund	2023 Actual	2022 Actual
	\$	\$	\$	\$	(Restated - Note 18)
Accumulated Surplus (Deficit), beginning of year	4,874,684	630,586	28,042,571	33,547,841	40,279,715
Prior Period Adjustments					(5,685,199)
Accumulated Surplus (Deficit), beginning of year, as restated	4,874,684	630,586	28,042,571	33,547,841	34,594,516
Changes for the year					
Surplus (Deficit) for the year	435,549	469,701	(2,203,486)	(1,298,236)	(1,046,675)
Interfund Transfers					
Tangible Capital Assets Purchased	(585,111)	(350,220)	935,331	-	-
Local Capital	(1,226,093)		1,226,093	-	-
Other	30,000	(30,000)		-	-
Net Changes for the year	(1,345,655)	89,481	(42,062)	(1,298,236)	(1,046,675)
Accumulated Surplus (Deficit), end of year - Statement 2	3,529,029	720,067	28,000,509	32,249,605	33,547,841

School District No. 22 (Vernon)

Schedule 2 (Unaudited)

Schedule of Operating Operations
Year Ended June 30, 2023

	2023 Budget (Note 13)	2023 Actual	2022 Actual (Restated - Note 18)
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	96,468,418	97,268,799	91,283,867
Other	317,864	271,061	331,269
Federal Grants			6,181
Tuition	5,851,600	6,163,678	5,353,188
Other Revenue	1,216,601	1,221,274	1,341,770
Rentals and Leases	50,000	75,463	12,443
Investment Income	500,000	713,355	174,359
Total Revenue	104,404,483	105,713,630	98,503,077
Expenses			
Instruction	87,966,643	88,469,309	82,727,207
District Administration	4,017,629	4,171,731	3,817,983
Operations and Maintenance	10,093,566	10,258,763	9,103,230
Transportation and Housing	2,476,969	2,378,278	2,402,393
Total Expense	104,554,807	105,278,081	98,050,813
Operating Surplus (Deficit) for the year	(150,324)	435,549	452,264
Budgeted Appropriation (Retirement) of Surplus (Deficit)	1,698,749		
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(415,425)	(585,111)	(330,860)
Local Capital	(1,163,000)	(1,226,093)	(1,209,263)
Other	30,000	30,000	30,000
Total Net Transfers	(1,548,425)	(1,781,204)	(1,510,123)
Total Operating Surplus (Deficit), for the year	-	(1,345,655)	(1,057,859)
Operating Surplus (Deficit), beginning of year		4,874,684	5,932,543
Operating Surplus (Deficit), end of year		3,529,029	4,874,684
Operating Surplus (Deficit), end of year			
Internally Restricted		1,856,928	3,712,834
Unrestricted		1,672,101	1,161,850
Total Operating Surplus (Deficit), end of year		3,529,029	4,874,684

School District No. 22 (Vernon)
 Schedule of Operating Revenue by Source
 Year Ended June 30, 2023

Schedule 2A (Unaudited)

	2023 Budget (Note 13) \$	2023 Actual \$	2022 Actual (Restated - Note 18) \$
Provincial Grants - Ministry of Education and Child Care			
Operating Grant, Ministry of Education and Child Care	93,442,272	94,156,535	91,752,747
ISC/LEA Recovery	(950,798)	(967,845)	(950,798)
Other Ministry of Education and Child Care Grants			
Pay Equity	85,865	85,865	85,865
Funding for Graduated Adults	9,691	20,749	19,492
Student Transportation Fund	361,094	361,094	361,094
FSA Scorer Grant	12,964	12,964	12,964
Early Learning Framework (ELF) Implementation	1,312	1,312	2,503
Labour Settlement Funding	3,506,018	3,596,125	
Premier's Award	-	2,000	-
Total Provincial Grants - Ministry of Education and Child Care	96,468,418	97,268,799	91,283,867
Provincial Grants - Other	317,864	271,061	331,269
Federal Grants	-	-	6,181
Tuition			
International and Out of Province Students	5,851,600	6,163,678	5,353,188
Total Tuition	5,851,600	6,163,678	5,353,188
Other Revenues			
Funding from First Nations	950,798	954,356	950,798
Miscellaneous			
Fees	230,000	232,141	358,651
Other revenues and grants	35,803	34,777	32,321
Total Other Revenue	1,216,601	1,221,274	1,341,770
Rentals and Leases	50,000	75,463	12,443
Investment Income	500,000	713,355	174,359
Total Operating Revenue	104,404,483	105,713,630	98,503,077

School District No. 22 (Vernon)

Schedule of Operating Expense by Object
Year Ended June 30, 2023

Schedule 2B (Unaudited)

	2023 Budget (Note 13)	2023 Actual	2022 Actual (Restated - Note 18)
	\$	\$	\$
Salaries			
Teachers	45,679,578	45,047,282	43,422,203
Principals and Vice Principals	5,817,311	5,959,846	5,516,963
Educational Assistants	6,561,640	6,443,093	5,809,538
Support Staff	8,520,311	8,988,830	8,420,285
Other Professionals	3,065,578	2,961,893	2,476,237
Substitutes	3,716,407	3,997,203	3,690,931
Total Salaries	<u>73,360,825</u>	<u>73,398,147</u>	<u>69,336,157</u>
Employee Benefits	18,397,357	19,284,816	17,384,562
Total Salaries and Benefits	<u>91,758,182</u>	<u>92,682,963</u>	<u>86,720,719</u>
Services and Supplies			
Services	5,911,434	5,855,577	5,231,754
Student Transportation	7,800	9,987	7,691
Professional Development and Travel	874,955	947,789	589,798
Rentals and Leases	75,250	95,125	109,313
Dues and Fees	81,636	78,319	97,036
Insurance	476,119	377,611	395,540
Supplies	3,054,106	2,895,745	2,745,685
Utilities	2,315,325	2,334,965	2,153,277
Total Services and Supplies	<u>12,796,625</u>	<u>12,595,118</u>	<u>11,330,094</u>
Total Operating Expense	<u>104,554,807</u>	<u>105,278,081</u>	<u>98,050,813</u>

School District No. 22 (Vernon)
 Operating Expense by Function, Program and Object
 Year Ended June 30, 2023

	Teachers Salaries	Vice Principals and Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	33,695,075	1,102,113	-	520,317	-	3,363,450	38,680,955
1.03 Career Programs	404,817	-	-	39,472	18,059	30,204	492,552
1.07 Library Services	933,758	-	-	304,178	-	3,389	1,241,325
1.08 Counselling	1,976,896	-	-	-	-	40,479	2,017,375
1.10 Special Education	5,825,152	508,534	5,807,644	62,020	243,190	407,663	12,854,203
1.30 English Language Learning	549,260	-	-	-	-	-	549,260
1.31 Indigenous Education	345,167	135,289	622,820	70,235	317,033	485	1,491,029
1.41 School Administration	-	3,950,286	-	1,571,165	-	52,304	5,573,755
1.60 Summer School	35,250	-	-	-	-	-	35,250
1.62 International and Out of Province Students	1,281,907	263,624	-	110,139	114,447	13,720	1,783,837
Total Function 1	45,047,282	5,959,846	6,430,464	2,677,526	692,729	3,911,694	64,719,541
4 District Administration							
4.11 Educational Administration	-	-	-	98,444	916,569	-	1,015,013
4.40 School District Governance	-	-	-	-	145,127	-	145,127
4.41 Business Administration	-	-	-	592,379	738,685	-	1,331,064
Total Function 4	-	-	-	690,823	1,800,381	-	2,491,204
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	-	-	-	105,632	349,955	-	455,587
5.50 Maintenance Operations	-	-	-	3,789,663	-	83,532	3,873,195
5.52 Maintenance of Grounds	-	-	-	233,130	-	-	233,130
5.56 Utilities	-	-	-	-	-	-	-
Total Function 5	-	-	-	4,128,425	349,955	83,532	4,561,912
7 Transportation and Housing							
7.41 Transportation and Housing Administration	-	-	-	143,448	118,828	-	262,276
7.70 Student Transportation	-	-	12,629	1,348,608	-	1,977	1,363,214
Total Function 7	-	-	12,629	1,492,056	118,828	1,977	1,625,490
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	45,047,282	5,959,846	6,443,093	8,988,830	2,961,893	3,997,203	73,398,147

School District No. 22 (Vernon)

Operating Expense by Function, Program and Object
Year Ended June 30, 2023

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2023 Actual	2023 Budget (Note 13)	2022 Actual (Restated - Note 18)
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	38,680,955	9,669,039	48,349,994	1,612,124	49,962,118	48,817,512	47,694,301
1.03 Career Programs	492,552	124,014	616,566	179,999	796,565	968,885	763,561
1.07 Library Services	1,241,325	351,621	1,592,946	58,769	1,651,715	1,651,635	1,576,033
1.08 Counseling	2,017,375	512,143	2,529,518	16,116	2,545,634	1,958,661	2,377,017
1.10 Special Education	12,854,203	3,785,589	16,639,792	1,020,456	17,660,248	18,650,081	16,388,695
1.30 English Language Learning	549,260	150,297	699,557	-	699,557	658,321	489,598
1.31 Indigenous Education	1,491,029	432,552	1,923,581	373,323	2,296,904	2,469,776	1,930,514
1.41 School Administration	5,573,755	1,475,691	7,049,446	330,383	7,379,829	7,152,956	6,737,639
1.60 Summer School	35,250	3,368	38,618	258	38,876	36,500	32,509
1.62 International and Out of Province Students	1,783,837	426,836	2,210,673	3,227,190	5,437,863	5,602,316	4,737,340
Total Function 1	64,719,541	16,931,150	81,650,691	6,818,618	88,469,309	87,966,643	82,727,207
4 District Administration							
4.11 Educational Administration	1,015,013	220,179	1,235,192	397,025	1,632,217	1,678,992	1,245,287
4.40 School District Governance	145,127	10,328	155,455	119,709	275,164	303,578	247,406
4.41 Business Administration	1,331,064	308,059	1,639,123	625,227	2,264,350	2,035,059	2,325,290
Total Function 4	2,491,204	538,566	3,029,770	1,141,961	4,171,731	4,017,629	3,817,983
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	455,587	117,990	573,577	170,676	744,253	816,740	431,379
5.50 Maintenance Operations	3,873,195	1,160,384	5,033,579	1,738,173	6,771,752	6,645,188	6,293,749
5.52 Maintenance of Grounds	233,130	78,302	311,432	67,677	379,109	316,313	224,825
5.56 Utilities	-	-	-	2,363,649	2,363,649	2,315,325	2,153,277
Total Function 5	4,561,912	1,356,676	5,918,588	4,340,175	10,258,763	10,093,566	9,103,230
7 Transportation and Housing							
7.41 Transportation and Housing Administration	262,276	74,874	337,150	9,848	346,998	347,269	277,239
7.70 Student Transportation	1,363,214	383,550	1,746,764	284,516	2,031,280	2,129,700	2,125,154
Total Function 7	1,625,490	458,424	2,083,914	294,364	2,378,278	2,476,969	2,402,393
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	73,398,147	19,284,816	92,682,963	12,595,118	105,278,081	104,554,807	98,050,813

School District No. 22 (Vernon)
 Schedule of Special Purpose Operations
 Year Ended June 30, 2023

Schedule 3 (Unaudited)

	2023 Budget (Note 13) \$	2023 Actual \$	2022 Actual (Restated - Note 18) \$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	10,689,894	10,579,296	9,014,873
Other			2,831
Other Revenue	1,770,000	3,280,744	2,821,355
Investment Income		31,278	3,825
Total Revenue	<u>12,459,894</u>	<u>13,891,318</u>	<u>11,842,884</u>
Expenses			
Instruction	11,928,635	13,128,964	10,714,923
Operations and Maintenance	80,347	195,075	397,201
Transportation and Housing	124,682	97,578	93,437
Total Expense	<u>12,133,664</u>	<u>13,421,617</u>	<u>11,205,561</u>
Special Purpose Surplus (Deficit) for the year	<u>326,230</u>	<u>469,701</u>	<u>637,323</u>
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(326,230)	(350,220)	(406,644)
Other	(30,000)	(30,000)	(30,000)
Total Net Transfers	<u>(356,230)</u>	<u>(380,220)</u>	<u>(436,644)</u>
Total Special Purpose Surplus (Deficit) for the year	<u>(30,000)</u>	<u>89,481</u>	<u>200,679</u>
Special Purpose Surplus (Deficit), beginning of year		<u>630,586</u>	<u>429,907</u>
Special Purpose Surplus (Deficit), end of year		<u>720,067</u>	<u>630,586</u>
Special Purpose Surplus (Deficit), end of year			
Related Entities		<u>720,067</u>	<u>630,586</u>
Total Special Purpose Surplus (Deficit), end of year		<u>720,067</u>	<u>630,586</u>

School District No. 22 (Vernon)
 Changes in Special Purpose Funds and Expense by Object
 Year Ended June 30, 2023

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Related Entities	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	437,718	1,209,233	-	-	-	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	356,577	327,549	-	-	-	128,000	31,850	394,000	647,037
Provincial Grants - Other	-	-	184,899	2,971,757	-	-	-	-	-
Other	-	-	100	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-	-	-	-
Less: Allocated to Revenue	356,577	327,549	184,999	2,971,757	-	128,000	31,850	394,000	647,037
Deferred Revenue, end of year	-	-	472,448	1,334,193	-	-	-	12,744	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	356,577	327,549	-	-	-	128,000	31,850	381,256	647,037
Other Revenue	-	-	150,169	2,846,797	253,031	-	-	-	-
Investment Income	-	-	100	-	31,178	-	-	-	-
Expenses									
Salaries	-	-	150,269	2,846,797	284,209	128,000	31,850	381,256	647,037
Teachers	-	-	-	-	-	-	-	118,490	-
Principals and Vice Principals	-	-	-	-	-	-	-	42,840	-
Educational Assistants	-	254,479	-	-	-	-	-	55,115	-
Support Staff	-	-	-	-	-	98,825	-	-	3,232
Other Professionals	-	-	-	-	-	-	-	-	-
Substitutes	-	15,474	-	16,297	-	-	-	25,289	-
Employee Benefits	-	269,953	-	16,297	-	98,825	-	241,734	3,232
Services and Supplies	30,347	57,596	150,269	2,549	164,728	29,175	31,850	69,434	622
Net Revenue (Expense) before Interfund Transfers	30,347	327,549	150,269	2,846,797	164,728	128,000	31,850	381,256	647,037
Interfund Transfers									
Tangible Capital Assets Purchased	(326,230)	-	-	-	(30,000)	-	-	-	-
Other	-	-	-	-	(30,000)	-	-	-	-
Net Revenue (Expense)	-	-	-	-	89,481	-	-	-	-

School District No. 22 (Vernon)
 Changes in Special Purpose Funds and Expense by Object
 Year Ended June 30, 2023

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Early Childhood Education Dual Credit Program	Student & Family Affordability
Deferred Revenue, beginning of year	\$ -	\$ -	\$ -	\$ 42,355	\$ -	\$ -	\$ 1,630	\$ 70,743	\$ -
Add:									
Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	722,660	6,564,492	181,784	82,377	52,000	6,750	110,800	61,000	925,658
Provincial Grants - Other							6,799		
Other							22,064		
Investment Income									
Less: Allocated to Revenue									
Deferred Revenue, end of year	722,660	6,564,492	181,784	82,377	52,000	6,750	139,663	61,000	925,658
	722,660	6,564,492	155,009	97,578	52,000	3,433	141,293	60,456	734,994
	-	-	26,775	27,154	-	3,317	-	71,287	190,664
Revenues	722,660	6,564,492	155,009	97,578	52,000	3,433	119,229	60,456	734,994
Provincial Grants - Ministry of Education and Child Care							22,064		
Other Revenue	722,660	6,564,492	155,009	97,578	52,000	3,433	141,293	60,456	734,994
Investment Income									
Expenses									
Salaries									
Teachers	-	5,251,205							
Principals and Vice Principals	14,169								
Educational Assistants	280,315								
Support Staff	25,265			47,352					
Other Professionals					45,000				
Substitutes	258,798	28,057	90,757				3,312		
Employee Benefits	578,547	5,279,262	90,757	47,352	45,000		118,944	17,000	
Services and Supplies	144,113	1,285,230	18,290	18,942	7,000		21,882	4,878	
	-	-	21,972	31,284		3,433	467	38,578	734,994
	722,660	6,564,492	131,019	97,578	52,000	3,433	141,293	60,456	734,994
Net Revenue (Expense) before Interfund Transfers	-	-	23,990	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased			(23,990)						
Other			(23,990)						
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 22 (Vernon)
 Changes in Special Purpose Funds and Expense by Object
 Year Ended June 30, 2023

	JUST B4	SEY2KT (Early Years to Kindergarten)	ECL (Early Care & Learning)	Other Grants	Integrated Inquiry Project	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year				6,495		1,768,174
Add: Restricted Grants						
Provincial Grants - Ministry of Education and Child Care	25,000	19,000	175,000	-	880,000	11,691,534
Provincial Grants - Other				22,412		6,799
Other						3,201,132
Investment Income						100
Less: Allocated to Revenue	25,000	19,000	175,000	22,412	880,000	14,899,565
Deferred Revenue, end of year	<u>220</u>	<u>8,308</u>	<u>175,000</u>	<u>8,683</u>	<u>13,648</u>	<u>13,607,109</u>
	<u>24,780</u>	<u>10,692</u>	<u>-</u>	<u>20,224</u>	<u>866,352</u>	<u>3,060,630</u>
Revenues	220	8,308	175,000	-	13,648	10,579,296
Provincial Grants - Ministry of Education and Child Care						3,280,744
Other Revenue	220	8,308	175,000	8,683		31,278
Investment Income						13,891,318
Expenses						
Salaries						5,369,695
Teachers						199,342
Principals and Vice Principals			142,333			590,132
Educational Assistants		223				310,906
Support Staff				3,600		45,000
Other Professionals						438,396
Substitutes		412				6,953,471
Employee Benefits		635	142,333	3,600		1,693,640
Services and Supplies	220	174	32,667	1,088	13,648	4,774,506
	220	8,308	175,000	8,683	13,648	13,421,617
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	469,701
Interfund Transfers						
Tangible Capital Assets Purchased						(350,220)
Other						(30,000)
Net Revenue (Expense)	-	-	-	-	-	<u>89,481</u>

School District No. 22 (Vernon)

Schedule 4 (Unaudited)

Schedule of Capital Operations
Year Ended June 30, 2023

	2023	2023 Actual			2022
	Budget (Note 13)	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Actual (Restated - Note 18)
	\$	\$	\$	\$	\$
Revenues					
Amortization of Deferred Capital Revenue	4,668,047	4,776,238		4,776,238	4,574,249
Total Revenue	4,668,047	4,776,238	-	4,776,238	4,574,249
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	6,343,850	6,426,190		6,426,190	6,204,878
Transportation and Housing	484,084	553,534		553,534	505,633
Total Expense	6,827,934	6,979,724	-	6,979,724	6,710,511
Capital Surplus (Deficit) for the year	(2,159,887)	(2,203,486)	-	(2,203,486)	(2,136,262)
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	741,655	935,331		935,331	737,504
Local Capital	1,163,000		1,226,093	1,226,093	1,209,263
Total Net Transfers	1,904,655	935,331	1,226,093	2,161,424	1,946,767
Other Adjustments to Fund Balances					
Tangible Capital Assets Purchased from Local Capital		2,650,292	(2,650,292)	-	
Total Other Adjustments to Fund Balances		2,650,292	(2,650,292)	-	
Total Capital Surplus (Deficit) for the year	(255,232)	1,382,137	(1,424,199)	(42,062)	(189,495)
Capital Surplus (Deficit), beginning of year		24,643,844	3,398,727	28,042,571	33,917,265
Prior Period Adjustments					
To Recognize Asset Retirement Obligation					(5,685,199)
Capital Surplus (Deficit), beginning of year, as restated		24,643,844	3,398,727	28,042,571	28,232,066
Capital Surplus (Deficit), end of year		26,025,981	1,974,528	28,000,509	28,042,571

School District No. 22 (Vernon)

Tangible Capital Assets
Year Ended June 30, 2023

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	8,816,960	201,466,408	7,838,929	5,095,110	361,558	4,823,284	228,402,249
Prior Period Adjustments		5,746,172					5,746,172
To Recognize Asset Retirement Obligation		207,212,580	7,838,929	5,095,110	361,558	4,823,284	234,148,421
Cost, beginning of year, as restated	8,816,960	413,685,160	15,676,858	10,190,220	723,116	9,646,568	458,121,812
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		3,967,770	221,989	1,365,469			5,555,228
Deferred Capital Revenue - Other		2,133,261	76,165	262,000			2,471,426
Operating Fund			398,843			186,268	585,111
Special Purpose Funds		861,993	326,780			23,440	350,220
Local Capital			216,778	671,855	113,214	786,452	2,650,292
Transferred from Work in Progress		2,262,029					2,262,029
Decrease:							
Deemed Disposals		9,225,053	1,240,555	2,299,324	113,214	996,160	13,874,306
Cost, end of year	8,816,960	404,460,107	16,917,413	7,890,895	610,302	5,850,408	474,245,985
Work in Progress, end of year		216,437,633	8,022,387	5,975,563	323,912	5,011,013	244,587,468
Cost and Work in Progress, end of year	8,816,960	620,897,740	24,939,800	13,866,458	934,214	10,861,421	719,833,453
Accumulated Amortization, beginning of year		93,425,746	3,092,188	2,978,807	230,376	2,418,071	102,145,188
Prior Period Adjustments		5,697,521					5,697,521
To Recognize Asset Retirement Obligation		99,123,267	3,092,188	2,978,807	230,376	2,418,071	107,842,709
Accumulated Amortization, beginning of year, as restated		192,246,539	6,184,376	5,957,614	460,752	4,836,142	209,685,228
Changes for the Year							
Increase: Amortization for the Year		4,581,147	793,066	553,534	68,547	983,430	6,979,724
Decrease:							
Deemed Disposals			1,057,097	1,418,871	150,860	808,431	3,435,259
Accumulated Amortization, end of year		196,827,686	7,241,473	6,471,448	619,617	5,644,573	216,764,797
Tangible Capital Assets - Net	8,816,960	404,460,107	16,917,413	7,890,895	610,302	5,850,408	474,245,985

School District No. 22 (Vernon)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress
Year Ended June 30, 2023

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year	2,262,029				2,262,029
Changes for the Year					
Decrease:					
Transferred to Tangible Capital Assets	2,262,029				2,262,029
	2,262,029	-	-	-	2,262,029
Net Changes for the Year	(2,262,029)	-	-	-	(2,262,029)
Work in Progress, end of year	-	-	-	-	-

School District No. 22 (Vernon)

Schedule 4C (Unaudited)

Deferred Capital Revenue
Year Ended June 30, 2023

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	95,398,708	516,988	-	95,915,696
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	5,555,228	2,221,426	250,000	8,026,654
Transferred from Work in Progress		2,262,029		2,262,029
	<u>5,555,228</u>	<u>4,483,455</u>	<u>250,000</u>	<u>10,288,683</u>
Decrease:				
Amortization of Deferred Capital Revenue	4,675,728	88,010	12,500	4,776,238
	<u>4,675,728</u>	<u>88,010</u>	<u>12,500</u>	<u>4,776,238</u>
Net Changes for the Year	<u>879,500</u>	<u>4,395,445</u>	<u>237,500</u>	<u>5,512,445</u>
Deferred Capital Revenue, end of year	<u>96,278,208</u>	<u>4,912,433</u>	<u>237,500</u>	<u>101,428,141</u>
Work in Progress, beginning of year		2,262,029		2,262,029
Changes for the Year				
Increase				
Transferred from Deferred Revenue - Work in Progress		-		-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Decrease				
Transferred to Deferred Capital Revenue		2,262,029		2,262,029
	<u>-</u>	<u>2,262,029</u>	<u>-</u>	<u>2,262,029</u>
Net Changes for the Year	<u>-</u>	<u>(2,262,029)</u>	<u>-</u>	<u>(2,262,029)</u>
Work in Progress, end of year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Deferred Capital Revenue, end of year	<u>96,278,208</u>	<u>4,912,433</u>	<u>237,500</u>	<u>101,428,141</u>

School District No. 22 (Vernon)
 Changes in Unspent Deferred Capital Revenue
 Year Ended June 30, 2023

Schedule 4D (Unaudited)

	Bylaw Capital	MECC Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year	-	9,073	-	-	50,000	59,073
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education and Child Care	5,555,228		2,221,426			7,776,654
Other					200,000	200,000
Investment Income	5,555,228	193				5,555,421
						193
					200,000	200,000
Decrease:						
Transferred to DCR - Capital Additions					250,000	250,000
					250,000	250,000
					(50,000)	(50,000)
Net Changes for the Year						(49,807)
Balance, end of year						9,266



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

Reset

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	<u>The Good Food Box Society of the North Okanagan</u>
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	<u>Unit 3 1700 Deleenheer Road, Vernon, BC V1T 9S9</u>
BUSINESS PHONE:	<u>250-309-4154</u>
EMAIL ADDRESS:	[REDACTED]@goodfoodbox.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	<u>S0069230</u>

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City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6



The Corporation of the City of Vernon COUNCIL

DISCRETIONARY GRANT APPLICATION FORM

Inquiries: 250-545-1361

www.vernon.ca

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

The Good Food Box strengthens the local food system by increasing community access to affordable produce from the region through strong community partnerships and cooperative buying action. The Good Food Box is a vibrant, volunteer-run community program that functions to promote healthy eating by providing healthy, locally grown food to all members of the community in a way that is economical and accessible without stigma to all members of the community regardless of income.

SERVICE PROVIDED TO THE COMMUNITY:

The Good Food Box program is a volunteer run produce cooperative that provides access to produce once a month at a reduced cost due to bulk buying power with local food wholesalers and producers. Participants are members of the public that purchase a box, as well as individuals and families that are sponsored because they are struggling financially. Our program includes Vernon and surrounding areas. Due to the rising cost of housing, food, utilities, and economic stressors, many families are finding that they aren't able to afford fresh produce. The number of people ordering food boxes over the last 3 years has risen from 700 boxes to over 1200 boxes per month, with over 50 % needing to be sponsored. Families and seniors are referred through local community agencies such as the North Okanagan Youth and Family Services, Community Futures, the Boys and Girls Club, Canadian Mental Health, The First Nations Center, Vernon Immigration Society.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Good Food Box program in Vernon was started by Donna Antonishak, Community Nutritionist and Diane Fleming, Home Economist in 2000. The program started with under 100 boxes and grew to 300 per month within the first few years. The main distribution location is All Saints Anglican Church. The third week of the month was chosen, as this was often a week when families ran short of money to buy groceries, specially produce. Vernon became a central distribution point, sending bulk produce out to local communities for them to distribute. The program was administered by a number of organizations over the years but after being dropped by the Food Action Committee in 2018 a group of volunteers started the nonprofit society- The Good Food Box Society of the North Okanagan. The program has met several challenges including: - weathering Covid continuing as an emergency program, developed a new website and expanding very quickly due the great increasing demand and increasing food insecurity in the region.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Application to the Community Foundation of the North Okanagan in 2020 for funds to help develop a business strategy including investigating an new website. Funds received May 2021.
Funds to sponsor boxes for food insecure families CFNO grants Nov 2020- June 2023 for 160 boxes per month.
SPARC funding for 70 boxes for needy seniors monthly 2022- ongoing through 2025 .
Application to United Way for funds to develop strategy to cope with increased demand by 300% .Funds for a pilot program, received June 2023.

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

Alliance Church request for funds to help 100 families and 25 seniors through winter months,
Funds received Dec 2023- used by April 2024.
Grant request to CFNO to hiring a business coach and strategic planning April 2023

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST:

\$13,200.

IN-KIND SERVICES - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)

Free rental of All Saints Anglican church (4 days@\$1200 per month); free rental of St Johns Lutheran church (2 days @ \$300) 45 volunteers for 4 hours each @\$15 per hour = \$2700. Use of volunteers trucks to deliver boxes to immobile families and seniors \$250 per month. Volunteer Board supporting food box ordering programs each month 15 hours@ \$30 =\$450, and additional volunteer time 30 hours per month@\$30= \$900

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

\$2400 to support 40 families in the Prenatal program for 3 months, \$3600 to support 15 young families in the First Nations Friendship center for 12 months, \$3600 to support 15 seniors for 12 months, \$3600 to help 15 families referred by social agencies for 12 months.

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

The Good Food Box program supports Vernon Climate Action goal- Agriculture and Food Security goals helps residents be more food secure and also creates opportunities for local food production. We are supporting food security for program participants by creating accessible, fresh, local and healthy food to the community and supporting local agriculture through bulk purchasing local produce.

Health and Wellbeing goal- All members of the community, especially those at risk and vulnerable have equitable access to fresh produce through the Good Food Box program. An affordable price and access to sponsored boxes means anyone can support the local food system

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

Corporate sponsorship for 150 boxes per month for 2024

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

There is an economical and social benefit from the funds that would be used to support sponsored boxes. The retail value of the sponsored boxes is frequently twice as much as the cost of the boxes due to wholesale food costs and quantity buying power. In 2023 the community benefit was over \$240,000 due to dollars saved over retail food costs. The social benefit is great as when we survey families they share reduced stress as can feed children healthy snacks, being able to afford other basics and a sense of community support.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting

**City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361 www.vernon.ca**



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 29/2024
Date

D. Audonishak
Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361 www.vernon.ca

**Good Food Box Society NO
Income Statement 2023-01-01 to 2023-12-31**

REVENUE

Sales Revenue

Large Box Sales	208,840.00
Small Box Sales	34,224.00
60+ Box Sales	16,550.95
Day of Sales	2,646.20
Donations (General)	9,016.00
Administration Recovery	38,465.39
Infrastructure Recovery	7,657.22
Operating Revenue (Sustaining)	7,115.00
Sales	<u>-13,138.46</u>
Net Sales	<u>311,376.30</u>

Other Revenue

Freight/Delivery Revenue	3,529.00
Interest Revenue	<u>7.39</u>
Total Other Revenue	<u>3,536.39</u>

TOTAL REVENUE 314,912.69

EXPENSE

Cost of Goods Sold

Produce	224,929.74
Packaging	1,379.89
60+ Specific Items	10,889.88
Freight/Delivery Expense	<u>1,294.09</u>
Total Cost of Goods Sold	<u>238,493.60</u>

Payroll Expenses

Coordinator Contract	22,480.80
Assist. Coordinator Contract	15,049.50
Community Liason Contract	9,627.89
Sub Contracts	6,494.84
Volunteer Appreciation Expense	<u>790.81</u>
Total Payroll Expense	<u>54,443.84</u>

General & Administrative Expenses

Advertising & Promotions	707.33
Business Fees & Licenses	848.00
Volunteer Board Expenses	282.95

Courier & Postage	19.31
Insurance	1,466.00
Interest & Bank Charges	42.00
Office Supplies	962.00
Motor Vehicle Expenses	2,278.50
Repair & Maintenance	659.18
Telephone	<u>403.20</u>
Total General & Admin. Expenses	<u><u>7,668.47</u></u>
TOTAL EXPENSE	<u><u>300,605.91</u></u>
NET INCOME	<u><u>14,306.78</u></u>

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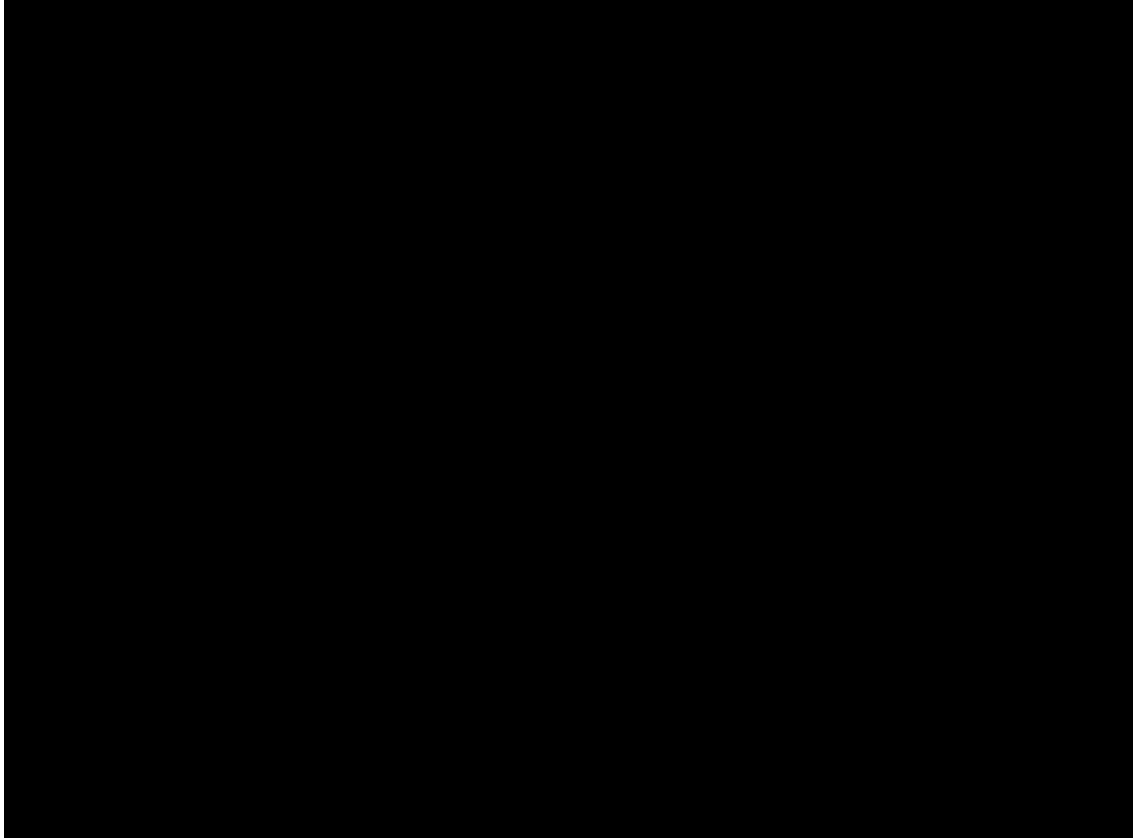
**Minutes of the 2023 Annual General Meeting for
The Good Food Box Society of the North Okanagan
held Wednesday, June 21, 10 am at
All Saints Anglican Church**

AGENDA

1. A quorum was met with 12 out of 15 members attending.
2. [REDACTED]
3. Proof of the Meeting Notice from June 14, 2023, was shared.
4. [REDACTED] made the motion to accept the AGM Agenda. [REDACTED] Seconded. Carried.
5. The Minutes of the Previous Annual General Meeting June 9, 2022. The motion to approve the minutes of the last general meeting was made by [REDACTED]
6. Activities Report. [REDACTED] presented the Activities Report. Please see it attached to the minutes. [REDACTED] made the motion to accept the report. [REDACTED] Seconded. Carried.
7. Financial Report. [REDACTED] presented the Cumulative Benefit report to show the cost of the retail produce over the actual cost paid for the boxes prepared by the Good Food Box program over 2022. This report is attached to the minutes.
Patrick described the financial reporting that is in development will enable us to determine grant funding separate from the operation budget.
8. Old Business-
 - a. SPARC Grant for 60 plus boxes renewed. Seniors are chosen by community agencies to receive these boxes as they have financial and mobility issues. A recent survey showed that they are often not able to afford produce when they must pay for medications, rent and utilities.
 - b. Grant for an Assistant Coordinator for website and digital assistance received, now called Digital Systems Coordinator. [REDACTED] was originally hired for 6 months in June 2022. She has helped us find a web design company and start the process of developing a new website.
9. New Business-
 - a. Our New Website will be at www.goodfoodbox.ca. We are in the process of getting a new web designer, Vernon Websites, to complete the website for us.
 - b. Grants received from United Way to extend funding for the Digital Systems Coordinator until June 2024
 - c. Grant received from United Way for added bins and storage shelving.
 - d. A Community Services Recovery Fund grant was received for a yearlong pilot project to assess the Good Food Box Program and strategize for efficiency and sustainability, as well to connect with local farmers. [REDACTED] hired.
 - e. SPARC grant has continued with an increase to 70 - 60 plus a month for 12 months.
10. Election of President and Treasurer. [REDACTED]
[REDACTED]
Vice-President, Secretary and Directors positions are continuing for another year.
11. Adjournment. A motion was made to adjourn by [REDACTED] at 11:20 am. [REDACTED] Seconded. Carried.

The Good Food Box Society of the North Okanagan

Names and contact information for Board members:





The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: *The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.*

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If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Turning Points Collaborative Society
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	#102, 3301 – 24th Avenue, Vernon, BC, V1T 9
BUSINESS PHONE:	250-808-0113
EMAIL ADDRESS:	[REDACTED]
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	107542540RR0001

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City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

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www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Turning Points Collaborative Society (TPCS) is dedicated to fostering community well-being through our comprehensive continuum of care, which includes outreach, shelter, housing, addictions recovery, and employment services. This approach addresses the varied needs of our community members and is guided by our:

Vision: Building community; Strengthening people.

Mission: To achieve safe and sustainable housing in our communities by providing a continuum of housing, promoting health, and offering community outreach, employment and addiction services.

Mandate:

To provide safe and supportive housing alternatives that meet the needs of people who are homeless, at risk of being homeless or who are marginally housed.

To promote the health and safety of our community through social development and public education activities.

To build and deliver programs and services to strengthen life skills and provide opportunities for people in need.

To develop and deliver programs and resources that provide a continuum of recovery services.

For a detailed list of our specific organizational goals, objectives, and the activities designed to achieve these, please see the attached document, "Strat Plan Leadership Updates - 2023-24".

SERVICE PROVIDED TO THE COMMUNITY:

TPCS manages a broad spectrum of services across 29 sites and 10+ additional non-residential programs from Enderby to West Kelowna. We offer nightly shelter and housing in 633 units to a diverse population. Our comprehensive service array caters to individuals experiencing or at risk of homelessness, including support for seniors, women and children, Indigenous people, individuals with disabilities, veterans, racialized communities, and newcomers.

Key Services Include:

Homeless Outreach (Clinic, Street, In-Home): Provides immediate assistance and connects individuals to medical and psychological resources. Our outreach team, trained to identify signs of substance use and mental health conditions, ensures access to harm reduction supplies and primary healthcare.

Emergency Mat Programs: Offers refuge during extreme weather conditions and crises, providing not only shelter but also medical assistance in partnership with local healthcare providers.

Homeless Prevention Services: Proactively addresses homelessness by offering rental subsidies, transportation, and support services, ensuring access to safe and sustainable housing.

Shelter Services: More than just a roof, our shelters provide an environment conducive to healing and recovery, with on-site professional support for substance use and mental health challenges.

Housing Services: Offers a range from supportive to affordable housing, integrated with support services like addiction recovery, primary healthcare, and ongoing support to ensure stable tenancy.

Rental Supplement Programs: Manages programs through BC Housing to assist individuals in maintaining or securing housing, significantly aiding those in need across all regions.

Employment Services: Tailored to individuals with multiple barriers to employment, integrating necessary support with direct access to our outreach programs for comprehensive service.

Expanded Addictions Recovery Programs: Provides individualized recovery pathways, integrating bio/psycho/social and 12-step recovery models, and includes family support programs.

Shelter Diversion: Proactively secures safe, permanent housing solutions, reducing dependency on temporary shelters and enhancing community capacity.

Rapid Re-Housing: Swiftly transitions individuals from shelters or the streets into long-term housing, focusing on a cost-effective approach to homelessness.

Social Enterprise (Howard Industries): Offers employment opportunities in various sectors, enhancing participant confidence and community contributions.

Micro Loan Program: Provides emergency financial support to prevent further financial entrenchment for individuals on fixed incomes.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

Founded in 1957 as a chapter of the John Howard Society, Turning Points Collaborative Society has evolved significantly to address the dynamic needs of the community. Originally established to support transient men and parolees, our organization has expanded its focus to a broad spectrum of supportive services and housing solutions for the most vulnerable populations. For a detailed look into our history, please visit: <https://turningpoints.ngo/who-we-are/history-of-turning-points>.

Significant Milestones:

1957-2018: Started as a small operation in Kelowna, focusing initially on transient men and parolees. Over the decades, we introduced various programs, including Howard House for transient men, Howard Industries, and expanded services to include women and individuals facing housing insecurity. In 2018, we officially became Turning Points Collaborative Society, marking our independence and a renewed focus on inclusive and comprehensive support services.

Rapid Growth since 2017: Under the leadership of Randene Wejr, who joined as Executive Director, we embarked on a strategic expansion to scale our impact across the Okanagan from Enderby to Summerland. Staff numbers grew from 50 to over 200, reflecting our enhanced capacity to serve a diverse client base.

Recent Developments (2020-2023): Responded proactively to COVID-19 by merging shelters and starting new programs like the West Kelowna outreach program. Opened multiple new facilities including The Crossings in Vernon, assumed operations of Columbus Village in Kelowna, and continued to secure affordable housing properties to ensure long-term sustainability and support.

Future Initiatives: In 2024, we will open Trailside, a 60-unit transitional housing facility in Kelowna, and have plans for additional affordable housing sites in West Kelowna and Summerland set to commence operations in 2025 and beyond.

Throughout our history, TPCS has been dedicated to a mission of creating safe, sustainable housing and providing comprehensive support services. Our growth and adaptability demonstrate our commitment to building a stronger community through collaborative efforts and strategic development.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

TPCS has systematically pursued multiple grants to ensure the continuous enhancement and expansion of our services. Two significant grants that highlight our approach to securing external funding include:

Community Services Recovery Fund (CSRF):

Grant Amount Received: \$66,000 (applied for \$100,000)

Purpose: To develop and enhance our case management system to better serve our continuum of care.

Process:

Conducted a comprehensive needs assessment to pinpoint critical gaps in our case management capabilities.

Researched potential funding sources that align with our strategic goals, identifying CSRF as a prime candidate.

Prepared a detailed grant proposal outlining project objectives, anticipated outcomes, and the direct impact on service delivery.

Engaged in rigorous project planning and alignment with our mission to ensure strong proposal cohesiveness.

Implementation began in 2023, with final reporting and project completion scheduled for June 2024 to demonstrate the impact and sustainability of the enhancements.

Housing Provider Information Technology Grant from BC Housing:

Grant Amount: \$94,468

Purpose: To procure essential IT hardware to support all staff and programs, enhancing operational efficiency and readiness for system upgrades.

Process:

Identified the urgent need for updated IT infrastructure to support efficient service delivery across the organization.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST:

TPCS is requesting a total of \$15,000.00 from the Council Discretionary Grant. This request is specifically aimed at addressing the financial shortfall required to upgrade from the basic ShareVision model to ShareVision Plus, a more advanced version of our current case management system.

Breakdown of Funding Request/Need:

Administration:
Request: \$1,714.93

Subscription Fee:

IN-KIND SERVICES - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)

TPCS is leveraging significant internal resources as in-kind contributions to complement the financial request made to the City of Vernon. These in-kind contributions are vital to the successful implementation and ongoing management of our upgraded ShareVision Plus system:

Consultant Support:
In-Kind Contribution: \$30,000

Description: TPCS is allocating \$30,000 as an in-kind contribution for the continued support of our consultant, Mitch DeCock. This funding is dedicated to extending his engagement beyond the initial project term, ensuring that TPCS has expert guidance available during the critical transition phase to the ShareVision Plus system. This support is essential for addressing any technical challenges that arise and for adapting the system to our specific operational needs.

Administrative Support:
In-Kind Contribution: \$3,813.20

Description: TPCS provides additional administrative support valued at \$3,813.20. This contribution covers the administrative tasks related to the management and oversight of the ShareVision system upgrade, including coordination of meetings, documentation, and other back-end support essential for project continuity.

Fund Development Coordinator Support:

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

Purpose of Grant: TPCS seeks funding from the Council Discretionary Grant to enhance our case management capabilities through the upgrade to ShareVision Plus. This system upgrade is essential to our continued efforts to provide efficient, secure, and compassionate services to those in need. Specifically, the grant will enable us to fully implement the ShareVision Plus system, which offers superior customization features that are crucial for improving our data management, reporting capabilities, security, and reducing the trauma experienced by clients when they re-enter our programs.

Proposed Allocation of Funds: The total request of \$15,000 from the Council Discretionary Grant will be allocated as follows:

Subscription Fee (\$10,331.94):
This portion of the grant will cover the cost difference for one fiscal year's subscription under the current plan and provide for an additional year of the ShareVision Plus subscription. This extended subscription is essential not only for covering the increase from the basic to the Plus version but also for ensuring the sustainability of the system after our consultant's engagement concludes. The additional year will allow our team continued access to enhanced features and support, facilitating necessary adjustments as we fully integrate the system into our operations. This period is crucial for our internal team to adapt to and take full ownership of the new system, ensuring a smooth transition and maximized system capabilities without interruption.

Support Hours (\$2,953.13):
These funds will be used to secure an additional 25 hours of support from ShareVision, extending beyond the initial setup phase. This will assist with ongoing technical customization and troubleshooting, crucial for maximizing the system's potential and ensuring its effective integration into our daily operations.

Administration Costs (\$1,714.93):
The administrative portion of the funds will cover the costs associated with managing the upgrade project. This includes coordination of activities, managing vendor relations, and ensuring that all aspects of the system transition are effectively overseen.

Please see attached "Breakdown of Funding Request & Need" for an outline of our request.

Impact of Grant: By securing this grant, TPCS will be able to address the critical technological needs that have been highlighted through our previous operations. The enhanced features of ShareVision Plus will allow us to better manage client data across multiple

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

The Council Discretionary Grant sought by TPCS for upgrading to ShareVision Plus aligns directly with several key aspects of the City of Vernon's 2023-2026 council strategic plan, specifically under the themes of Livability, Governance and Organizational Excellence. The approval of this grant will facilitate significant benefits:

Enhancing Livability through Improved Housing Services:
By upgrading our case management system to ShareVision Plus, TPCS will enhance its ability to efficiently manage housing services, thereby supporting the city's goal to encourage housing diversity and development. The system's improved data management capabilities will allow for better tracking of housing availability and client housing histories, leading to more effective placement and support of individuals in need.

Community Safety: The upgraded system will also play a crucial role in collaboratively addressing street entrenchment issues. By ensuring more efficient case management and client tracking, TPCS can more effectively collaborate with emergency services and other community organizations to enhance the safety and well-being of vulnerable populations.

Governance and Organizational Excellence:
Good Governance: The implementation of ShareVision Plus will exemplify strong and disciplined decision-making. By investing in advanced technology solutions that improve our service delivery, TPCS demonstrates a commitment to good governance practices that align with the city's objectives.

Recruitment and Retention: A more efficient and user-friendly case management system not only enhances our ability to serve the community but also supports our staff. By reducing administrative burdens and improving data accessibility, the system helps create a supportive work environment that aids in the retention and satisfaction of employees.

Sound Internal Processes: Upgrading to ShareVision Plus will streamline TPCS's internal systems and processes, ensuring that our service delivery is more effective and efficient. This directly supports the city's focus on enhancing internal systems to improve overall service provision.

Community Impact: The successful implementation of ShareVision Plus will enable TPCS to provide services that are not only more responsive but also more precise and tailored to individual needs. This leads to a direct improvement in the quality of life for individuals and families we serve, contributing to a more resilient, equitable, and accessible community. The enhanced data security and improved reporting capabilities will also ensure greater accountability and transparency in how services are delivered and

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

TPCS receives robust financial support and sponsorship from a variety of community sources, which underscores the local commitment to our mission and services. This support not only facilitates our daily operations but also bolsters our capacity to launch significant projects such as the upgrade to ShareVision Plus. Here are key highlights of our community financial support and sponsorship:

Local Businesses and Corporations:
TPCS partners with several local businesses that provide financial contributions and in-kind services. These partnerships help reduce operational costs and enhance our program offerings. Examples include local tech companies providing equipment and software at reduced costs, and construction firms assisting in the renovation of our facilities.

Government Grants and Funding:
In addition to the Council Discretionary Grant, TPCS regularly receives funding from municipal, provincial, and federal government sources. These grants are pivotal in supporting our expansive range of services and strategic initiatives, demonstrating significant trust and investment from governmental bodies in our work.

Private Donations and Philanthropy:
We receive support from individual donors and philanthropic organizations, which often target specific projects or general operational support. This level of personal and philanthropic commitment is crucial for filling funding gaps and enabling flexibility in our response to emerging needs.

Community Foundations and Non-Profit Partnerships:
Collaborations with community foundations and other non-profit organizations often result in financial support for shared goals, particularly those aiming at housing stability and homelessness prevention. These partnerships are testament to the community's collective effort to address social issues comprehensively.

Impact of Community Support:
The diverse financial backing from our community partners and sponsors enhances our operational capabilities and allows for strategic investments in long-term projects like the ShareVision Plus upgrade. The Council Discretionary Grant will play a pivotal role in this technology enhancement, enabling us to significantly improve our data management and service delivery systems. Continuous community support post-grant will ensure the sustainability of the system, enabling ongoing maintenance and upgrades to meet evolving

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The award of the Council Discretionary Grant to TPCS for upgrading to ShareVision Plus will have significant environmental and social impacts. By transitioning from a primarily paper-based case management system to an advanced digital system, TPCS will drastically reduce its environmental footprint. This shift not only conserves resources and decreases waste but also aligns with broader community goals of sustainability and responsible resource management.

The social benefits of implementing a more sophisticated case management system are profound. ShareVision Plus will enhance our ability to track and manage client data efficiently, leading to fewer individuals falling through the cracks. The system will minimize the need for clients to repeatedly share traumatic experiences, thereby reducing their emotional distress and enhancing the overall care process. Improved data management capabilities will allow for more effective coordination of services and resources, ensuring that clients receive timely and appropriate support. This leads to better overall case management outcomes, including more stable housing placements, improved health outcomes, and a higher rate of successful integration into the community.

These enhancements brought by the Council Discretionary Grant will not only support TPCS ' s mission but also contribute to the city ' s objectives of fostering an inclusive, supportive, and resilient community. The integration of this technology demonstrates a commitment to both environmental stewardship and social well-being, setting a standard for innovation and care in community services.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 30, 2024

Date

Signature

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Inquiries: 250-545-1361

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Breakdown of Funding Request/Need							
	CSRF Request	CSRF Funding Received	CSRF Details/Description	ShareVision Plus Upgrade Costs	ShareVision Plus Description	Request through Council Discretionary	Council Discretionary Grant Description
Totals	\$100,000.00	\$66,000.00		\$55,281.26		\$15,000.00	Total Request
admin	\$10,000.00	\$6,600.00	10%	\$5,528.13	in-kind contribution of \$3,813.20 from TPCS admin allocations	\$1,714.93	Administration of system
consultants	\$70,000.00	\$35,000.00	quote confirmed, amount approved	\$30,000.00	in-kind contribution from TPCS admin allocations	\$0.00	TPCS in-kind contribution of \$30,000
start up fee		\$0.00	included in subscription invoice	\$0.00	N/A	\$0.00	N/A
subscription fee (5500)	\$11,000.00	\$14,868.06	start up fees and 2 years of subscription - July 31, 2025 end. After this date, allocation of admin from all programs will be used to cover the annual expenses for the system	\$16,800.00	Amount needed would be \$8,400 for one year, plus the difference from the current fiscal year of \$1,931.94 for a total need of \$10,331.94	\$10,331.94	Difference in costs for one fiscal year, plus an additional year of subscription costs. Sustainability plan to acquire additional funding or to split the costs of one year - \$8,400 between our 29 sites and 6 applicable non-residential programs for a total of \$240 annually for each site/program
support hours (share vision)	\$9,000.00	\$5,906.26	25 hours of support hours (25hrs per year for 2 years - July 31, 2025 end)	\$2,953.13	25 additional hours of support until July 31, 2026 for additional support after our consultant is no-longer with us	\$2,953.13	An additional 25 hours of ShareVision support to assist with the technical customization needed for the success of the project
Internal wages (ShareVision Developer & Training Facilitation)	\$0.00	\$3,625.68	Quoted amount changed as taxes and extra support hours were not accurate	\$0.00	N/A	\$0.00	N/A

breakdown of amount requested

List of Board Members

Turning Points Collaborative Society



Webpage: <https://turningpoints.ngo/who-we-are/board-members>

Board of Directors Contact Email: bod@turningpoints.ngo

NAME OF INDIVIDUAL	BACKGROUND/DESCRIPTION
KEVIN ROBERTSON (BOARD PRESIDENT)	Kevin joined the board in 2017 and is the current President. He is a lawyer with Virgin Hickman. As a family law lawyer, he sees the stressors placed on people due to addictions and how close many are to homelessness. He resides in Vernon with his partner and two children.
JULIETTE CUNNINGHAM	Juliette has been a business owner in Downtown Vernon since 1990. She also has served her community as a school trustee for 9 years and retired as a 3 term City Councillor in 2018. She currently is serving as an appointed Board member of the Okanagan College Board of Governors serving as Chair, Director on the Vantage One Credit Union Board and Chair of the ESG committee, Director on the Turning Points Collaborative Board. She currently is also a volunteer with ESS – Vernon having recently helped victims of the 2021 White Rock Fire and Merritt floods. Her past experience includes Vice-Chair Regional District of the North Okanagan, Chair of Greater Vernon Advisory Committee, Vice-Chair of Okanagan Basin Water Board. Her passion for social justice, homelessness and affordable housing has seen her involved with many non-profits including the Women’s Centre, Partners in Action, Immigration Partnership, Seniors Action Network, and Turning Points Collaborative. What keeps her motivated is her belief that everyone should have a roof over their head and a safe place they can call home.
MEGAN DESIMONE	Megan has a Bachelor and Master’s degree in social work from UBC and over 23 years working with people experiencing addictions, trauma, homelessness and mental health issues in a variety of health care, community, and social service settings. She is currently the founder and lead psychotherapist at The Life Balance Counselling Services and a proud member of the Trauma Counselling Team at Dr. Gordon Davidson Operational Stress & Recovery Program. Prior to this, she was the Clinical Supervisor and Instructor with UBC Okanagan School of Social Work at the Interdisciplinary Mental Health Clinic and the Interior Health Clinical Operations Manager for Mental Health and Substance Use Services in the North Okanagan. Megan joined the board of directors in 2015 when the organization was John Howard Society of the North Okanagan. She lives works and plays with her partner, two children, two cats, one dog and four chickens in Vernon, located in the unceded territory of the Syilx/Okanagan people.
LINDA CROSS	In her early career, Linda worked as a youth worker, probation officer and family court counsellor. She was a senior counsellor at Howard House, a

	<p>transition residence and halfway house for men on conditional release. Subsequently, Linda has been an adjudicator for many years, making decisions for the B.C. Residential Tenancy Office, Employment and Assistance Appeal Tribunal, and more recently the Parole Board of Canada. Currently, she is appointed as a board member under the B.C. Mental Health Act. She has taught community college courses in sociology, criminology, and business administration. She previously served as a volunteer for the Vernon Jubilee Hospital Bioethics Committee, as well as Vernon Ringette, and the Okanagan Youth Symphony Society. Linda joined the Turning Points Collaborative Society Board in June 2020.</p>
CLINT KANESTER	<p>Clint Kanester retired from the City of Vernon in 2017 after 40 years of service. In his role as the Manager of Protective Services (Bylaw Compliance/Community Policing) he collaborated and partnered with social service providers to provide for a safer community and to better serve clientele in need. Family, hiking, camping, gardening and cooking are Clint’s passions.</p>
NICOLA HODELET	<p>Nicola hails from Scotland, where she attended medical school, following which she trained as a psychiatrist. She loves BC and decided to move here over ten years ago. She feels immensely privileged to live, work, and play on the traditional unceded territory of the Syilx Peoples. She has worked in various roles for local health authorities and through that work has gained a huge respect for the services aimed at supporting the most vulnerable in society, and an understanding of how much work remains.</p>
AMANDA POTTER	<p>Amanda is a Chartered Professional Accountant who thrives on challenges and the opportunity to make a difference with 8+ years of professional experience working at KPMG in Vernon. During this time, she has worked with a wide range of clients and industries, including not-for-profits. Her specialties include financial reporting, compliance and tax planning. She currently serves on the Turning Points Board as the Treasurer.</p> <p>Amanda was born and raised in Vernon, and is in the process of building her dream home with her husband where she will live with her little family, consisting of two Boston Terriers and a cat. In her spare time, she teaches fitness classes, loves to cook for friends and family, or can be found enjoying all that the Okanagan lifestyle has to offer.</p>
CATHERINE LORD	<p>Catherine is a past two-term city of Vernon Councillor. She is a CPA, was the Deputy Treasurer for the City for 17 years and the Director of Finance for the District of Coldstream from 2004 to 2009. She is passionate about her community and has served on a number of local boards, including the Women’s Transition House (renamed the Archway Society for Domestic Peace), Ribbons of Green and the Community Foundation of the North Okanagan. Since retiring, she has taken on the challenge of projects that improve the lives of seniors. She is an Action Team leader with the Vernon Seniors Action Network and in that capacity is working with the City of Vernon for Age/Dementia Friendly Community designation.</p>

BRAD CASE	Brad was born and raised in Enderby, and still calls it home. Brad has served on many boards and organizations over the years along with being a 5-term city councilor. He is involved and passionate about the community. Brad sees the stress on community members who suffer from addictions and the lack of the basic needs of life. "Being able to help support an organization like Turning Points is as important to our community as it is to the entire region."
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List of Members of the Executive

Detailed List of Executive Team & Their Background: <https://turningpoints.ngo/who-we-are/executive-team>

RANDENE WEJR – CEO

Email: Randene.Wejr@turningpoints.ngo

Phone: 250-542-3555 #206

KELLY FEHR – EXECUTIVE DIRECTOR OF OPERATIONS

Email: Kelly.fehr@turningpoints.ngo

Phone: 250-542-3555 #202

LISA CHURCH – EXECUTIVE DIRECTOR OF HUMAN RESOURCES

Email: Lisa.Church@turningpoints.ngo

Phone: 250-542-3555 #209

BRAD HOUGHTON – EXECUTIVE DIRECTOR OF ADDICTION SERVICES

Email: brad.houghton@turningpoints.ngo

Phone: 250-542-3555 #203

MICHELE TEPPER – EXECUTIVE DIRECTOR OF FINANCE

Email: michele.tepper@turningpoints.ngo

Phone: 250-542-3555 #201

TARA TSCHRITTER – REGIONAL DIRECTOR OF THE SOUTHERN INTERIOR

Email: Tara.Tschritter@turningpoints.ngo

Phone: 250-575-9331

LAURIE CASE – EXECUTIVE DIRECTOR OF COMMUNICATIONS

Email: laurie.case@turningpoints.ngo

Phone: 604-839-9870

BETTY LEE – EXECUTIVE ASSISTANT

Email: Betty.Longstaff@turningpoints.ngo

Phone: 250-309-2881

BRANDY MELLOWS – DIRECTOR OF OUTREACH & HOUSING SUPPORTS

Email: brandy.mellows@turningpoints.ngo

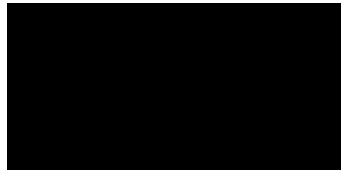
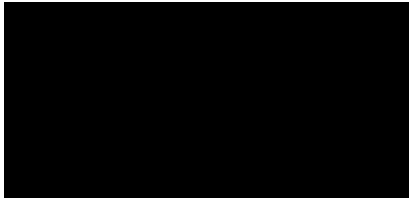
Phone: 250-241-0025

Minutes

Annual General Meeting: Board of Directors – Turning Points Collaborative Society

Location: #102 3301 24 Ave, Vernon, B.C. and via Teams

Date: Thursday, Sept 14, 2023 6:00 pm



Present: [Redacted]

Online: [Redacted]

Staff: [Redacted]

1. Call Annual General Meeting to Order	6:12pm
2. Chair’s Opening Remarks and Introductions	
3. Agenda and Minutes of the 2022/23 AGM	
Approval of the agenda; and Minutes of the Sept 8, 2022 Annual General Meeting.	THAT the Agenda be adopted as circulated; AND FURTHER, that the minutes of September 8, 2022, 2021/2022 Annual General Board Meeting be adopted as circulated; Moved by [Redacted], seconded by [Redacted] - Carried
4. Auditors Report	
Auditor’s Report for year ending March 31, 2023 presented by Chris Mihalcheon, BDO Appointment of the Auditors for 2023/2024	THAT the Board receive the Auditor’s Report. Moved by [Redacted], seconded by [Redacted] - Carried THAT the Board appoint the auditors for the 2023/2024 fiscal year. Moved by [Redacted], seconded by [Redacted] - Carried
5. Reports	
Impact Report <ul style="list-style-type: none"> • President’s Report – Pg. 3 • CEO’s Report – Pg. 3 	THAT the Board receive the President’s, CEO’s and Impact Reports for information. Moved by [Redacted], seconded by [Redacted] - Carried
6. Adjourn Meeting	6:47pm
Adjournment	THAT the Board adjourn the meeting. Moved by [Redacted], seconded by [Redacted] - Carried



IMPACT REPORT 2022-2023

OUR MISSION AND MANDATE

Building Community; Strengthening People

MISSION

To achieve safe and sustainable housing in our communities by providing a continuum of housing, promoting health, and offering community outreach, employment and addiction services.

VALUES

We value 'Heart Centered Leadership' which supports our team's ability to build powerful relationships by being kind, caring, and courageous.

We believe that housing is a basic human right.

We believe that every person has the right to be treated with dignity, equity, fairness, and compassion without discrimination.

We value collaboration as a core practice to achieving our goals.

We value safety, wellness, and a sense of wellbeing for our community, clients, and staff.

MANDATE

To provide safe and supportive housing alternatives that meet the needs of people who are homeless, at risk of being homeless or who are marginally housed.

To promote the health and safety of our community through social development and public education activities.

To build and deliver programs and services to strengthen life skills and provide opportunities for people in need.

To develop and deliver programs and resources that provide a continuum of recovery services.

Turning Points, without them I don't know what I would have done. They gave me a chance for housing, work, and health. They gave me peace.

The future looks amazing. Honestly, it really does.

TURNING POINTS CLIENT

Home is like a real big first step to be able to start getting well again. To have a spot you can come back to and know that you're going to be safe and warm and that there are people there that are willing to help you. I am so grateful for Turning Points.

TURNING POINTS CLIENT

If you've never experienced homelessness, it's almost impossible to describe... that feeling of not having a roof over your head and the wear and tear on your very soul.

Turning Points is the only program that I've found in over ten years that actually helped me. This place is like I died and went to heaven.

A TURNING POINTS CLIENT UPON SECURING PERMANENT HOUSING



OUR COMMITMENT

BOARD PRESIDENT, KEVIN ROBERTSON

During the last year at Turning Points, we've seen significant expansion and operational growth. This has led to new housing and increased services being available while taking on significant operational reviews and organizational planning. Management have deftly executed the course charted by the strategic goals, while our staff continue to be the backbone of all the good our organization does to assist clients during their most difficult times. The board sends out a huge thank you to management and staff for the tremendous work that was done over the last year.

The organization continues to provide a diverse set of services to our, unfortunately, growing clientele. The challenges faced by our clients include the housing crises and opioid epidemic. The organization continues to work cooperatively with aligned organizations.

Turning Points remains in a healthy position and is prepared to take on future challenges.



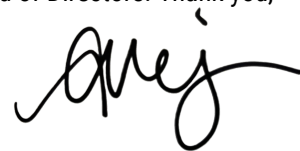
CEO, RANDENE WEJR

Despite coming out of our Covid era, we continue to see significant financial and health impacts that were magnified during this time. Our waitlists for housing and addiction services both continue to grow; housing affordability is becoming more and more difficult to find; seniors and families continue to be the fastest growing groups who are precariously housed or homeless.

Turning Points Collaborative continues to respond to these ongoing challenges by prioritizing shelter diversion, scattered site housing and growth in supportive and affordable housing stock. We opened the 52 bed Crossings supportive housing site in Vernon, added an affordable family housing complex in Vernon and increased our addiction services continuum. Responding to the growing demand for sober living, TPCS opened up a vacant site to provide that service.

Our incredible staff make these changes possible for the people who use our services. They have shown tremendous leadership in our sector, with TPCS winning Employer of the Year at the Greater Vernon Chamber of Commerce Business Excellence Awards.

The important work we do is only possible due to the generosity of our staff, our funders, the communities in which we work, and from the guidance of our Board of Directors. Thank you, thank you, thank you.



OUR CONTINUUM OF CARE

36 PROGRAMS

26 SITES



OUTREACH

Our outreach programs seek to reach individuals and families who are homeless or experiencing housing insecurity. We also provide programming to assist in improving the health and well-being of individuals experiencing homelessness.

SHELTER

Our shelter services provide temporary housing for people who are homeless or experiencing housing instability. While in shelter, clients have access to case planning, referrals, laundry, showers, and meal services 24 hours a day, 7 days a week.

HOUSING

Our housing programs and sites include an innovative rapid re-housing program, a scattered sites model, and several supportive housing and affordable housing sites throughout Enderby, Vernon, Kelowna, and West Kelowna.

ADDICTIONS RECOVERY

Our addictions recovery program is a sober living community which offers a safe place for individuals to embark on the path of addiction recovery. The programs are based on the bio/psycho/social model and 12-Step model of recovery and include support groups and group therapy.

EMPLOYMENT SERVICES

Our employment services programming is a partnership with Community Futures of the North Okanagan. Together we deliver WorkBC one-to-one employment services to clients who are facing multiple barriers to employment.

OUTREACH

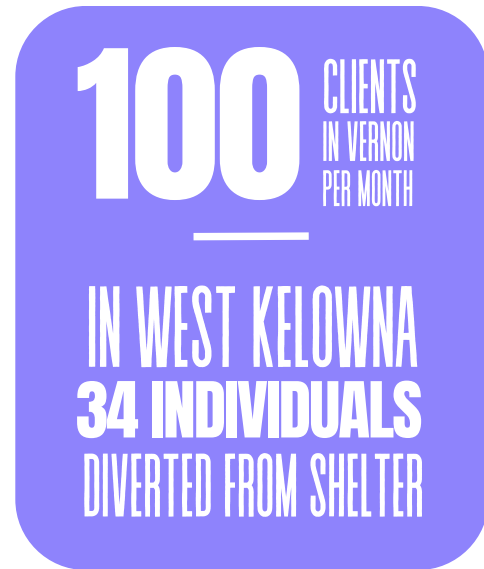


Our outreach programs work to meet individuals where they are at. In Vernon this includes through street outreach, the Cammy Lafleur clinic, community support workers, substance use navigator, shelter, and housing programs. The team has been able to support the community by offering important programs such as peer wellness events, and trainings in substance use disorder, naloxone, safe talk, and needle poke prevention.

In West Kelowna a variety of outreach programming has helped divert numerous individuals from the overburdened shelter system, while supporting others to maintain their housing through regular home visits, community referrals, parent referrals, senior's outreach, indigenous supports, peer programs and much more.

Our outreach programs are in high demand and consistently experience wait lists.

- CAMMY LAFLEUR CLINIC – Vernon
- HOMELESS OUTREACH & PREVENTION – Vernon
- HOMELESS CRISIS INTERVENTION TEAM – Vernon
- WEST KELOWNA OUTREACH – West Kelowna
- SUBSTANCE USE NAVIGATOR – Vernon
- CLIENT CARE AND COMMUNITY SUPPORT



SHELTER



- AMALGAMATED SHELTER – Vernon – 60 BEDS
- RICHTER ST. SHELTER – West Kelowna – 51 BEDS
- BARTLEY ROAD SHELTER – West Kelowna – 38 BEDS



The demand for shelter in Vernon, Kelowna, and West Kelowna remains high and continues to grow. This past year **Vernon's Amalgamated Shelter supported over 24,500 overnight stays. In Kelowna, Richter Street Shelter served 377 unique clients and West Kelowna's Bartley Court served 131.**

We continue to employ the shelter diversion methodology which has helped relieve some of the pressure on the shelter system. The goal of this process is to divert clients away from the overburdened shelter system and towards housing opportunities with people they know.

Our staff provide referrals, on-site clinics, peer support, and case management. In Kelowna, they created the Shelter Discharge Committee to ensure appropriate intake for clients discharged from the hospital.



SUPPORTIVE HOUSING

MY PLACE - Vernon - 52 UNITS
THE CROSSINGS - Vernon - 52 UNITS
POLSON - Vernon - 29 UNITS

The Crossings opened its doors in December 2022. This long-awaited supportive housing facility is a twin to My Place, offering an additional 52 essential supportive housing spaces to our community. In addition, The Polson Motel was permanently added to our supportive housing stock, offering 29 additional units. **Our supportive housing sites have zero vacancies.**

RAPID RE-HOUSING

OUR PLACE - Vernon - 26 UNITS
SUPER 8 - West Kelowna - 30 UNITS

The Rapid Re-Housing Program swiftly transitions individuals from low barrier shelters or the streets, preventing them from becoming entrenched in homelessness. Our skilled case managers are dedicated to helping participants find long-term housing that will ultimately end their experience with homelessness.

This program provides targeted intervention, efficient staffing, reduced facility expenses, and decreased strain on public services. **In West Kelowna, of the 93 people we served, 59 have gone on to permanent housing or long-term residential treatment programs.**



AFFORDABLE HOUSING

BLAIR APARTMENTS - Vernon - 39 UNITS
PIVOT HOUSING - Vernon - 42 UNITS
HILLSIDE APARTMENTS - Enderby - 19 UNITS
CEDAR PARK - Enderby - 10 UNITS
PIONEER PLACE - Enderby - 24 UNITS
MOTEL PROGRAM - Vernon - 40 UNITS

Adding affordable housing stock to our continuum has been a key focus of the organization this year. **We now have 174 units of affordable housing in the communities of Vernon and Enderby.**

This program is vital to the housing continuum, providing essential spaces for our clients completing residential treatment at Bill's Place, and for others moving from rapid re-housing or supportive housing. Through our full time affordable housing manager, we offer support and referrals which helps tenants live independently and successfully maintain permanent housing.

The demand for additional affordable housing stock remains high as we currently have 350 names on our waiting list.

ADDICTIONS RECOVERY



BILL'S PLACE - Vernon - 19 SPACES
HAVEN PLACE - Vernon - 8 SPACES

The addiction recovery program at Bill's Place saw 68 clients begin their recovery journey this past year. The success of this program is well-known, which has driven demand for our services. This demand is also driven by the on-going toxic drug crisis in B.C. According to the BC Coroner Service, "at least 2,272 British Columbians lost their lives to toxic drugs in 2022."

Individuals who complete our program have been very successful in moving on to independent living and finding employment. With **over 45 people currently on the waiting list for Bill's Place**, we continue to look for ways to increase services, including by increasing the facilitation of our family program AWARE.

BILL'S PLACE RECEIVED OVER
350
REFERRALS FOR SERVICE
THE CURRENT WAITING LIST FOR SERVICE IS
OVER 7 WEEKS LONG

EMPLOYMENT SERVICES



44%
OF CLIENTS ACHIEVED
SUCCESSFUL EMPLOYMENT
CATCHMENT AVERAGE IN THE NORTH OKANAGAN IS 49%

In partnership with Community Futures of the North Okanagan, Turning Points delivers WorkBC one-to-one employment services to clients facing multiple barriers to employment. **This year we had a 27% increase in clients seeking our service with 70 new intakes, compared to 55 the previous year.**

Turning Points' WorkBC program provides specialized support for people who are experiencing homelessness, substance use disorder, mental health challenges, and/or multiple barriers to employment. This free services include access to job search resources, resume and cover letter support, case management, customized employment job search, workshops, personal counseling services for employment readiness, and ongoing follow-up.

COMMUNITY EDUCATION & AWARENESS

Our community education and awareness efforts are important to the continued success of the organization. We collaborate with community stakeholders, health care providers, other non-profits, media, educators, businesses and local governments to advocate for change, raise awareness about the social issues that impact our community, educate the general public, and reduce the stigma associated with homelessness and substance misuse.

Our team participates on various committees about issues related to the drug poisoning crisis and homelessness. They facilitate training on non-violent crisis intervention, substance use disorder and Naloxone administration for new staff, peers, security firms, non-profits, colleges, practicum students, clients and family members.

As a leader in the sector, we welcome opportunities to share our knowledge of best practices and to collaborate for the betterment of our community.

The **PEERS programs** provide peer-based support for our clients. PEERS also offer community awareness through regular participation in workshops, committees and community activities.

Our **Social Enterprise, Howard Industries** continues to provide work experience such as through donation pickup and delivery, janitorial services, yard maintenance and interior painting.

EXTERNAL COMMITTEES:

Vernon:

Association of Fundraising Professionals
BC Addiction Recovery Association
CAC - Provincial Supportive Recovery Services
Complex Care Steering Committee
Interior Social Profit Housing Planning Committee
Chamber of Commerce - Advocacy
Collaborative Interior Health/TPCS
COOL Team (multi-disciplinary/agency outreach)
Community Connections
Coordinated Access Table
Downtown Vernon Association
Emergency Food Action Network
Good Food Box
HART (Provincial Health)
Homelessness Memorial, Coordination Committee
HOPE outreach
Interior Coalition of Shelter Professionals
Kalamalka Rotary
Okanagan College Advisory Committee
Overdose Awareness Day Committee
Partners in Action (City of Vernon)
Pacific Aids Network
Perinatal Substance Use Team
Sexual Assault Services Committee
ShareED Committee
Social Planning Council of North Okanagan

Kelowna/West Kelowna:

Built for Zero Kelowna
Community Outreach Table
Community Advisory Committee
Coordinated Access Table
Kelowna Shelter Table
Hospital to Shelter Discharge Committee
Pardon Me Hearing Clinics
Hep C Point-of-Care Testing/Specialty Health Clinic

Enderby:

Interagency Committee



OUR STRATEGIC PLAN

In 2022, Turning Points adopted a new strategic plan. The previous plan saw Turning Points through a significant period of growth and achievement, and provided a solid foundation for the organization’s next four year term. This year’s planning session included members of the board of directors and executive leadership team, and resulted in a comprehensive plan to guide us in effectively meeting the needs of our community while aligning with our core values.

The strategic plan focuses on five key goal areas. These are some of the key focus areas and highlights of the past year:

- SUPPORT COMMUNITY HOUSING STRATEGIES**

Our areas of focus include planning and coordinating new housing initiatives, enhancing our existing partner relationships, and expanding environmental programs. We opened The Crossings Supportive Housing in Vernon and assumed operations of The Village Affordable Housing in Kelowna (Mar/23).
- EXPAND COMMUNITY EDUCATION & AWARENESS**

We focus on promoting our organizational values through routine stakeholder engagement, providing social awareness through social media, traditional media, and by participating in community events and activities. We also participate in targeted advocacy to government leadership.
- DIVERSIFY REVENUE STREAM**

We are creating positive revenue streams through the hiring of a fund development coordinator and by hosting some of our own fundraising activities. Our first Comedy For Community event raised \$60,000 for the Southern Interior Scattered Site Program.
- GROWTH MANAGEMENT**

We are prioritizing recruitment and focusing heavily on retention efforts. Key initiatives have been job fairs, online orientations, on-going staff training, flexible return-to-work options, flexible schedules for non-residential program staff, and mentorship opportunities for internal leadership candidates.
- ENHANCE CONTINUUM OF CARE**

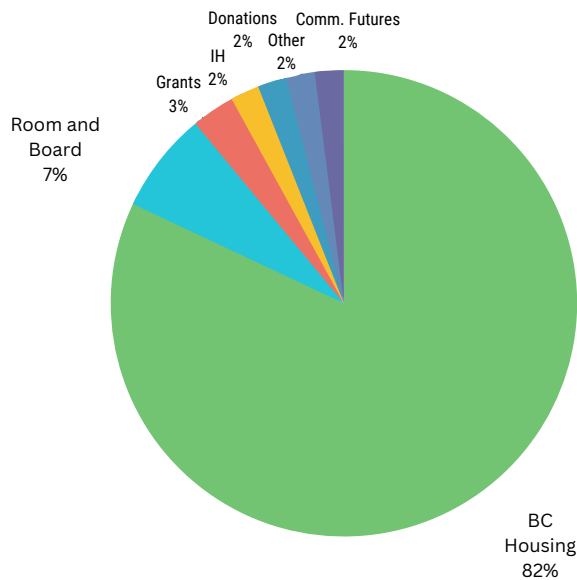
Our key focus has been on standardizing client programs, identifying service gaps, improving service options, and training staff in innovative service provision. Some highlights include: shelter diversion and safe-talk training for staff, an extreme weather response plan, and a warming bus program.

OUR STEWARDSHIP

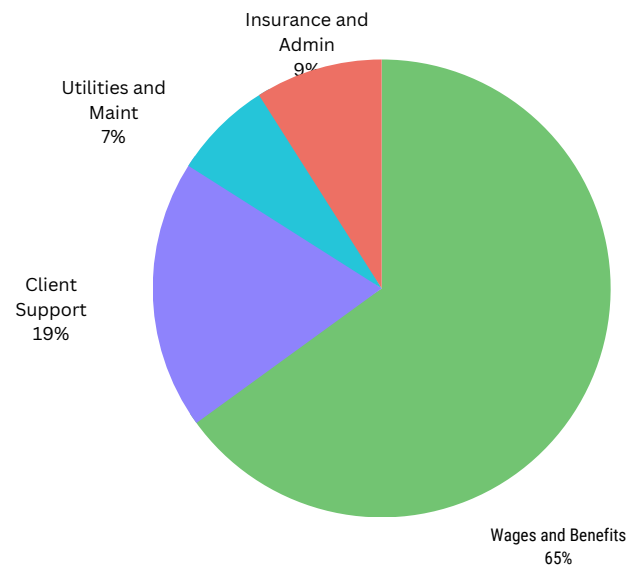
Turning Points Collaborative Society continued to experience growth in 2022/23 with revenues increasing 21% over the prior fiscal year. Most of this increase was attributable to the opening of The Crossings, a new 52 bed supportive housing complex in Vernon, BC.

Financial Report 2022-2023 Controller Michele Tepper

REVENUES



EXPENDITURES



FUNDRAISING

In February we hired a full-time fund development coordinator. Within the first few months of this hiring, TPCS was able to apply for several significant fund opportunities from foundations, as well as federal, provincial and community sources. By the end of our fiscal in March 2023, we were awarded \$94,468 by BC Housing from their Housing Provider Information Technology Grant. This grant allows us to upgrade certain outdated hardware, while simultaneously improving data privacy and security features throughout our sites and programs.

Grant applications and donor stewardship will be a key focus for the next fiscal year, with a goal of diversifying the overall revenue stream.

WE THANK YOU FOR YOUR CONTINUED SUPPORT OF OUR PROGRAMS

TPCS has excellent relationships with the community of Vernon and provides strong leadership, working to achieve a healthy and sustainable community.

SOCIAL PLANNING COUNCIL FOR THE NORTH OKANAGAN

The City of West Kelowna continues to be impressed with the work that Turning Points is doing to support our community's most vulnerable individuals. Their collaboration with other non-profits and funders has been wonderful to witness, and we are thankful for their arrival in our city.

CITY OF WEST KELOWNA

...at every moment, one of you were there in one way or another to do anything in your power to go over and above to see me move forward... Thank you from the bottom of my heart for sticking it out with me.

TURNING POINTS CLIENT UPON
SECURING PERMANENT HOUSING





Turning Points Collaborative Society

102 - 3301 24th Avenue

Vernon, B.C. V1T 9S8

250.542.3555

www.turningpoints.ngo

**Turning Points Collaborative
Society
Non-consolidated Financial
Statements
For the Year Ended March 31, 2023**

**Turning Points Collaborative Society
Non-consolidated Financial Statements
For the Year Ended March 31, 2023**

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Tel: 250 545 2136
Fax: 250 545 3364
www.bdo.ca

BDO Canada LLP
2706 30th Avenue, Suite 202
Vernon, BC V1T 2B6

Independent Auditor's Report

To the board of directors of Turning Points Collaborative Society

Report on the Non-consolidated Financial Statements

Opinion

We have audited the non-consolidated financial statements of Turning Points Collaborative Society (the Society), which comprise the non-consolidated statement of financial position as at March 31, 2023, the non-consolidated statements of changes in net assets, operations and cash flows for the year then ended, and notes to the non-consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying non-consolidated financial statements present fairly, in all material respects, the non-consolidated financial position of the Society as at March 31, 2023, and its non-consolidated financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Non-consolidated Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the non-consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Non-consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the non-consolidated financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of non-consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the non-consolidated financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.



Auditor's Responsibilities for the Audit of the Non-consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the non-consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these non-consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the non-consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the non-consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the non-consolidated financial statements, including the disclosures, and whether the non-consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organization have been applied, on a basis consistent with that of the preceding year.

BDO Canada LLP

Chartered Professional Accountants

Vernon, British Columbia
July 26, 2023

Turning Points Collaborative Society Non-consolidated Statement of Financial Position

March 31	2023	2022
Assets		
Current		
Cash	\$ 1,907,563	\$ 1,643,461
Investments (Note 2)	300,000	300,000
Accounts receivable	1,299,587	1,216,127
Inventories	36,956	42,383
Prepaid expenses	33,692	12,918
	3,577,798	3,214,889
Capital assets (Note 4)	9,756,704	9,832,160
Controlled entities (Note 5)	10	10
Restricted Cash (Note 3)	275,425	199,345
	\$ 13,609,937	\$ 13,246,404
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities (Note 6)	\$ 2,261,608	\$ 1,058,769
Customer deposits	54,746	47,708
Deferred contributions (Note 7)	324,987	1,401,661
Current portion of long-term debt (Note 8)	119,328	114,900
	2,760,669	2,623,038
Long-term debt (Note 8)	4,495,192	4,615,513
Deferred contributions for capital assets (Note 9)	2,163,186	2,210,140
	9,419,047	9,448,691
Net Assets		
Invested in capital assets	3,016,067	2,897,848
Externally restricted (Note 10)	489,563	413,483
Internally restricted (Note 11)	85,862	85,862
Unrestricted	599,398	400,520
	4,190,890	3,797,713
	\$ 13,609,937	\$ 13,246,404

On behalf of the Board:

Director

Director

The accompanying notes are an integral part of these non-consolidated financial statements.

**Turning Points Collaborative Society
Non-consolidated Statement of Changes in Net Assets**

For the year ended March 31	Invested in Capital Assets	Externally Restricted	Internally Restricted	Unrestricted	2023 Total	2022 Total
Balance, beginning of the year	\$ 2,897,848	\$ 413,483	\$ 85,862	\$ 400,520	\$ 3,797,713	\$ 2,774,234
Excess (deficit) of revenues over expenses	(94,249)	-	-	487,426	393,177	399,479
Purchase of capital assets	96,575	-	-	(96,575)	-	-
Long-term debt repayments	115,893	-	-	(115,893)	-	-
Contribution of land	-	-	-	-	-	624,000
Replacement reserve	-	76,080	-	(76,080)	-	-
Balance, end of the year	\$ 3,016,067	\$ 489,563	\$ 85,862	\$ 599,398	\$ 4,190,890	\$ 3,797,713

The accompanying notes are an integral part of these non-consolidated financial statements.

Turning Points Collaborative Society Non-consolidated Statement of Operations

For the year ended March 31	2023	2022
Revenue		
BC Housing	\$ 14,386,930	\$ 11,498,402
Client room and board	1,225,968	995,182
Interior health authority	357,916	485,217
City of Vernon	383,787	296,081
Community futures	280,059	238,290
Canadian mental health association	193,157	213,852
Ministry of housing and social development	184,816	90,202
Other	266,918	151,381
Donations	124,771	464,053
Interest	5,391	4,418
Amortization of deferred contributions (Note 9)	46,954	32,472
	<u>17,456,667</u>	<u>14,469,550</u>
Expenses		
Amortization	172,031	128,815
Client support	528,641	442,010
Food	1,255,293	1,141,589
Housing outreach program	340,614	413,714
Insurance	154,683	97,425
Interest on long-term debt	135,106	89,201
Office expenses	213,506	55,367
Professional fees	238,289	238,411
Property taxes	21,273	21,421
Repairs and maintenance	502,364	333,664
Security	990,704	1,269,825
Supplies	457,008	448,886
Telephone	66,675	47,201
Travel and automotive	136,147	76,150
Utilities	707,264	509,239
Wages and benefits	11,143,892	8,757,153
	<u>17,063,490</u>	<u>14,070,071</u>
Excess of revenues over expenses	\$ 393,177	\$ 399,479

The accompanying notes are an integral part of these non-consolidated financial statements.

Turning Points Collaborative Society Non-consolidated Statement of Cash Flows

For the year ended March 31	2023	2022
Cash flows from operating activities		
Cash receipts from customers	\$ 16,251,226	\$ 13,912,512
Cash paid to suppliers and employees	(15,568,861)	(14,118,353)
Interest received	5,391	4,418
Interest paid	(135,106)	(89,201)
	<u>552,650</u>	<u>(290,624)</u>
Cash flows from investing activities		
Purchase of investments	(455,000)	(300,000)
Proceeds on maturity of investments	455,000	455,000
Purchase of capital assets	(96,575)	(5,084,113)
Capital contributions	-	2,197,000
	<u>(96,575)</u>	<u>(2,732,113)</u>
Cash flows from financing activities		
Proceeds from long-term debt	-	2,564,450
Repayment of long-term debt	(115,893)	(78,238)
	<u>(115,893)</u>	<u>2,486,212</u>
Net increase (decrease) in cash	340,182	(536,525)
Cash, beginning of the year	1,842,806	2,379,331
Cash, end of the year	\$ 2,182,988	\$ 1,842,806
Represented by:		
Cash	\$ 1,907,563	\$ 1,643,461
Restricted cash	275,425	199,345
	<u>\$ 2,182,988</u>	<u>\$ 1,842,806</u>

The accompanying notes are an integral part of these non-consolidated financial statements.

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

1. Significant Accounting Policies

Nature and Purpose of Organization	<p>The Turning Points Collaborative Society ("Society") is incorporated under the laws of the British Columbia Societies Act and is engaged to provide housing and rehabilitative programs of living skills, employment and counselling for marginalized men and women.</p> <p>The Society is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.</p>
Basis of Accounting	<p>The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.</p>
Use of Estimates	<p>The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available.</p>
Financial Instruments	<p>Financial instruments are recorded at fair value at initial recognition.</p> <p>In subsequent periods, equities traded in an active market and derivatives are reported at fair value, with any change in fair value reported in income. All other financial instruments are reported at cost or amortized cost less impairment. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items measured at fair value and charged to the financial instrument for those measured at amortized cost.</p> <p>Financial assets are tested for impairment when indicators of impairment exist. When a significant change in the expected timing or amount of the future cash flows of the financial asset is identified, the carrying amount of the financial asset is reduced and the amount of the write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously, and the amount of the reversal is recognized in net income.</p>
Cash	<p>Cash consists of cash on hand and bank balances.</p>

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

1. Significant Accounting Policies (continued)

Revenue Recognition	<p>The Society follows the deferral method of accounting for contributions.</p> <p>Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.</p> <p>Contract revenue from the Interior Health Authority and client room and board is recognized over the term of the related contract or lease.</p> <p>Rental revenue is recognized as revenue when the period in which the rent was earned is received.</p> <p>Interest and other income is recognized on an accrual basis when the amounts can be estimated and collection is reasonably assured.</p>
Contributed Services	<p>Volunteers contribute many hours per year to assist the Society in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.</p>
Contributed Materials	<p>Due to the difficulty in determining the fair value of materials contributed to the Society they are not recognized in the financial statements.</p>

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

1. Significant Accounting Policies (continued)

Capital Assets

Capital assets are stated at cost less accumulated amortization. Contributed capital assets are recorded at fair value at the date of contribution and are amortized, unless fair value is not determinable in which case contributed capital assets are recorded at nominal value at the date of contribution. Expenditures for repairs and maintenance are expensed as incurred. Betterments that extend the useful life of the tangible capital asset are capitalized.

Amortization based on the estimated useful life of the asset is calculated as follows:

	Method	Rate
Buildings	Declining balance	50 years
Building improvements	Declining balance	20 years
Furniture and fixtures	Declining balance	7 years
Automotive equipment	Declining balance	5 years

When a tangible capital asset no longer contributes to an Society's ability to provide goods and services, or the future economic benefits or service potential of the tangible capital asset is less than its carrying value, the excess of its net carrying amount over its fair value or replacement cost is recognized as an expense in the statement of operations. Any unamortized deferred contribution amount related to the tangible capital asset is recognized in revenue in the statement of operations, provided that all restrictions have been complied with.

When a tangible capital asset is disposed of, the difference between the net proceeds on disposition and the net carrying amount is recognized in the statement of operations. Any unamortized deferred contribution amount related to the tangible capital asset disposed of is recognized in revenue in the statement of operations, provided that all restrictions have been complied with.

Controlled Entities

Controlled not-for-profit organizations are not consolidated in the Society's financial statements. Instead disclosure is provided.

Controlled profit-oriented enterprises are accounted for by the equity method in the Society's financial statements. The Society controls Howard Industries (2010) Ltd., through common control. Howard Industries (2010) Ltd. provides payroll support services to the Society.

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

1. Significant Accounting Policies (continued)

Employee Future Benefits The Society provides pension benefits to its employees through the Municipal Pension Plan of British Columbia. The plan is a multi-employer contributory, defined contribution pension plan. Pension cost is recorded as part of employee salary, wages and employee benefits and is comprised of the amount of employer and employee contributions required for the employees over the year, based on rates that are expected to provide benefits payable under the plan.

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

2. Investments

The carrying amounts of investments are comprised of the following:

	2023	2022
At amortized cost:		
Guaranteed investment certificates, bearing interest at 2.25%, maturing May 2023	\$ 300,000	\$ 300,000
Investments are allocated as follows:		
Current	\$ 300,000	\$ 300,000
Investments are allocated as follows:		
Restricted	\$ 300,000	\$ 300,000

3. Restricted Cash and Investments

Restricted cash and investments consists of cash and investments in guaranteed investment certificates which are restricted in their use and can only be used for specific purposes.

	2023	2022
Cash	\$ 275,425	\$ 199,345
Investments	300,000	300,000
	\$ 575,425	\$ 499,345

Restricted cash and investments is allocated for the following purposes:

	2023	2022
Externally restricted funds (Note 11)	\$ 489,563	\$ 413,483
Internally restricted funds (Note 10)	85,862	85,862
	\$ 575,425	\$ 499,345

**Turning Points Collaborative Society
Notes to Non-consolidated Financial Statements**

March 31, 2023

4. Capital Assets

	2023		2022	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Land	\$ 3,080,139	\$ -	\$ 3,080,139	\$ -
Buildings	6,898,820	469,513	6,898,820	338,304
Building improvements	47,611	16,204	47,611	14,551
Furniture and fixtures	190,175	158,160	190,175	152,879
Automotive	281,571	97,735	184,996	63,847
	10,498,316	741,612	10,401,741	569,581
		\$ 9,756,704		\$ 9,832,160

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

5. Controlled Entities

The Society controls Howard Industries (2010) Ltd., a company under common control, which provides payroll support services on behalf of the Society.

The financial summary of unconsolidated Howard Industries (2010) Ltd. as at June 30, 2022 for the year then ended as provided:

Financial Position

	<u>2022</u>	<u>2021</u>
Total assets	\$ 125,124	\$ 175,916
Total liabilities	135,461	146,689
Total shareholder's equity	(10,337)	29,227
	<u>\$ 125,124</u>	<u>\$ 175,916</u>

Results of Operations

	<u>2022</u>	<u>2021</u>
Total revenues	\$ -	\$ 532,945
Total expenses	(39,565)	(536,044)
Net income	<u>\$ (39,565)</u>	<u>\$ (3,099)</u>

During the year the Society paid \$131,462 (2022 - \$100,000) for payroll support services to Howard Industries (2010) Ltd. The above payments were made in the normal course of operations and recorded at the exchange amount, being the amount agreed to by both parties.

As at March 31, 2023, the Society has a balance receivable from Howard Industries (2010) Ltd. of \$84,439 (2022 - \$84,439), and a balance payable to Howard Industries (2010) Ltd. of \$104,643 (2022 - \$107,800).

The Society owns 100% of the shares of 1098385 BC Ltd, a wholly-owned subsidiary. This company is not active and as a result, the carrying value of the investment in this subsidiary represents the Society's initial investment of \$10.

6. Government Remittances

Included in accounts payable and accrued liabilities are government remittances payable of \$254,508 (2022 - \$133,051).

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

7. Deferred Contributions

Deferred contributions represent unspent resources externally restricted operating funding received in the current period that is related to expenses of a subsequent period. Changes in the deferred contributions balance are as follows:

	Balance, beginning	Contributions received	Amounts recognized to revenue	Balance, ending
BC Housing	\$ 1,209,691	\$ 355,801	\$ (1,310,616)	\$ 254,876
Grants	180,759	295,953	(447,253)	29,459
Other	11,211	55,880	(26,439)	40,652
	\$ 1,401,661	\$ 707,634	\$ (1,784,308)	\$ 324,987

**Turning Points Collaborative Society
Notes to Non-consolidated Financial Statements**

March 31, 2023

8. Long-Term Debt

	2023	2022
Vantage One Credit Union mortgage payable at \$10,554 per month including interest 2.90% per annum, due February 2026, secured by land and building with a net book value of \$2,961,332	\$ 2,117,872	\$ 2,182,078
Vantage One Credit Union mortgage payable at \$3,702 per month including interest 3.60% per annum, due August 2026, secured by land and building with a net book value of \$1,019,888	702,009	720,788
MCAP mortgage payable at \$6,617 per month including interest 2.5790% per annum, due January 2032, secured by land and building with a net book value of \$1,823,007	<u>1,794,639</u>	<u>1,827,547</u>
	<u>4,614,520</u>	<u>4,730,413</u>
Less: Current portion	(119,328)	(114,900)
	<u>\$ 4,495,192</u>	<u>\$ 4,615,513</u>

Principal repayments over the next five years and thereafter are as follows:

2024	\$	119,328
2025		122,860
2026		2,040,213
2027		677,878
2028		37,406
Thereafter		<u>1,616,835</u>
	\$	<u>4,614,520</u>

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

9. Deferred Contributions Related to Capital Assets

Deferred contributions related to capital assets represent the unamortized portion of contributed capital assets and restricted contributions used to purchase capital assets. The changes in the deferred contributions balance for the period are as follows:

	2023	2022
Balance, beginning	\$ 2,210,140	\$ 669,612
Add: donated capital assets	-	1,573,000
Less: amounts amortized to revenue	(46,954)	(32,472)
Balance, ending	\$ 2,163,186	\$ 2,210,140

10. Externally Restricted

As required by BC Housing, a certain portion of the net assets should be used for programs for the benefit of the clients of the Society and that are consistent with the goals of agreements with BC Housing and/or for payments for capital improvements as approved by BC Housing. The reserves have been maintained as part of the interest bearing guaranteed investment certificates (see Note 2) and accumulated surplus is being spent in accordance with the terms of the operating agreement.

11. Internally Restricted

The reserve for building replacement is internally restricted and can only be used with Board approval.

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

12. Employee Pension Plan

The Society and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of trustees, representing plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2021, the Plan had about 227,000 active members and approximately 118,000 retired members. Active members include approximately 41,000 contributors from local government.

The most recent actuarial valuation as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits. The next valuation will be December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The Society paid \$397,388 (2022 - \$308,976) for employer contributions to the Plan in fiscal 2023.

13. Salaries, Honoraria and Benefits

During the year, the Society paid thirty-three employees (2022 - twelve) in excess of \$75,000. Total salaries, wages and benefits paid was \$3,480,535 (2022 - \$1,391,435). The Society does not provide remuneration to its Board of Directors.

14. Economic Dependence

The Society receives 82% (2022 - 79%) of its funding from the Province of British Columbia through BC Housing. The ability of the Society to continue operations is dependent upon continued funding from this source.

Turning Points Collaborative Society Notes to Non-consolidated Financial Statements

March 31, 2023

15. Financial Instruments

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society is exposed to credit risk resulting from the possibility that a customer or counterparty to a financial instrument defaults on their financial obligations; if there is a concentration of transactions carried out with the same counterparty; or of financial obligations which have similar economic characteristics such that they could be similarly affected by changes in economic conditions. The Society's financial instruments that are exposed to concentrations of credit risk relate primarily to its accounts and contributions receivable. The majority of the Society's receivables are from government sources and the Society works to ensure it meets all eligibility criteria in order to qualify to receive the funding.

There have not been any changes in the risk from the prior year.

Liquidity risk

Liquidity risk is the risk that the Society will encounter difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value, which is less than what they are worth; or may be unable to settle or recover a financial asset. The Society is exposed to this risk mainly in respect of its accounts payable and current portion of long-term debt.

There have not been any changes in the risk from the prior year.

16. Commitments

The Society has an available letter of credit, to a maximum of \$300,000 (2022 - \$300,000), from Vantage One Credit Union which bears interest at a rate to be determined upon withdrawal, secured by a general security agreement. This letter of credit was not drawn upon during the year.

17. Comparative Figures

The comparative figures have been reclassified where applicable in order to conform to the presentation used in the current year.

Turning Points Collaborative Society
Schedule 1 - BC Housing Funded Programs
Statement of Operations and Accumulated Fund Balance by Program
For the year ended March 31, 2023

For the year ended March 31	Amalgamated	SS Kelowna	SS Vernon	Gateway	Our Place
Revenues					
Subsidy	\$ 3,159,301	\$ 413,748	\$ 413,748	\$ 62,652	\$ 714,204
Other revenue	-	-	10	-	-
	<u>3,159,301</u>	<u>413,748</u>	<u>413,758</u>	<u>62,652</u>	<u>714,204</u>
Expenses					
Building rent	-	-	-	-	-
Cablevision	2,001	-	-	1,957	192
Electricity	18,321	-	-	5,251	18,054
Heating fuel	9,116	-	-	4,448	2,991
Water & sewer	9,824	-	-	1,463	9,753
Meals	166,949	155	-	7	31,649
Miscellaneous hospitality (ESP only)	52,828	-	-	436	7,505
Insurance premiums	15,579	-	-	3,650	3,420
Waste removal	12,958	-	-	1,894	9,565
Administration charge	219,785	22,875	22,875	8,434	72,533
Internet	1,999	-	-	2,649	2,164
Telephone	4,415	1,035	443	1,073	2,518
General administration	128,705	7,022	6,900	3,015	45,937
Legal	-	-	-	-	-
Furniture and equipment	1,522	-	301	-	-
Laundry	3,564	298	-	123	-
Audit	1,477	-	-	600	1,477
Exterior building maintenance	877	-	-	94	792
General maintenance	94,104	-	-	23,526	47,052
Grounds maintenance	9,399	-	-	85	2,742
Interior building maintenance	11,301	21	623	1,424	3,302
Pest control	1,302	-	-	1,488	1,459
Service contracts	239,824	-	-	7,686	77,030
Janitorial/cleaning supplies	66,701	-	-	639	13,884
Support labour and benefits	2,033,854	53,242	42,004	28	466,478
Education - operating	119	20	130	-	505
Travel - operating (ESP & TH only)	2,528	2,582	186	-	1,473
Motel rooms	-	222,098	26,300	-	-
	<u>3,109,052</u>	<u>309,348</u>	<u>99,762</u>	<u>69,970</u>	<u>822,475</u>
Excess (deficiency) of revenues over expenses	50,249	104,400	313,996	(7,318)	(108,271)
Accumulated fund balance, opening	(4,695)	-	-	22,350	147,351
Surplus allocated	-	-	-	-	-
Accumulated fund balance, ending	<u>\$ 45,554</u>	<u>\$ 104,400</u>	<u>\$ 313,996</u>	<u>\$ 15,032</u>	<u>\$ 39,080</u>

**Turning Points Collaborative Society
Schedule 1 - BC Housing Funded Programs
Statement of Operations and Accumulated Fund Balance by Program
For the year ended March 31, 2023**

For the year ended March 31	My Place	Blair Apartments	Belair	Schell Motel	Polson Park
Revenues					
Subsidy	\$ 1,132,524	\$ 69,480	\$ 264,084	\$ 207,831	\$ 1,057,500
Tenant rent revenue	231,937	222,874	-	-	-
	<u>1,364,461</u>	<u>292,354</u>	<u>264,084</u>	<u>207,831</u>	<u>1,057,500</u>
Expenses					
Building rent	-	-	-	-	-
Cablevision	13,462	10,873	-	-	6,411
Electricity	37,462	34,581	-	-	14,968
Heating fuel	19,452	4,566	-	-	9,994
Water & sewer	36,463	15,645	-	-	16,662
Meals	112,674	175	79,394	64,987	78,551
Miscellaneous hospitality (ESP only)	13,472	1,252	-	-	5,750
Insurance premiums	9,926	7,411	7,746	6,096	6,639
Waste removal	14,139	2,994	-	-	10,183
Administration charge	69,055	23,623	15,542	15,301	25,029
Internet	1,598	1,517	-	-	2,858
Telephone	2,134	2,213	-	-	8,764
General administration	70,886	14,420	9,511	12,057	67,222
Legal	-	-	-	-	-
Furniture and equipment	17,273	-	-	-	-
Laundry	-	2,316	-	-	-
Audit	1,477	1,477	600	600	1,477
Exterior building maintenance	139	-	-	-	1,454
General maintenance	94,104	19,521	-	-	94,104
Grounds maintenance	3,618	6,238	-	-	308
Interior building maintenance	24,526	3,877	-	-	14,336
Pest control	4,100	1,011	-	-	1,133
Service contracts	7,035	3,245	-	-	9,417
Janitorial/cleaning supplies	30,477	22	-	-	4,419
Support labour and benefits	860,179	98,949	109,489	102,347	606,627
Education - operating	360	-	-	-	-
Travel - operating (ESP & TH only)	2,799	885	-	-	9,222
Replacement reserve provision	-	28,080	-	-	-
	<u>1,446,810</u>	<u>284,891</u>	<u>222,282</u>	<u>201,388</u>	<u>995,528</u>
Excess (deficiency) of revenues over expenses	(82,349)	7,463	41,802	6,443	61,972
Accumulated fund balance, opening	(116,760)	(14,523)	3,005	(2,788)	(4,929)
Surplus allocated	-	-	-	-	-
Accumulated fund balance, ending	<u>\$ (199,109)</u>	<u>\$ (7,060)</u>	<u>\$ 44,807</u>	<u>\$ 3,655</u>	<u>\$ 57,043</u>

**Turning Points Collaborative Society
Schedule 1 - BC Housing Funded Programs
Statement of Operations and Accumulated Fund Balance by Program
For the year ended March 31, 2023**

For the year ended March 31	HOP	HPP	Houses	CHB	Best Western
Revenues					
Subsidy	\$ 105,288	\$ 194,607	\$ 98,721	\$ 206,910	\$ 267,085
Other revenue	-	250	-	-	-
	<u>105,288</u>	<u>194,857</u>	<u>98,721</u>	<u>206,910</u>	<u>267,085</u>
Expenses					
Building rent	10,659	103,113	-	220,867	-
Cablevision	-	-	-	-	-
Electricity	-	-	-	-	-
Heating fuel	-	-	-	-	-
Water & sewer	-	-	-	-	-
Meals	-	-	-	-	21,314
Miscellaneous hospitality (ESP only)	4,843	-	-	361	500
Insurance premiums	-	-	6,669	-	-
Waste removal	-	-	-	-	-
Administration charge	5,062	1,713	-	-	24,233
Internet	-	-	-	-	-
Telephone	739	667	-	662	274
General administration	5,420	5,453	-	-	10,444
Legal	-	-	-	-	-
Furniture and equipment	-	63,692	-	-	-
Laundry	-	-	-	-	25
Audit	600	600	-	-	600
Exterior building maintenance	-	-	-	-	-
General maintenance	-	-	37,642	-	-
Grounds maintenance	-	-	-	-	-
Interior building maintenance	-	-	20,791	-	-
Pest control	-	-	-	-	-
Service contracts	-	-	-	-	-
Janitorial/cleaning supplies	-	-	-	-	185
Support labour and benefits	73,554	23,286	33,922	-	132,583
Education - operating	-	-	-	-	-
Travel - operating (ESP & TH only)	379	38	-	-	17
Other - operating	-	-	-	-	-
	<u>101,256</u>	<u>198,562</u>	<u>99,024</u>	<u>221,890</u>	<u>190,175</u>
Excess (deficiency) of revenues over expenses	4,032	(3,705)	(303)	(14,980)	76,910
Accumulated fund balance, opening	(1,826)	(53,987)	(108,465)	80,557	32,974
Surplus allocated	-	-	-	-	-
Accumulated fund balance, ending	<u>\$ 2,206</u>	<u>\$ (57,692)</u>	<u>\$ (108,768)</u>	<u>\$ 65,577</u>	<u>\$ 109,884</u>

Turning Points Collaborative Society
Schedule 1 - BC Housing Funded Programs
Statement of Operations and Accumulated Fund Balance by Program
For the year ended March 31, 2023

For the year ended March 31	Richter	Bartley	Super 8	The Crossings
Revenues	\$ -	\$ -	\$ -	\$ -
Subsidy	1,819,132	1,637,866	1,473,681	393,876
Other revenue	-	-	3,906	-
Start up costs	-	-	-	2,648
Tenant rent revenue	-	-	-	37,940
	<u>1,819,132</u>	<u>1,637,866</u>	<u>1,477,587</u>	<u>434,464</u>
Expenses				
Building rent	-	-	-	-
Cablevision	-	-	-	12,005
Electricity	-	20,084	-	18,191
Heating fuel	-	27,116	-	3,505
Water & sewer	-	2,384	-	10,772
Meals	254,285	185,304	144,140	35,910
Miscellaneous hospitality (ESP only)	17,208	17,659	5,816	4,965
Insurance premiums	7,522	7,731	6,394	791
Waste removal	9,753	6,877	93	3,427
Administration charge	85,741	75,025	105,684	17,264
Internet	7,293	4,325	2,905	1,270
Telephone	4,529	5,460	6,255	3,508
General administration	85,022	80,015	64,004	35,326
Legal	-	-	-	-
Furniture and equipment	2,751	1,024	2,258	5,196
Laundry	12,542	6,885	491	-
Audit	1,477	1,477	1,477	-
Exterior building maintenance	823	1,081	287	1,973
General maintenance	37,642	47,052	-	23,526
Grounds maintenance	2,683	4,787	2,210	-
Interior building maintenance	13,001	10,299	3,816	4,270
Pest control	1,283	1,601	-	615
Service contracts	258,202	301,069	58,221	21,076
Janitorial/cleaning supplies	32,923	19,632	12,711	10,812
Support labour and benefits	1,079,762	835,132	1,025,495	213,178
Education - operating	-	-	580	195
Travel - operating (ESP & TH only)	2,139	1,329	18,365	269
Other - operating	-	-	-	-
	<u>1,916,581</u>	<u>1,663,348</u>	<u>1,461,202</u>	<u>428,044</u>
Excess (deficiency) of revenues over expenses	(97,449)	(25,482)	16,385	6,420
Accumulated fund balance, opening	(69,094)	(148,726)	(17,074)	(602)
Surplus allocated	-	-	-	-
Accumulated fund balance, ending	<u>\$ (166,543)</u>	<u>\$ (174,208)</u>	<u>\$ (689)</u>	<u>\$ 5,818</u>

Turning Points Collaborative Society,

BOARD OF DIRECTORS

2022-2025 STRATEGIC PLAN: APRIL 2024 – YEAR 2 UPDATE

2022 – 2025 Strategic Plan Year 2 Review

- Development of 2022 – 2025 Strategic Plan from December 2021 to June 2022.
- Developed by the Board, Executive and Leadership Teams
- 5 Goals
- 21 Objectives

2022 – 2025 Strategic Plan Year 2 Review

Goals

- Support Community Housing Strategies
- Expand Community Education and Awareness
- Diversify Revenue Stream
- Growth Management
- Enhance Continuum of Care

Support Community Housing Strategies

Planning and coordinating housing initiatives - What have we achieved?

- **Lions Seniors Housing, West Kelowna**
 - Completed March 2024
- **Shelter Diversion Funding, Kelowna**
 - Completed February 2024
- **Scattered Housing Funding, Vernon and Kelowna**
 - Completed April 2023

Support Community Housing Strategies cont...

Increase capacity of other service providers - What have we achieved?

- **Canadian Mental Health Association, Revelstoke**
 - Completed March 2024
- **Westbank First Nations, NOW Canada, Partners in Resources, Salvation Army, Kelowna Gospel Mission, Canadian Mental Health Association, John Howard Society, Kelowna Women's Shelter**
 - Completed February 2023
- **Trail Association for Community Living**
 - Completed October 2023

Support Community Housing Strategies cont...

Increase capacity of other service providers - What have we achieved? Cont...

- **Vernon Upper Room Mission**
 - Completed Oct 2023
- **Kelowna Shelter Diversion Hub**
 - Completed May 2023

Support Community Housing Strategies cont...

To foster new and existing relationships and support systems for property owners and managers. - What have we achieved?

- **Rent Supplement Outreach Team**
 - Completed Feb 2024

Support Community Housing Strategies cont...

Expanding Environmental Programs - What have we achieved?

- **Crockpot Cooking Classes**
 - Completed Feb 2024
- **Supporting Local Farmers**
 - Completed January 2024
- **Expand Cardboard Recycling**
 - Completed January 2024
- **Redistribution of Food**
 - Completed August 2023

Support Community Housing Strategies cont...

Expanding Environmental Programs - What have we achieved? Cont...

- **Indigenous Flower Beds**
 - Completed Apr 2023
- **Community Gardens**
 - Completed Apr 2023

Expand Education and Awareness

Promoting Organizational Values - What have we achieved?

- **Government:** Federal Government, Provincial Government, City Councils and Regional Directors
- **Commerce:** Greater Vernon Chamber of Commerce and Downtown Vernon Association
- **Service Clubs:** Kalamalka Rotary
- **Educational Institutions:** Regional Advisory Committee (Okanagan College)

Expand Education and Awareness

Promoting Organizational Values - What have we achieved? Cont...

- **Service Provisions:**

- **Provincial** - Provincial Recovery Services Operators Committee, Service Providers Coalition
- **Vernon** – IH/Shelter Providers Coalition, Hospital Discharge Team, Vernon Shelter Coordinated Access & Assessment, Social Planning Council of the North Okanagan, Violence Against Women in Relationships, Sexual Assault Services Committee, Not for Profit Housing Action Team, Camp Okanagan Outreach/Liason Team, Emergency Food Action Network, North Okanagan Early Years Table
- **Kelowna** - IH/Shelter Providers Coalition, Hospital Discharge Team, Kelowna Shelter Coordinated Access & Assessment

Expand Community Education and Awareness

Providing Social Awareness - What have we achieved?

- **Supporting Communities During Climate Emergencies**
 - Completed Jan 2024
- **Many Brains One Heart Education Campaign**
 - Completed Jan 2024
- **YouTube Educational Series**
 - Completed June 2023
- **YOU ARE NOT STRONGER THAN TOXIC DRUGS**
 - Completed June 2023

Expand Education and Awareness cont...

Targeted Advocacy - What have we achieved?

- **Pleasant Vally Christian School**
 - Completed Feb 2024
- **Trailside Neighbours**
 - Completed Feb 2024
- **Homelessness Services of BC (Service Providers)**
 - Completed Feb 2024
- **Vernon Gun and Gang Prevention (Youth)**
 - Completed Nov 2023

Diversify Revenue Streams

Create Positive Revenue Streams - What have we achieved?

- **Central Okanagan Foundation - Winter Top Up Fund**
 - Awarded Mar 2024
- **Central Okanagan Foundation – Reaching Home**
 - Awarded Jan 2024
- **BCH Affordable Housing (Affordable Housing)**
 - Awarded Jan 2024
- **CMHA-BC Bed Based Treatment & Recovery Services Grant**
 - Awarded Dec 2023
- **IH Cold Weather Necessities Grant**
 - Awarded Dec 2023

Diversify Revenue Streams

Create Positive Revenue Streams - What have we achieved?

- **City of Kelowna Affordable Housing**
 - Awarded Oct 2023
- **Rona Foundation Capital Project**
 - Awarded July 2023
- **Community Services Recovery Fund (CSRF) - Community Foundations of Canada**
 - Awarded May 2023
- **2023 Spring Smart & Caring Grants - Community Foundation of North Okanagan**
 - Awarded May 2023
- **Central Okanagan Foundation Project Grant**
 - Awarded May 2023

Growth Management

Recruitment - What have we achieved?

- **Clinical Practice Experience (Focus College)**
 - Ongoing
- **Job Fairs**
 - Ongoing
- **Rural Northern Immigration Pilot (RNIP) program**
 - Ongoing

Growth Management cont...

Retention - What have we achieved?

- **Truth & Reconciliation**
 - Ongoing
- **Cross Training**
 - Ongoing
- **Holistic Harm Reduction Training**
 - Completed Dec 2023

Growth Management cont...

Streamline Processes - What have we achieved?

- **Standardize Rental Subsidies Tracking Processes**
 - Completed June 2023

Enhance Continuum of Care

Increase Residential Addiction Treatment Capacity - What have we achieved?

- **CMHA-BC Bed Based Treatment & Recovery Services Grant**
 - Awarded Dec 2023

Enhance Continuum of Care cont...

Train Staff In Program Delivery - What have we achieved?

- **Scenario Based Training**
 - Completed September 2023
- **Case Management Training**
 - Completed August 2023

Enhance Continuum of Care cont...

Identify Service Gaps - What have we achieved?

- **Community Living BC**
 - Awarded March 2024
- **Regional Interior Health/Service Providers Collaboration**
 - Completed Dec 2023
- **Hearing Clinic Collaboration**
 - Completed Aug 2023
- **Vernon and Kelowna Hospital Discharge Committees**
 - Completed April 2023

Enhance Continuum of Care cont...

Streamline Access to Services - What have we achieved?

- **Shelter Hub**
 - Completed October 2023

Reset



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

JT1A96932386-0280966-09764

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Vernon Community Band Society
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	[REDACTED]
BUSINESS PHONE:	(250) 804-4758
EMAIL ADDRESS:	[REDACTED]
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S0054339

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

JTA9693286-0280972-09764

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

We are Vernon's only community Concert Band. Our mission is to enrich the lives of Vernon residents. For over 30 years we have welcomed Vernon residents of all ages - with a love of music - to perform at numerous Vernon events for the enjoyment of the entire city. For many seniors the band is an opportunity to socialize and keep their mental faculties growing! Music has been shown to be beneficial for health (emotional and physical) both for those that listen and those that play. We have a growing membership.

SERVICE PROVIDED TO THE COMMUNITY:

Vernon Community Band's activities are well-aligned with Council's 2023-2026 Strategic Plan under the pillar of "Vibrancy." The band covers all four areas of focus: we play at events downtown that promote a vibrant city core; we are an arts & culture organization; performing in or watching the band provides meaningful opportunities for residents to participate in and with the community; and our performances offer a unique tourism and economic development opportunity. We are very grateful to the City of Vernon for helping to cover past SD22 room rental fees for practices, and the insurance coverage for our percussion instruments. In January 2023, we were delighted to help Halina Centre with their literacy fundraising event, & support the delivery of their many important programs.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

During our 2023 season we performed for Vernon residents at the Halina Centre (100 attended), Trinity Church on May 13 (150 attended), Vernon Proms Festival 2023 Sounds For Summer June 25 Concert (600 attendees), the Downtown Vernon June 17 Sunshine Festival (400 watched), Kal Tire Place Remembrance Day Ceremony in November (1500 attended), and Noric House and Carrington Place Vernon Retirement homes' in December 2023 (audience of 200). In the past 30 years we have provided musical enjoyment at Remembrance Day ceremonies, City of Vernon Bike to Work Week, opening and closing ceremonies for the 2012 Winter Games, various Polson Park events such as the Womens Auxiliary Garden Fair, Vernon Jubilee Hospital Hip Hip Hooray, Vernon Lions Club "Ducks for Dogs", Schubert center's 2022 Christmas luncheon, and the SD22's Ukraine 2022 fundraising concert at the PAC.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

We applied to the BC Lottery for a gaming grant in March 2024.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
 Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> \$400</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>n/a</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u> Towards our operating expenses that allow the band to practice and perform. This includes paying SD22 to rent the music room at WL Seaton High School for our practices, our liability insurance premium for the percussion we own, and transportation costs to perform concerts for Vernon Remembrance Day and the Downtown Vernon Sunshine Festival. We also pay our long-time Vernon resident conductor, Toni Rose, a monthly honorarium based on the very low rate of \$20/hr. We specialize in playing movie and opera medleys, classical and folk song pieces, and pop music arrangements.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u> The Vernon Community Band enriches the lives of Vernon residents who have a chance to play music together, and Vernon residents and tourists who enjoy a wide variety of excellent music performances in the Greater Vernon area. Vernon seniors who play with us tell us how much they enjoy being out in the community and socializing. Residents in Vernon retirement homes, who cannot easily travel, love to have us come in and play! Music, whether playing or listening, is known to contribute positively to mental health. This grant will help us keep our ticket prices & membership fee low for residents.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u> Membership dues: \$3940 BC Gaming Grant: \$3500 (tbd) Personal donations: \$100 Fundraising in 2023: \$1500 Performance payments in 2023: \$400 Program Sponsored Ads: \$1225</p>

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

A community music band such as The Vernon Community Band provides a social benefit to the entire Vernon community (music has been shown to be beneficial for health (emotional and physical). This funding will mean our Band can continue its unique role in the Vernon community and increase the appeal of many Vernon events. We are extremely proud to be THE concert band in performance for each year's Legion-sponsored Remembrance Day ceremony, and that one of our longtime trumpet players, Don Hurst, delivers the "Last Post" and "Rouse" at the event. This grant will help us perform for free at many seniors' homes, as well as encourage young people to perform.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 23 2024

_____ Date

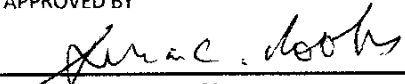

R. MacGregor
_____ Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca

Capital Budget
Vernon Concert Band Society
Projected Revenues and Expenses
for the year ending June 30, 2024 and 5 year plan

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
	2023/2024	2024-2025	2025-2026	2026-2027	2027-2028
REVENUES					
Restricted revenue/capital savings	\$3,420.00	\$4,444.35	\$119.51	\$494.54	\$829.05
Fundraising	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Performances	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
SUB TOTALS - Revenues	\$5,920.00	\$6,944.35	\$2,619.51	\$2,994.54	\$3,329.05
EXPENSES					
Timpani /Drum	\$0.00	\$4,734.80	\$0.00	\$0.00	\$0.00
Bells	\$532.00	\$0.00	\$0.00	\$0.00	\$0.00
Baritone Saxophone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUB TOTALS - Expenses	\$532.00	\$4,734.80	\$0.00	\$0.00	\$0.00
EXCESS REVENUE OVER EXPENSES	\$5,388.00	\$2,209.55	\$2,619.51	\$2,994.54	\$3,329.05

APPROVED BY


 _____ Director	August 30, 2023 _____ Date
 _____ Director	Aug 30, 2023 _____ Date


Operating Budget
 Vernon Concert Band Society
 for the year ending June 30, 2024

	General Fund	Gaming Fund	BUDGETED
REVENUES			
City of Vernon Discretionary Grant	\$ 400.00		\$ 400.00
BC Community Gaming Grant	\$ -	\$ 2,000.00	\$ 2,000.00
Membership fees	\$ 3,850.00		\$ 3,850.00
Interest and other	\$ 82.33		\$ 82.33
Donations	\$ 100.00		\$ 100.00
Performance Payments	\$ 1,000.00		\$ 1,000.00
Fundraising	\$ 1,500.00		\$ 1,500.00
Sponsorships (ads in concert programs)	\$ 1,000.00		\$ 1,000.00
Inkind Labour & Transportation	\$ 1,500.00		\$ 1,500.00
Inkind - Materials	\$ 100.00		\$ 100.00
Inkind - Equipment Storage	\$ 1,200.00		\$ 1,200.00
Sub Totals - Revenues	\$ 10,732.33	\$ 2,000.00	\$ 17,732.33

	General Fund	Gaming Fund	EXPENSES
EXPENSES			
Legal	\$ 400.00		\$ 400.00
Advertising, Including Website Mktc	\$ 500.00		\$ 500.00
Bank charges/ Admin	\$ 3.50		\$ 3.50
Insurance	\$ 1,000.00	\$ 406.62	\$ 1,406.62
Music purchases	\$ 1,000.00		\$ 1,000.00
Online Music Library Expenses	\$ 156.00		\$ 156.00
Contingency Fund	\$ 570.21		\$ 570.21
Venue Rentals & other rental fees	\$ 500.00		\$ 500.00
Seaton Rental	\$ 1,356.00	\$ 1,000.00	\$ 2,356.00
Honorarium Conductor Toni	\$ 2,000.00	\$ 1,000.00	\$ 3,000.00
Honorarium - Guest Conductor Jason	\$ -		\$ -
BC Registry Services	\$ 40.00		\$ 40.00
BC Band Association fees	\$ -		\$ -
Transportation	\$ -		\$ -
Repairs	\$ -		\$ -
Inkind - Labour & Transportation	\$ 1,500.00		\$ 1,500.00
Inkind - Materials	\$ 100.00		\$ 100.00
Inkind - Equipment Storage	\$ 1,200.00		\$ 1,200.00
Sub Totals - Expenses	\$ 10,325.71	\$ 2,406.62	\$ 12,732.33
Excess of Revenues over Expenses	\$ 406.62	\$ 406.62	\$ -

APPROVED BY


 Director
 Date: Aug 30 2023


 Director
 Date: Aug 30, 2023

VERNON CONCERT BAND SOCIETY

Annual General Meeting Minutes

December 13, 2023 at 7:00 p.m.

W.L. Seaton Secondary School, Vernon BC

1. CALL TO ORDER

Meeting chaired by [REDACTED], President. [REDACTED] called the meeting to order at 6:58 p.m.

2. NOTICE OF MEETING

[REDACTED] confirmed that the official notice of this AGM was provided on Tuesday, November 14, 2023.

3. CONFIRMATION OF QUORUM

A quorum of members was present (sign-in sheet attached).

4. COMMENCEMENT OF THE MEETING

[REDACTED] declared that this Annual General Meeting is regularly called and properly constituted for the transaction of business.

5. ADOPTION OF AGENDA

Adopted unanimously, no vote taken.

6. ADOPTION OF MINUTES

Moved by [REDACTED], seconded by [REDACTED]:

THAT the Minutes from the Vernon Concert Band Society Annual General Meeting held on December 7, 2022 be approved.

CARRIED

7. TREASURER'S REPORT

[REDACTED] presented the 2023-2024 Operating and Capital Budgets and both year-end (June 30, 2023) Financial Statements (attached). [REDACTED] noted we ended the 2022-2023 fiscal year with \$22.30 in profit that has been added into our Restricted Funds account for new instruments. She acknowledged \$5829 in in-kind contributions by several members of the Band who are building our online music library. She noted that the Executive has approved the significant purchase of a new set of chimes that will arrive in the fall of 2024.

Moved by [REDACTED], seconded by [REDACTED]:

THAT the 2023-2024 Budgets and two June 30, 2023 Financial Statements be accepted and that the oral Treasurer's Report be taken as presented and accepted.

CARRIED

8. CONDUCTOR'S REPORT

Recording Secretary: [REDACTED]

Signed: *Hilary Laine*

Date: December 13, 2023

President: [REDACTED]

Signed:

Date:

Annexes:

AGM 2023 Sign-in sheet

President and Conductor AGM Reports

2023-2024 Operating Budget

2023-2024 Capital Budget

Statement of Revenues and Expenses (Year End June 30, 2023)

Balance Sheet (Year End June 30, 2023)

In-Kind Contributions (Year End June 30 2023)

Balance Sheet

Vernon Concert Band Society
As at June 30, 2023

Assets/Liabilities:	General Fund	Gaming Fund	Total
<i>Current Assets</i>			
Cash in Bank	\$ 3,716.84	\$ 3,834.12	\$ 7,550.96
Prepaid Expenses	-		
Accounts Receivable (Note 4)	840.00		840.00
<i>Total</i>	\$ 4,556.84	\$ 3,834.12	\$ 8,390.96
<i>Capital Assets:</i>			
Cymbals	400.29		
Timpani (x2)	6,176.80		
Drum Kit	1,345.50		
Subtotal	7,922.59		
Less Accum Depr	(1,235.64)		
Net Capital Assets	\$ 6,686.95		\$ 6,686.95
Total Assets	\$ 11,243.79	\$ 3,834.12	\$ 15,077.91
<i>Liabilities and Surplus:</i>			
<i>Current Liabilities</i>			
Accounts Payable and Accruals (Note 1)	\$ 1,260.00	\$ -	\$ 1,260.00
<i>Total Liabilities</i>	\$ 1,260.00	0.00	\$ 1,260.00
<i>Accumulated Surplus</i>			
Externally Restricted	\$ 0.00	\$ 0.00	0.00
Internally Restricted 2019 (Note 2)	\$ 1,099.72		\$ 1,099.72
Internally Restricted 2020 (Note 3)	2,300.00		2,300.00
Internally Restricted 2021, 2022, 2023	\$ 0.00	\$ 0.00	
Unrestricted	6,584.07	3,834.12	10,418.19
<i>Total Accum Surpl</i>	\$ 9,983.79	\$ 3,834.12	\$ 13,817.91
Total Liabilities and Accumulated Surplus	\$ 11,243.79	\$ 3,834.12	\$ 15,077.91

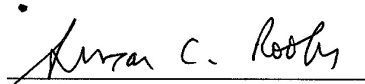
Note 1: \$1260 owed for VCB insurance

Note 2: Restricted funds of up to \$1500 approved at June 19, 2019 VCB Exec Meeting; see minutes

Note 3: Restricted funds of up to \$2300 approved at June 23, 2020 VCB Exec Meeting; see minutes

Note 4: City of Vernon Grant of \$800 and Membership fees of \$40 were deposited on July 8 2023.

Approved by:


 Director

Sept 12, 2023
 Date

Sept 13, 2023
 Date

Financial Statement
 Vernon Concert Band Society
 Statement of Revenues and Expenses
 for the year ending June 30, 2023

REVENUES

	General Fund	Gaming Fund	Total
City of Vernon Discretionary Grant	\$ 800.00	\$ -	\$ 800.00
BC Community Gaming Grant	\$ -	\$ 2,000.00	\$ 2,000.00
Membership fees	\$ 3,450.00	\$ -	\$ 3,450.00
Interest and other	\$ 91.48	\$ -	\$ 91.48
Donations	\$ -	\$ -	\$ -
Performances	\$ 1,325.00	\$ -	\$ 1,325.00
Fundraising	\$ 2,330.00	\$ -	\$ 2,330.00
Inkind - Labour & Transportation	\$ 8,427.20	\$ -	\$ 8,427.20
Inkind - Materials	\$ 811.66	\$ -	\$ 811.66
Inkind - Equipment Storage	\$ 1,200.00	\$ -	\$ 1,200.00
Sub Totals - Revenues	\$ 18,435.34	\$ 2,000.00	\$ 20,435.34

EXPENSES

	General Fund	Gaming Fund	Total
Legal	\$ -	\$ -	\$ -
Advertising	\$ 786.28	\$ -	\$ 786.28
Bank charges/ Admin	\$ 42.00	\$ -	\$ 42.00
Insurance	\$ 2,587.00	\$ -	\$ 2,587.00
Music	\$ 214.89	\$ -	\$ 214.89
Contingency Fund	\$ 334.51	\$ -	\$ 334.51
Venue Rentals & other rental fees	\$ 2,956.50	\$ -	\$ 2,956.50
Honorarium - Conductor Toni	\$ 2,963.00	\$ -	\$ 2,963.00
Honorarium - Guest Conductor Jason	\$ 50.00	\$ -	\$ 50.00
BC Registry Services	\$ 40.00	\$ -	\$ 40.00
BC Band Association fees	\$ -	\$ -	\$ -
Transportation	\$ -	\$ -	\$ -
Repairs	\$ -	\$ -	\$ -
Inkind - Labour & Transportation	\$ 8,427.20	\$ -	\$ 8,427.20
Inkind - Materials	\$ 811.66	\$ -	\$ 811.66
Inkind - Equipment Storage	\$ 1,200.00	\$ -	\$ 1,200.00
Sub Totals - Expenses	\$ 20,413.04	\$ -	\$ 20,413.04
Excess of Revenues over Expenses	\$ 1,977.70	\$ 2,000.00	\$ 22.30

Approved by

Susan C. Cooks (president)
 Director

Sept 21, 2023
 Date

R. Mac Meyer (Treas.)
 Director

Sept. 21, 2023
 Date

Inkind Contributions
Summary for Fiscal Year Ended: June 30, 2023
VERNON CONCERT BAND SOCIETY

L&G FILE#: 119631

Instrument Moving for Concerts	Volunteer Time per Concert (hours)	Distance (km)	Value (\$)
Fundraising Concert May 13 2023	1 Roman	13	\$ 28.84
Sunshine Festival June 2023	1 Roman	13	\$ 28.84
Total Moving			\$ 57.68

Other Activities	Name	Volunteer Time (hours)	Hourly Rate	Value (\$)
Fundraising Concert May 13/23		10	All Members	\$ 210.00
Scanning music	Rosalynn	12	20	\$ 250.00
Scanning music	Trina & son	40	to Q1'23	\$ 810.00
Scanning music	Trina & son	24	Q2 '23	\$ 490.00
Scanning music	Donna	8	Q2 '23	\$ 170.00
Scanning music	Trina & son	110	Q2 '23	\$ 2,210.00
Total Other Activities				\$ 4,140.00

Other INK (storage, materials)	Value (\$)
Storage at Stew's or Roman's - Percussion instruments	\$ 1,200.00
Paper and ink for printing of sheet music (Rosalynn)	\$ 20.00
Use of Salmon Arm Band music while Salmon Arm Band not using it (\$10/piece/yr)	\$ 80.00
Printing for 2021-2022 AGM 335 pages @ \$ 0.10 per page	\$ 33.50
Printing for 2023 spring concert 75 copies @ \$ 1.38 per copy	\$ 103.50
Flowers for fundraising concert, May 13, 2023	\$ 160.16
Printing handbills for June 25 Proms concert 25 \$ 0.62 per page	\$ 34.50
Total Other INK (storage, materials)	\$ 1,631.66

Total Inkind Contributions \$ 5,829.34

Rates used in calculations:
 Volunteer Labour @\$20/hour
 Donated Storage @ \$100/mo
 Donated mileage for moving (per km) 0.68

APPROVED BY:

June C. Roach, President Aug 30 / 2023
 Director Date

R. MacPherson, Treasurer Aug 30 / 2023
 Director Date



Reset

The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Vernon Kokanee Swim Club (VKSC)
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	PO Box 605, Vernon, BC, V1T 6M6
BUSINESS PHONE:	250-938-2127
EMAIL ADDRESS:	treasurer@kokaneeswimclub.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S-12853

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

The Vernon Kokanee Swim Club (VKSC) is a competitive swim club which operates as a non-profit sports body that promotes aquatics in the community of Greater Vernon and. The mission statement of the club is as follows:

“ The Vernon Kokanee Swim Club endeavors to have its swimmers reach for their “ personal best” by providing them with the opportunity to develop their individual and collective potentials within a competitive environment that fosters skill and endurance, self-esteem, mutual respect and enthusiasm for competition and for life.”

Our mandate is to foster excellence in competitive swimming from a grassroots level to the international level through the training of our swimmers in all aspects of the sport, and to foster the development of personal traits for the pursuit of excellence that will, in turn, make VKSC one of the best swim clubs in the country.

SERVICE PROVIDED TO THE COMMUNITY:

VKSC provides sporting opportunities to children in the Greater Vernon area and to Para swimmers. This contributes to water safety in the region as a result of the development of strong swimmers and the fact that many members may go on to work as Lifeguards and Swimming Instructors for the City.

VKSC is not only striving for excellence to develop competitive swimmers, but is also striving to build well-rounded individuals who reach for personal excellence in all aspects of their lives. Potential employers of swimmers recognize the intrinsic values nurtured by swimming; swimmers are goal oriented, team oriented, dedicated, driven and effective time managers. Many will become future leaders in the community.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Vernon Kokanee Swim Club (VKSC) has been in operation since 1966. The club celebrated its’ 55th anniversary in June 2021. Thousands of swimmers have been members over this period and the club has produced several swimmers who have competed internationally, including at the Olympics.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

The club annually applies for BC Gaming Grant Funding.

For the 2024 Summer Divisionals - North & Interior, the club has applied for a grant from the BC Fairs, Festivals and Events Fund (BCFFE) 2024



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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>In-Kind services are requested, so no out-of pocket cost to the City and only lost revenues. We are requesting the free use of the Creekside Conference Centre and the Dogwood Gym for three days. The budget estimates are \$1,635 and \$595, respectively.</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>None except the volunteer hours necessary to host this event provided by club families and others in the community.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>VKSC is hosting the 2024 Summer Divisionals - North & Interior, to be held from June 21-23, 2024. This is a major event on the SwimBC schedule and the largest meet to be hosted by VKSC this season.</p> <p>The Divisionals are expected to earn a profit for the Club and these funds will contribute to the Reserves that are being accumulated for the future purchase of OMEGA timing and other equipment needed for the 50 metre pool at the new Vernon Active Living Centre.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>The benefits from hosting the 2024 Summer Divisionals have been pretty much identified in other sections of this application. This is a significant even on the SwimBC schedule and VKSC is wanting to establish itself as a club that is able to host similar and potentially more significant events in the future when the Active Living Centre opens</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>VKSC's two other major swim meets hosted during 2023/24 are expected to achieve sponsorship of about \$3,000 per meet. In addition, Season sponsorship this year will be around \$10,000.</p>

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www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The 2024 Summer Divisionals - North & Interior will be attended by anywhere from 15 to 30 clubs from towns ranging geographically from Prince Rupert to Cranbrook. There will be approximately 300 swimmers competing. These swimmers and their families will be contributing to the local economy by staying in hotels and eating in restaurants.

SwimBC agreed to move the date back one week so that the Divisionals would not conflict with the Funtastic Slow-Pitch tournament and Music Festival weekend, which already has a significant economic impact on the local community.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 8, 2024
Date


Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca

Vernon Kokanee Swim Club
Statement of Surplus/(Deficit)
Year Ending August 31

	<u>2023/24 Budget</u>	<u>2022/23 Actual</u>	<u>2021/22 Actual</u>
REVENUE			
Program Income	\$ 188,335	\$ 184,613	\$ 137,253
BC Community Gaming Grant	\$ 28,500	\$ 28,500	\$ 28,500
Donations & Community Grants	\$ -	\$ -	\$ 5,423
Home Meet Revenue	\$ 27,116	\$ 30,682	\$ 20,221
Supply Sales Revenue	\$ -	\$ (8,592)	\$ 2,324
Fundraising Revenue	\$ -	\$ 17,819	\$ 5,178
Interest Income	\$ -	\$ 128	\$ -
Miscellaneous Revenue	\$ 1,000	\$ 800	\$ 840
TOTAL REVENUE	<u>\$ 244,951</u>	<u>\$ 253,950</u>	<u>\$ 199,739</u>
EXPENSE			
Coaching Expenses	\$ 5,000	\$ 3,174	\$ 2,241
Employment Expenses	\$ 144,948	\$ 133,177	\$ 110,922
Facilities and Equipment	\$ 45,093	\$ 45,680	\$ 47,923
General Expenses	\$ 15,410	\$ 17,280	\$ 13,766
Officials' Training	\$ -	\$ -	\$ -
Program Development	\$ 9,500	\$ 12,255	\$ -
Club Covered Meet Expenses	\$ 20,000	\$ 24,630	\$ 19,553
Awards	\$ 2,000	\$ 1,393	\$ 1,518
Social	\$ 3,000	\$ 2,580	\$ 1,499
TOTAL EXPENSE	<u>\$ 244,951</u>	<u>\$ 240,169</u>	<u>\$ 197,422</u>
SURPLUS/(DEFICIT)	<u>\$ 0</u>	<u>\$ 13,781</u>	<u>\$ 2,317</u>

Vernon Kokanee Swim Club
Balance Sheet
As at August 31

	<u>2023</u>	<u>2022</u>
ASSETS		
Current Assets		
Unrestricted Funds		
General Account	\$ 116,688	\$ 91,266
Gaming Account	\$ -	\$ 28,500
Total Bank	<u>\$ 116,688</u>	<u>\$ 119,766</u>
Accounts Receivable		
Other Current Assets		
Prepaid Expenses	\$ -	\$ -
Inventory for Resale	\$ -	\$ 3,040
Total Other Current	<u>\$ -</u>	<u>\$ 3,040</u>
Total Current Assets	<u>\$ 116,688</u>	<u>\$ 122,806</u>
Restricted Funds		
Term Deposits	<u>\$ 101,874</u>	<u>\$ 101,463</u>
Capital Assets		
Equipment		
Pool Equipment	\$ -	\$ 1,446
Total Capital Assets	<u>\$ -</u>	<u>\$ 1,446</u>
TOTAL ASSETS	<u>\$ 218,562</u>	<u>\$ 225,715</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	\$ 28,916	\$ 8,414
Accrued Liabilities	\$ 1,237	\$ 7,982
Deferred Revenue	\$ 19,742	\$ 54,844
Total Current Liabilities	<u>\$ 49,895</u>	<u>\$ 71,240</u>
TOTAL LIABILITIES	<u>\$ 49,895</u>	<u>\$ 71,240</u>
NET ASSETS		
Restricted Net Assets	<u>\$ 101,874</u>	<u>\$ 101,463</u>
Unrestricted Net Assets Opening	\$ 53,012	\$ 50,695
Transfer from (to) Restricted	\$ -	\$ -
Current Earnings	<u>\$ 13,781</u>	<u>\$ 2,317</u>
Unrestricted Net Assets	<u>\$ 66,793</u>	<u>\$ 53,012</u>
TOTAL NET ASSETS	<u>\$ 168,667</u>	<u>\$ 154,475</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 218,562</u>	<u>\$ 225,715</u>

VERNON KOKANEE SWIM CLUB ANNUAL GENERAL MEETING Agenda 2023

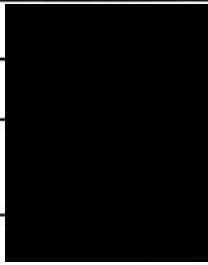
Date: 4 October from 730 – 830 PM


Place: Vernon Recreation Center, Vernon BC

Board Members	Position	Attended
	President	present
	Vice President	present
	Treasurer	present
	Secretary	present
	Director - Club Development	present
	Club Administration	present
	Director - Meets	absent
	Past President	absent
	Director - Social	absent
	Director - Ways and Means	present
	Head Coach	present

1.	Call to Order Confirm Quorum (Min. 20%)	President
2.	Adoption of previous 2022 AGM Minutes Motioned: [REDACTED] by: Motion carried.	
3.	Approval of Agenda	President
4.	Head Coach report Excited for the season ahead. Will have parent meetings starting this week over teams.	Head Coach
5.	Review of the AGM financials and budget See AGM financials presented by [REDACTED] Some monies being put aside for equipment like a timing clock for new pool. Currently the pool rents equipment from the club for Masters swim meets for example. The Club would prefer that the City buys and owns the equipment in future and we would rent from them. Motion to accept the budget going forward Ian. Second Jason. Budget has passed.	Treasurer

6.	Reports of Officers and Committees	
	President - Will be stepping down as President after a 3 year term, will continue to serve as Past President.	
	1. Vice President- Hiring committee for new coach along with [REDACTED] Laid the groundwork for moving into new pool in a few years time	
	2. Director - Hiring committee. Partnership with the Training house.	
	3. Director - New Sponsorship Guide. Event i..e. Swim Meet Nov 3 to 5. or Season sponsor. Will email out the sponsorship guide. Pleasant Valley Dental will be a title sponsor.	
	Official status - Please check your email. Please order a Name tag and Swim officials badge. Officials clinics will start to be offered face to face in advance of our swim meeting. Many clinics will now be offered online. Speak to Ian with Officials questions	
9.	General Questions from the Membership	President
10.	Election of Directors	President
	President - Two-year term ending Fall 2025.	[REDACTED]
	Vice President - Two-year term ending Fall 2025.	[REDACTED]
	Director Club Development - Two-year term ending Fall 2025.	[REDACTED]
	Secretary -	[REDACTED]
	Treasurer -	[REDACTED]

	Director- Social - Two-year term ending in Fall 2025.	
	Director Administration - Two-year term ending in Fall 2025.	
	Director - Ways and Means – One year term completion of term ending Fall 2024.	
	Director – Meet Manager – One-year term ending Fall 2024.	
11.	Unfinished Business - none	President

Adjournment: Motion S  824 pm

Vernon Kokanee Swim Club
Organization Structure – Board of Directors
2023-2024

Member's Name	Board Position	Home Address	Email Address	Phone Number
	President		president@kokaneeswimclub.ca	
	Vice President		vicepresident@kokaneeswimclub.ca	
	Treasurer		treasurer@kokaneeswimclub.ca	
	Secretary		secretary@kokaneeswimclub.ca	
	Director - Club Development Administration		development@kokaneeswimclub.ca	
			administration@kokaneeswimclub.ca	
	Director - Meets		meets@kokaneeswimclub.ca	
	Director - Social		Social @kokaneeswimclub.ca	
	Director - Ways and Means		ways_means@kokaneeswimclub.ca	



Reset

The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Vernon Paddling Centre Society
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	[REDACTED]
BUSINESS PHONE:	778-475-5467
EMAIL ADDRESS:	[REDACTED]
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S0030871

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

The mission of the Vernon Paddling Centre Society is to promote a safe and inclusive paddling program to Vernon & surrounding area communities. The VPC objective is to educate the community about safety on the water as well as to provide proper stroke technique to the members, to reduce injury and increase enjoyment.

VPC activities include: Learn to Paddle for new & returning paddlers, Recreational Paddling, Paddle Plus Coaching for those looking to compete and Adaptive Paddling Coaching.

SERVICE PROVIDED TO THE COMMUNITY:

The Vernon Paddling Centre Society is the only outrigger canoe, surf ski kayak, SUP (stand up paddleboard) and adaptive paddling centre in the surrounding communities of the North Okanagan. The VPC mandate is to encourage and promote safety on the water in addition to proper stroke technique to reduce injury. Club membership is open to all members of the community for a reasonable fee. Members of the Vernon Paddling Centre may use all club equipment (6-person outrigger canoes, tandem and single outrigger canoes, surf ski kayaks and SUP's). Current PFD's ranging in sizes S/M to M/L and XL as well as paddles are provided. Members also have the option, for a fee, to store personal, small, non-motorized watercraft in the locked compound, reducing the need to transport from home.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Vernon Paddling Centre Society is a registered, not for profit organization providing paddling opportunities to the greater community through membership. The VPC society was originally established as the Vernon Racing Canoe Club in 1992 by a group of independent paddlers who enjoyed being on the water. Beginning in 2018 VPC expanded the paddling program to include individuals with diverse abilities. Coached paddling sessions using specialized adaptive equipment provides safe and fun opportunities for all individuals to enjoy being on the water. By removing physical, financial and social barriers everyone benefits and no one is left behind. The demand for adaptive coaching has grown significantly since it's inception in 2018. VPC today has grown to over 90 annual members, provided coaching and purchased equipment (outrigger canoes, SUPs, surf ski kayaks, PFDs and paddles). Members of VPC have participated in local, national and international paddling competitions with podium finishes. In 2023 the Vernon Adaptive Paddling Program was voted as one of the top 3 finalists in the Access & Inclusion Experience Category for Tourism BC.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Both the Adaptive and Regular Programs at Vernon Paddling Club apply for grant funding annually to support programming and equipment costs. Listed below are the funds received to support programming and equipment in 2023. We are in the process of applying for 2024.

Kal Rotary Grant \$10,614 - Adaptive Equipment and Club Fencing 2023
BC Community Gaming Grant \$4,700 - a portion of Coaches Salaries 2023
Independent Living Grant \$4,041 - Adaptive Insurance, Wheelchair Accessible Porta Potty Seasonal Rental for Adaptive Clients 2023
Canadian Parapalegic Association \$500 Adaptive Program Open House 2023
CORA (Canadian Outrigger Racing Association \$1000 Boat Repair 2023 (available every 2 yrs)

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Inquiries: 250-545-1361

www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> \$9,500.00</p>										
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>All In-Kind services are calculated at \$20/hour</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Miscellaneous tasks on the compound: mowing grass, painting, building boat storage, city wood fence repair, start & end of season compound clean-up</td> <td style="text-align: right;">147 hours x \$20= \$2940</td> </tr> <tr> <td>Fundraising</td> <td style="text-align: right;">360 hours x \$20= \$7200</td> </tr> <tr> <td>Open House Volunteers</td> <td style="text-align: right;">20 hours x \$20= \$400</td> </tr> <tr> <td>Adaptive Program Volunteers</td> <td style="text-align: right;">60 hours x \$20= \$1200</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">587 hours x \$20=\$11,740</td> </tr> </table>	Miscellaneous tasks on the compound: mowing grass, painting, building boat storage, city wood fence repair, start & end of season compound clean-up	147 hours x \$20= \$2940	Fundraising	360 hours x \$20= \$7200	Open House Volunteers	20 hours x \$20= \$400	Adaptive Program Volunteers	60 hours x \$20= \$1200	TOTAL	587 hours x \$20=\$11,740
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Adaptive Program Volunteers	60 hours x \$20= \$1200									
TOTAL	587 hours x \$20=\$11,740									
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>Replace existing VPC signage at the entrance to Paddlewheel Park - \$1,500</p> <p>Vernon Paddling Centre and Vernon Adaptive Paddling signage on the existing structure at the paddling compound - \$1500</p> <p>Porta Potty Rental (April-September) - wheelchair accessible - \$1,500</p> <p>Funds to Support Coaching for Vernon Adaptive Paddling - \$5,000</p>										
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>As part of "Activate Okanagan" the Vernon Paddling Centre Society promotes paddling activities as part of the North Okanagan's world class outdoor living environment. In keeping with the City of Vernon Recreational Services mission, the VPC aims to create a safe and inclusive environment for all ages and ability levels in a friendly, welcoming environment. This contributes to the daily quality of life of the community and the personal well being of citizens of all ages and abilities.</p> <ol style="list-style-type: none"> 1. Clear and informative signage at Paddlewheel Park will direct community members to the Vernon Paddling Club. 2. Accessible washroom facilities - seasonal Porta Potty rental - wheelchair accessible to support the adaptive program 3. Funding for the Adaptive Coaching salary enables the VPC to continue providing inclusive paddling opportunities through Vernon Adaptive. 										
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>The revenue generated through annual membership dues and boat storage fees at Vernon Paddling Centre is used to cover club expenses. Grants awarded to VPC enable VPC to remove barriers so that all community members regardless of age, ability or income may experience the joy of being on the water. In addition, funding through grant programs supports the purchase and upkeep of both regular and specialized equipment to support all programs as well as compound upgrades (fence repair & painting, increasing boat storage, etc).</p> <p>During the 2023 paddling season the VPC received funding as outlined on the enclosed fiscal year end (Dec 31, 2023) income statement from the following sources: KAL Rotary Club, BC Community Gaming, Independent Living, The Canadian Paraplegic Association and IG Financial (through Independent Living). In addition the Annual Film Festival Fundraiser generates funds to support expenses.</p>										

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The Vernon Paddling Centre Society provides the membership and the general public with a safe place to launch a small, non-motorized watercraft. Non-members may pay a drop-in fee to "try before you buy". Recreational, Adaptive and Competitive programs are conducted in a friendly, welcoming social setting. We paddle together with a 'no-drop' rule during coached sessions. Faster paddlers / boats circle back to ensure all are safe and the group stays together. Recreational and Competitive paddlers use 'Whatsapp' to connect with each other and arrange times to paddle together outside of regularly scheduled programming. The annual World Paddling Film Festival, hosted at the historic Vernon Towne Cinema promotes respect and environmental stewardship of our waterways and brings business to the downtown core. Adaptive paddling specialized equipment and coaching promotes equal access to the water by removing physical, financial and social barriers.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 19, 2024

Date

Lusan L. Perry

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca

VPC AGM Minutes Tuesday Oct. 24, 2023

Location: 1516 Pub and Grill Okanagan Landing Road

17 Present: [REDACTED]
[REDACTED]
[REDACTED]

Regrets: [REDACTED]

1. Called to order 7:15pm
2. Approval of Agenda

Motioned by [REDACTED], 2nd by [REDACTED]

3. Gratitudes - [REDACTED]

Thanks to many who graciously offer their time and energy to make VPC the amazing club that it is. A few special mentions: Rick for the huge fencing project, the boat storage crew who worked to build more storage, members who helped Jordan with her activities, fall cleanup crews (Rick's list). Thanks for the donation by [REDACTED] for storage container and big thank you to [REDACTED] for his work with concrete and getting a crane in to help move container.

4. 2023 Treasurer's Report – [REDACTED]

Bank Balance: \$26,530

Income Statement on One Drive

Total Revenue: \$44,379.91

Includes:

- memberships \$17,235.00
- boat storage \$5,300.00
- Kal Rotary Grant \$10,614.00 (deadline to spend Feb 2024)
- Independent Living Vernon \$4040.91

Expenses:

Total Expenses: \$28,560.02

2023 Net Income: \$15,819.89

[REDACTED] certified 2023 Income Statement (signatures on document)

5. 2023 Program Reflections & Focus / Planning for 2024

Membership: 84 members - Glenn sent in Zone4 report: reported good season for paddling with very few paddle plus Tuesday & Thursday sessions cancellations due to smoke

Membership fees will not be increased for upcoming year - 2024 season.

Drop in fees \$20/session, max 6 times within a 2 month period. If they decide to join then this gets applied / subtracted from membership fee.

Paddle Plus: Glenn proposed changing Paddle Plus sessions for 2024 to Mon-Wed-Friday as he is no longer available Tues and Thurs. Membership discussion – prefer Tues & Thurs - Laurie will confirm with Glenn re availability in April-June 2024 – proposal to continue 2022/2023 scheduling if he is available. Ideas of having him do a clinic on the nights he is available.

Motion made by Renee that board makes the decision re 2024 coaching schedule at Next board meeting, 2nd by [REDACTED]

2024 – Focus / set VPC goals to guide decision making re spending - coaching, or put money into upgrading older boats or paddling clinics? What VPC has is a program how do we want to run the program?

Adaptive Paddling: Jordan [REDACTED] reported that 239 adaptive paddlers, plus 85-95 friends / family / support workers turned up to experience adaptive paddling during 2023 season.

Participating organizations in Vernon include: Venture Training, Stroke Club, Independent Living Vernon and the Hamlets.

Highlight was the purchase of 'Trax Mats' (2022 BC Parks Grant) which have been utilized by other organizations in addition to VPC. Jordan will suggest a nominal rental fee for next year. The mats are insured while being rented.

Jordan thanks IG Management, Kim D (concrete), Dave C (sea can), Rick T (fencing) and Renee deT for her work on getting media out to events, as well as VPC members volunteering to support the adaptive paddling program.

Recreational Paddle: Janis reported there was a core group of folks who came out until some were injured. She will be coordinator for next year. Big thank to Marcus, for coming out and steering and coaching for most of July and August. Thanks to Larry and Mike F for their steering support. Recreation folks were more than receptive to all their efforts.

6. 2023 Compound Updates - Bob

Currently have 53 boats that are being stored (\$5,300.00 income). Plans include adding racks to middle storage unit to accommodate more boats. Many requests for lower levels – perhaps accommodate in space behind current storage unit

Safety and care: There is a list of boats that need repair; this is a work in progress. Bob suggested maybe selling old tandem boats and replacing them.

Upgrades: Completed projects include installation of chain link fencing in back area, wooden fence repaired & stained, concrete poured and sea can installed.

7. FILM FESTIVAL: Deb [REDACTED] will continue to chair for 2024 film festival which is confirmed with both Towne Cinema and Rapid Media for Thursday April 18, 2024.

Tickets \$20.00 can be purchased at Bean Scene and Ratio and the Towne as well as on line. Candace will be approached to set on line sales for film festival. There is an online viewing platform that folks can pay and go, look at last year's films. (Virtual Films) We get a portion of this fee. Deb would like to promote this more this year.

Bob and Deb – look for YouTube video of outrigger paddling to show at Film Festival.

Sponsors will be approached in January. There will be less door prizes. Last year a complimentary paddle session was offered to Kal Tire and had to be carried for the coming paddling season as a date couldn't be set for summer of 2023.

8. GRANTS

CORA GRANT: - Larry reported there are 4 different grants from CORA. These include: 1. Repair and Maintenance which is awarded every 2 years \$1000.00, 2. Travel grant to pay for transportation to out of area races i.e. Penticton, gas for trailer, 3. Clinic Grant to hire a coach to give a clinic and 4. Coaching grant so that a coach can take coaching courses.

BC Community Gaming Grant: Laurie [REDACTED] – all Sports sectors will know by Oct. 31, this grant if received will cover coaching and insurance fees.

Independent Living Vernon received \$4040.91 in 2023 - annual grant

North OK Community Grant: Jordan reported this is an involved application, and will cover capital and operational expenses. She will tackle applying for this grant this year.

City of Vernon Grant: 2023 application denied. Will re-submit for 2024 (deadline April 30/24)

KAL ROTATRY: Sonja and Jordan were present for a photo opportunity with Kal Rotary for their generous donation as well as they was pleased with the donations that will be made for their Dream Auction. Jordan was told by Kal Rotary if she has a project in mind they would be happy to hear from her to apply for a grant again.

TO DO: Signage and website so that grants are acknowledged. Laurie will give Candace info to put on web site. Signage needs to be designed (Grant monies?)

9. 2023 Race Results and 2024 Race Planning:

2023 Race results are posted on web site.

Fresh Water Challenge Race for August 2023 was cancelled due to smoke

June 22 2024 proposed for Vernon Freshwater Challenge. Bob will contact CORA to put on website. Other races that can be attended are Penticton, the Gorge, and Kelowna. A survey was sent to the membership also about attending bigger races ie. Hawaii, California. Marcus is following up on survey.

10. Upcoming fund raiser Dance - Laurie

Nov. 25 date doesn't work. Ideas put out to members at AGM, a date of Feb. 10 is good for the band and the Elks Club. Or put it off to the fall.

MOTION carried - dance Feb 10 by Judy and 2nd by Wendy. Judy and Wendy are organizing committee

Band and venue will be contacted to confirm & sign contract - Laurie will do.

11. DIRECTORS ELECTION:

As per VPC bylaws the Board is made up of **no more than 7 members**, directors are elected on an annual basis, all directors have put forward to remain on the board.

Call for nominations to join/transition to the board for 2023-2024 no takers

Motion was made to approve the election of the Directors by Renee and 2nd by Deb [REDACTED] all in favor.

[REDACTED]
[REDACTED].

Non board positons (grant writing committee, IT/website committee, Race Selection Committee) have been put forward to help with growth of the VPC. Monthly board meeting dates are sent out so all club members are informed & encouraged to attend. Mike Fullam when available will be stepping in and doing the minutes. Patty will continue doing other secretarial duties.

12. MOTION TO ADJOURN Meeting at 8:30 by Wendy 2nd by Kimm [REDACTED]

Minutes submitted by [REDACTED]

Vernon Paddling Centre Society (VPC)

Income Statement

For the Year Ended Dec 31, 2023

Revenues	2023
Membership Dues	\$ 17,385
Boat Storage Rental Income	5,300
Drop In Fees-(VPC=\$409; Adaptive=\$1885)	2,364
Film Festival-Fundraiser	2,975
Film Festival-Sponsorship	2,425
F.W. Race donation	160
Contribution of donated asset	5,000
Grants	
Restricted-Kalamalka Rotary Club	10,614
Restricted-BC Gaming Grant (2023 for 2024 coaching)	4,700
Unrestricted Independent Living (Adaptive)	4,041
Restricted Independent Living	245
Canadian Paraplegic Association	500
CORA (Boat repairs)	1,000
CORA (Travel)	156
Total Revenues	\$ 56,865
Expenses	
Bank Charges	\$ 48
Kal Rotary Adaptive Program Grant expenditures	1,715
Film Festival	1,698
CORA Membership	150
Coaching VPC	3,150
Coaching Adaptive	5,025
Insurance (VPC & Adaptive)	5,251
Boat repairs	1,155
General Supplies	2,111
Awards-recognition of members	1,180
Adaptive Program Expenses	1,927
Amortization Expense	21,011
Total Expenses	\$ 44,421
Net Income	\$ 12,444

Vernon Paddling Centre Society

Balance Sheet Statement

As at December 31, 2023

	2023
Current Assets	
Gaming Bank Account (\$4,700 Restricted)	\$ 4,724
Operating Bank Account (\$1,866 Restricted)	26,851
Member Share Accounts	70
Prepaid Expense	729
Accounts Receivable	1,035
	<u>33,409</u>
Long-Term Assets	
Capital Assets (Note 1)	
Boats	45,472
Buildings	12,282
Trailers	-
Equipment	11,724
	<u>69,478</u>
Total Assets	<u>\$ 102,887</u>
Current Liabilities	
Accounts Payable	\$ 1,180
Equity	
Retained Earnings-Previous Year	89,263
Net Income	12,444
Total Liabilities & Equity	<u>\$ 102,887</u>

Note 1 See details in Notes 1, 2 and 3 in the Notes to the Financial Statements.

Vernon Paddling Centre Society
Notes to the Financial Statements
For the Year Ended December 31, 2023

Description of Organization

Vernon Paddling Centre Society (VPC) is a not-for-profit organization devoted to the promotion of safe and skillful paddling. VPC was incorporated as a Society on July 30, 1993. We provide affordable, recreational paddling, with no need to own or store a boat. Boat storage is available to members at a cost. VPC is a club of independent paddlers who enjoy outrigger canoeing and other paddling sports. VPC's mission is to promote an inclusive paddling community, safety and paddling to the community at large. We are always looking for new members.

Vernon Adaptive Paddling Program

VPC has teamed up with Access Revolution to promote inclusive access to outdoor recreation for people of all abilities by providing adaptive coaching, equipment, opportunities, education and resources.

1. Summary of Significant Accounting Policies

VPC has adopted an accrual basis of accounting effective January 1, 2022.

VPC has a General Operating/Chequing Account and a BC Community Gaming Grant-Restricted Fund Account.

Revenue recognition

Membership fees are recognized in the fiscal year in which they are received.

Grants and Sponsorships are recognized as revenue in the fiscal year in which they are received.

Donations are recorded as revenue in in the fiscal year in which they are received.

Donations of assets are recorded at fair market value on the date of their donation.

The value of donated services are not recognized in these statements.

2. Capital Assets

Purchased capital assets are recorded at cost, which includes any directly attributable costs of preparing the asset for its intended use, such as shipping costs.

Donated assets are reported at fair market value when received by VPC.

Capitalized assets are amortized on a straight-line basis over their estimated useful lives as follows:

Asset Type	%	Useful Life
Boats	15%	6-7 years
Buildings	10%	10 years
Trailers	30%	3-4 years
Equipment	20%	5 years

Notes to the Financial Statements
For the Year Ended December 31, 2023

2. Capital Assets continued

	Cost			Cost	Accumulated	Value	Value
	Beginning of Year	Additions	Disposals	End of Year	Amortization	2023	2022
Boats	\$ 153,591	\$ 2,739	\$ -	\$ 156,330	\$ 110,858	\$ 45,472	\$ 56,401
Buildings	\$ 24,329	\$ 9,294	\$ -	\$ 33,623	\$ 21,341	\$ 12,282	\$ 4,883
Trailers	\$ 15,500	\$ -	\$ -	\$ 15,500	\$ 15,500	\$ -	\$ -
Equipment	\$ 29,274	\$ 4,920	\$ -	\$ 34,194	\$ 22,470	\$ 11,724	\$ 12,251
	<u>\$ 222,694</u>	<u>\$ 16,953</u>	<u>\$ -</u>	<u>\$ 239,647</u>	<u>\$ 170,169</u>	<u>\$ 69,478</u>	<u>\$ 73,535</u>

During 2023, Additions include:

- two Adaptive Paddleboards with a combined cost of \$2,739;
- fencing with a cost of \$4,294;
- Trax mats with a cost of \$4,920.

And, VPC capitalized a donated asset, a sea container, with a fair market value of \$5,000.

3. Capital Disclosures

Restricted Funds are monitored to ensure spending is in accordance with the terms and conditions of the Grants.

In the event of an over expenditure, VPC funds the costs from other resources in its operating account.



STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

CERTIFIED COPY
Of a document filed with the
Province of British Columbia
Registrar of Companies

T.K. SPARKS

NAME OF SOCIETY: VERNON PADDLING CENTRE SOCIETY

Incorporation Number: S0030871
Business Number: 84717 6088 BC0001
Filed Date and Time: October 27, 2023 08:16 AM Pacific Time

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address: 915 CAVALIER DR VERNON BC V1T 9M6
Mailing Address: 915 CAVALIER DR VERNON BC V1T 9M6

DIRECTOR INFORMATION

Last Name, First Name Middle Name:

[Redacted]

Delivery Address:

[Redacted]

Last Name, First Name Middle Name:

[Redacted]

Delivery Address:

[Redacted]

Last Name, First Name Middle Name:

[Redacted]

Delivery Address:

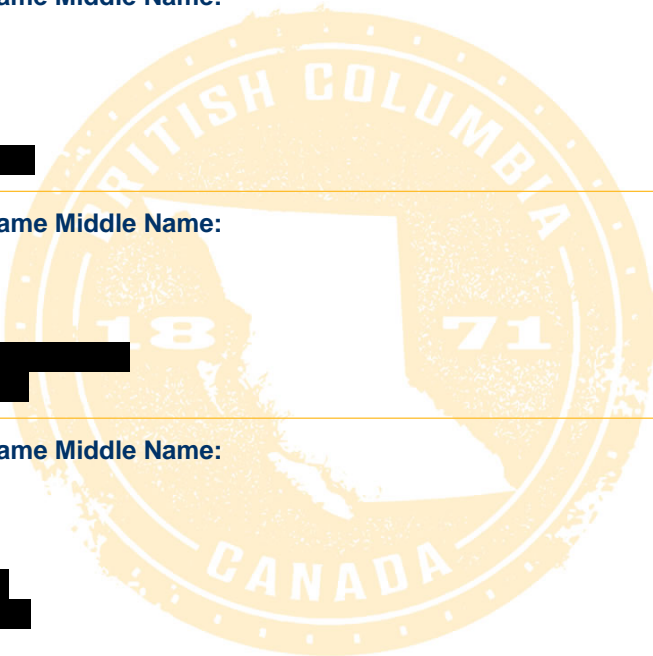
[Redacted]

Last Name, First Name Middle Name:

[Redacted]

Delivery Address:

[Redacted]





STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

Last Name, First Name Middle Name:

[REDACTED]

Delivery Address:

[REDACTED]

Last Name, First Name Middle Name:

[REDACTED]

Delivery Address:

[REDACTED]

Last Name, First Name Middle Name:

[REDACTED]

Delivery Address:

[REDACTED]





Reset

The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:30 pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	WL Seaton Secondary "Sonics" Football
CONTACT PERSON:	[REDACTED]
ORGANIZATION MAILING ADDRESS:	2701 41st Ave, Vernon, BC V1T 6X3
BUSINESS PHONE:	250 542-3361
EMAIL ADDRESS:	[REDACTED]
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	107962300RR0001

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

<p><u>ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:</u></p> <p>The mission of the Sonics Football program is the development of healthy athletes who strive for success with integrity and determination. Beyond football skills, we prioritize character building and leadership development. Through teamwork, discipline, and respect, we instil values that will serve our athletes well beyond football, shaping them into principled leaders and positive role models in their community.</p>
<p><u>SERVICE PROVIDED TO THE COMMUNITY:</u></p> <p>Football teaches invaluable life lessons such as teamwork, discipline, perseverance, and leadership. Through a tackle football program, we would be offering our students a platform to cultivate these essential skills in a structured and supportive environment. Additionally, participation in sports has been shown to correlate with improved academic performance, increased self-esteem, and better overall health.</p>
<p><u>A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:</u></p> <p>The Sonics Football program is a newly created Junior Varsity High School Football Program. Hosted at WL Seaton Secondary, the team has also extended participation to Kalamalka Secondary students as well. In my four years as a coach and Vice President of Vernon Minor Football, participation in both flag and tackle programs has doubled. While positive, this growth has also left many athletes in the position of having to leave this sport prematurely.</p> <p>Currently, athletes who attend high school at Vernon Secondary School or Clarence Fulton Secondary in the City of Vernon can play football in high school past Junior Bantam level (Gr 8). Athletes who age out of the community program that attend W.L. Seaton Secondary or Kalamalka Secondary in Coldstream, do not have this opportunity as neither school offers a football program.</p>
<p><u>PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:</u></p> <p>BC Winter Games Legacy Fund - Approved and received \$10,000.00, a portion already applied to equipment purchases Funtastic Sports Society for capital funds- Application submitted and decision pending District of Coldstream - Grant in Aid application to be submitted. Foord Family Foundation - Application Submitted and decision pending WL Seaton Secondary PAC - application for support to purchase game jerseys to be made at next meeting. Kal Secondary PAC - application for support to purchase game jerseys will be made at next meeting. "In kind donations" received to date - \$5000.00 A sponsorship program is in development with approximately 20 businesses have expressed interest in providing annual donations.</p>

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> 20,000.00</p>
<p><u>IN-KIND SERVICES</u> - labour, materials, goods or services your organization is receiving from third parties related to the purpose of the grant use that are over and above the grant amount being requested from the City of Vernon: (please describe and include cost)</p> <p>None at this time.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>Grant funding will facilitate the initial capital purchases of protective and training equipment for the program, including:</p> <ul style="list-style-type: none"> - Schutt Vengeance Pro2 football helmets which have a 5-Star safety rating in the Virginia Tech Helmet Ratings and are equipped with TPU cushioning; football's most advanced impact absorption system; - shoulder pads, hip, thigh, and knee pads; - field equipment for training such as tackling bags, tackling dummies, blocking shields, blocking sleds, and tackling wheels; - footballs, kicking tees, practice and game uniforms, and agility training aids such as cones, ladders, medicine balls;
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>The addition of this football program in the City of Vernon where the sport is already strong will further enrich the football culture and ensure the continued success and vibrancy of the sport for years to come. We wholeheartedly believe this is a worthwhile investment in the health, well-being, and future success of youth in our community.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>Starting a tackle football team requires a significant initial capital investment and we are now seeking financial support from a variety of sources in our community to cover these up front costs and help launch our program. Currently, there 23 students from WL Seaton registered and interest is growing quickly. Additionally, we have another 16 students registered from Kalamalka Secondary and a proportionate amount of financial support will be requested from the District of Coldstream. Based on several estimates and quotes received, we will require approximately \$60,000.00 for immediate capital purchases to launch the program.</p>

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

Our vision is to create a positive, safe, inclusive environment that supports growth and empowers young athletes to achieve their full potential. We aspire to build a lasting legacy of excellence beyond the boundaries of the sport. To cultivate a passion for football while promoting sportsmanship, discipline, and character on and off the field. Additionally, WL Seaton is host to the largest percentage of Indigenous students in our School District. We are actively working with the OKIB coordinator to promote the program within the Indigenous student population to remove any barriers and ensure our program accessible to these students.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

2024/04/30

Date

Signature

Sonics Football Directors

Seaton Secondary

Principal

Mike Grace

mgrace@sd22.bc.ca

(250) 542-3361

Athletic Director

Melaina Ovington

movington@sd22.bc.ca

(250) 542-3361

Head Coach / Program Coordinator



Protective equipment to fit 30 players	33,439.28	
plus 20% (currently we have 36 registered players)	\$6,687.86	40,127.14
*PDF Quote attached		

Field Equipment

Curved pro padded body shield	10	\$97	\$970
Step over agility bag	15	\$340	\$5,100
Blocking Sled - 5 players	1	\$5,995.00	\$5,995.00
Padded tackling dummy	10	\$231	\$2,310
Additional training aids (cones, medicine balls, agility ladders, etc)			5,000.00

Total Capital Costs			59,502.14
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WORK ORDER

Quote

#109 - 8327 Eastlake Dr. Burnaby BC V5A 4W2

Tel: 604-291-8676 Fax: 604-291-2398 Toll Free: 1-800-691-8676

www.prostockathleticsupply.com

CUSTOMER:	WL Seaton Secondary	SHIP TO:	WL Seaton Secondary
CONTACT:	[REDACTED]		
PHONE:			
CEL:	[REDACTED]		
EMAIL:	[REDACTED]		

P.O. NO.:	DATE:	
SALES REP: Brad	SHIP VIA:	DUE DATE:
TERMS:		

STYLE	DESCRIPTION	COLOR	S	M	L	XL	2XL	3XL	QTY	TOTAL UNITS	UNIT PRICE	TOTAL
2044013ccc	Schutt Vengeance Pro LTD II - small	navy	3							3	399.00	1,197.00
2044014ccc	Schutt Vengeance Pro LTD II - medium	navy		10						10	399.00	3,990.00
2044015ccc	Schutt Vengeance Pro LTD II - large	navy			15					15	399.00	5,985.00
2044016ccc	Schutt Vengeance Pro LTD II - XL	navy				2				2	429.00	858.00
75300906	cage - V-ROPO-TRAD black	navy							12	12		-
75300206	cage - V-EGOP-II black	navy							12	12		-
75310206	cage - V-ROPO-DW-TRAD black	navy							8	8		-
144006490	jaw pads (1")	black							6	6	22.00	132.00
144013690	jaw pads (1-1/4")	black							8	8	22.00	176.00
										-		-
801501xx	Schutt XV Flux shoulder pad - SKILL		4	5	5					14	299.00	4,186.00
801601xx	Schutt XV Flux shoulder pad - AP			8	8					16	299.00	4,784.00
										-		-
RAIGR4	Russell Girdle								30	30	45.00	1,350.00
ADK	Douglas Skill Knee Pads								30	30	9.95	298.50
F9C	Baden QB1 Football								12	12	45.00	540.00
S98SMS	Sublimated Football Jersey - home								30	30	79.00	2,370.00
S98SMS	Sublimated Football Jersey - away								30	30	79.00	2,370.00
F2562M	Deluxe Football pant								30	30	54.00	1,620.00
										-		-
	Freight to be determined									-		-
										-		-
										-		-
										-		-
										-		-
										-		-

PLEASE SIGN BELOW AND DEDUCT THE P.S.T. IF CLOTHING WAS PURCHASED FOR CHILDREN UNDER 15 YEARS OF AGE. RETURN SIGNED COPY WITH PAYMENT.

Signature _____

Date _____ Telephone _____

Prostock Business Number is 10433 2259 RT001

NET TOTAL: 29,856.50
 FREIGHT:
 GST: 1,492.83
 PST: 2,089.96
 TOTAL: 33,439.28